CITY OF BATESVILLE, INDIANA
Mayor Mike Bettice

SUBJECT: Board of Works Meeting, Monday, January 13, 2020 at 6:30 p.m.
Council Meeting – Will follow Board of Works Meeting

ADDRESSED TO: Darrick Cox, Bill Flannery, Jim Fritsch, Paul Gates, John Irrgang, Tracy Rohlfing, Brad Dreyer, Doug Wilson, Stan Holt, Todd Schutte, Tim Macyauski, Randy Jobst, Eric Laker, Scott Bauer, Mike Baumer, Sarah Lamping, Steven Harmeyer, The Herald-Tribune, WRBI

Board of Works

Call Meeting to order.
Roll Call.
Board of Works 2020 Appointments
Review of minutes:

Old Business:

1.

New Business:

1. 2020 Waste Water Budget
2. Parking Lot Usage Request – Main Street
3. Street Closure Request – What the Hill Running Club
4. Parking Lot Usage Request – Batesville Kiwanis

City of Batesville
Board of Works
Memorial Building
December 9, 2019
6:30 PM

Members Present: Mayor Mike Bettice, John Irrgang
Absent: Brad Dreyer

Clerk-Treasurer: Paul Gates

John Irrgang made a motion, seconded by Mike Bettice to approve the minutes for the Board of Works meeting on November 11, 2019.
Vote: For: Bettice, Irrgang. Against: None. **Motion carried**.

John Irrgang made a motion, seconded by Mike Bettice to adjourn the meeting.
Vote: For: Bettice, Irrgang. Against: None. **Motion carried**.

Meeting adjourned at 6:33 PM.

____
Michael A. Bettice, Mayor

Attest:

____
Paul J. Gates, Clerk-Treasurer

Batesville Wastewater Utility
2020 Budget vs. Actual Expenses

Annual #	App #	Dept Name	Class Category	App# Title	2019 Budget	Total 2019 Actual $	2020 Budget	2020 Budget vs 2019 Act. $ Chg	2020 Budget vs 2019 Act. % Chg	2020 vs 2019 Budget $ Chg	2020 vs 2019 Budget % Chg
20000	606101211.000	Sewage M&O	Supplies	SEWER-COLLECTION-MATERIAL & SUPPLIES	21,000.00	19,886.53	22,000.00	2,113.47		1,000.00	
30000	606101361.000	Sewage M&O	Other Services and Charges	SEWER-COLLECTION-REPAIRS	7,000.00	579.68	5,000.00	4,420.32		(2,000.00)	
40000	606101440.000	Sewage M&O	Capital Outlays	SEWER-CAP OUT-MACHINERY/EQUIPMENT	40,000.00	0.00	32,000.00	32,000.00		(8,000.00)	
10000	606102111.000	Sewage M&O	Personal Services	SEWER-M&O SALARIES	430,000.00	465,593.05	475,000.00	9,406.95		45,000.00	
10000	606102113.000	Sewage M&O	Personal Services	SEWAGE M&O - SUMMER HELP	0.00	0.00	0.00	0.00		0.00	
10000	606102116.000	Sewage M&O	Personal Services	SEWER-M&O OVERTIME	12,000.00	10,865.12	12,000.00	1,134.88		0.00	
30000	606103351.000	Sewage M&O	Other Services and Charges	SEWER-PLANT GAS	12,000.00	1,575.45	5,000.00	3,424.55		(7,000.00)	
30000	606103352.000	Sewage M&O	Other Services and Charges	SEWER-PLANT ELECTRICAL	150,000.00	153,845.83	155,000.00	1,154.17		5,000.00	
20000	606104211.000	Sewage M&O	Supplies	SEWER-PLANT MATERIALS & SUPPLIES	10,000.00	13,004.58	14,000.00	995.42		4,000.00	
20000	606104215.000	Sewage M&O	Supplies	SEWER-LAB SUPPLIES	13,000.00	16,895.53	17,000.00	104.47		4,000.00	
20000	606104218.000	Sewage M&O	Supplies	SEWER-CHEMICAL COAGULANT	35,000.00	43,436.47	44,000.00	563.53		9,000.00	
20000	606104219.000	Sewage M&O	Supplies	SEWER-CHEMICAL POLYMER	7,000.00	7,156.35	7,500.00	343.65		500.00	
20000	606104223.000	Sewage M&O	Supplies	SEWER-OUTSIDE LABS	35,000.00	32,084.49	33,000.00	915.51		(2,000.00)	
20000	606104228.000	Sewage M&O	Supplies	SEWER-OIL	2,000.00	597.09	1,000.00	402.91		(1,000.00)	
20000	606104229.000	Sewage M&O	Supplies	SEWER-GASOLINE & DIESEL	13,000.00	13,358.96	15,000.00	1,641.04		2,000.00	
20000	606104230.000	Sewage M&O	Supplies	SEWER-TIRES	3,000.00	1,164.00	2,000.00	836.00		(1,000.00)	
30000	606105361.000	Sewage M&O	Other Services and Charges	SEWER-PLANT MAINTENANCE & REPAIRS	85,000.00	49,372.73	75,000.00	25,627.27		(10,000.00)	
30000	606105371.000	Sewage M&O	Other Services and Charges	SEWER-EQUIPMENT RENTAL	1,000.00	0.00	1,000.00	1,000.00		0.00	
30000	606105372.000	Sewage M&O	Other Services and Charges	SEWER-PERMIT FEES & FINES	12,000.00	11,715.67	12,000.00	284.33		0.00	
30000	606105373.000	Sewage M&O	Other Services and Charges	SEWER-REIMB/CLOTHING/CDL	2,000.00	2,710.42	3,000.00	289.58		1,000.00	
30000	606105374.000	Sewage M&O	Other Services and Charges	SEWAGE-DOT INSPECTIONS	400.00	401.72	500.00	98.28		100.00	
20000	606106240.000	Sewage M&O	Supplies	SEWER-UNIFORMS	6,000.00	5,204.11	6,000.00	795.89		0.00	
30000	606106351.000	Sewage M&O	Other Services and Charges	SEWER-PLANT WATER	13,000.00	18,355.04	19,000.00	644.96		6,000.00	
30000	606106361.000	Sewage M&O	Other Services and Charges	SEWER-EQUIPMENT REPAIRS	8,000.00	8,541.31	10,000.00	1,458.69		2,000.00	
30000	606106362.000	Sewage M&O	Other Services and Charges	SEWER-VEHICLE MAINTENANCE	1,000.00	494.13	1,000.00	505.87		0.00	
30000	606106363.000	Sewage M&O	Other Services and Charges	SEWER-LIFT STATION REPAIRS	7,500.00	15,120.81	15,000.00	(120.81)		7,500.00	
30000	606106395.000	Sewage M&O	Other Services and Charges	SEWER-PHYSICALS	1,100.00	630.00	700.00	70.00		(400.00)	
30000	606107331.000	Sewage M&O	Other Services and Charges	SEWER-BILLING & COLLECTING	12,000.00	10,116.57	12,000.00	1,883.43		0.00	
20000	606108210.000	Sewage M&O	Supplies	SEWER-M&O OFFICE SUPPLIES	2,000.00	1,346.32	1,500.00	153.68		(500.00)	
30000	606108321.000	Sewage M&O	Other Services and Charges	SEWER-POSTAGE	100.00	75.74	100.00	24.26		0.00	
30000	606108322.000	Sewage M&O	Other Services and Charges	SEWER-TECH SUPPORT & CALIBRATIONS	16,000.00	2,499.00	5,000.00	2,501.00		(11,000.00)	
40000	606108441.000	Sewage M&O	Capital Outlays	SEWER-COMPUTERS & SOFTWARE	4,000.00	259.94	3,000.00	2,740.06		(1,000.00)	
30000	606109309.000	Sewage M&O	Other Services and Charges	SEWER-CONSULTANTS	28,000.00	32,532.97	33,000.00	467.03		5,000.00	
30000	606109324.000	Sewage M&O	Other Services and Charges	SEWER-TELEPHONE	12,000.00	12,216.24	13,000.00	783.76		1,000.00	
30000	606109391.000	Sewage M&O	Other Services and Charges	SEWER-SCHOOLS & TRAINING	1,500.00	1,110.80	1,500.00	389.20		0.00	
30000	606110341.000	Sewage M&O	Other Services and Charges	SEWER-PROPERTY & CASUALTY INS	25,000.00	20,337.90	25,000.00	4,662.10		0.00	
30000	606110342.000	Sewage M&O	Other Services and Charges	SEWER-WORKMAN'S COMP INSURANCE	15,000.00	6,014.00	10,000.00	3,986.00		(5,000.00)	
10000	606112120.000	Sewage M&O	Personal Services	SEWER-HEALTH INSURANCE	160,000.00	122,807.39	125,000.00	2,192.61		(35,000.00)	
10000	606112121.000	Sewage M&O	Personal Services	SEWER-SOCIAL SECURITY	33,000.00	34,693.58	35,500.00	806.42		2,500.00	
10000	606112122.000	Sewage M&O	Personal Services	SEWER-PERF	48,000.00	51,477.61	53,000.00	1,522.39		5,000.00	
10000	606112123.000	Sewage M&O	Personal Services	SEWER-DISABILITY INSURANCE	1,700.00	1,546.38	1,700.00	153.62		0.00	
30000	606801352.000	Sewage M&O	Other Services and Charges	SEWER-MERKEL ROAD ELECTRIC	200.00	0.00	100.00	100.00		(100.00)	
30000	606802352.000	Sewage M&O	Other Services and Charges	SEWER-HOENE ELECTRIC	200.00	0.00	100.00	100.00		(100.00)	
30000	606803352.000	Sewage M&O	Other Services and Charges	SEWER-SIX PINE ELECTRIC	200.00	0.00	100.00	100.00		(100.00)	
30000	606804352.000	Sewage M&O	Other Services and Charges	SEWER-SR 46-IND PARK ELECTRIC	200.00	0.00	100.00	100.00		(100.00)	
30000	606805352.000	Sewage M&O	Other Services and Charges	SEWER-HILLINDALE ELECTRIC	200.00	0.00	100.00	100.00		(100.00)	
30000	606806352.000	Sewage M&O	Other Services and Charges	SEWER-HILL II ELECTRIC	200.00	50.34	100.00	49.66		(100.00)	
30000	606807352.000	Sewage M&O	Other Services and Charges	SEWER-LIBERTY ELECTRIC	200.00	0.00	100.00	100.00		(100.00)	
30000	606808352.000	Sewage M&O	Other Services and Charges	SEWER-DELAWARE ELECTRIC	200.00	0.00	100.00	100.00		(100.00)	
30000	606809352.000	Sewage M&O	Other Services and Charges	SEWER-DELAWARE RD II ELECTRIC	200.00	0.00	100.00	100.00		(100.00)	
30000	606810352.000	Sewage M&O	Other Services and Charges	SEWER-GOLF COURSE & MARK'S CR ELECTRIC	200.00	0.00	100.00	100.00		(100.00)	
30000	606811352.000	Sewage M&O	Other Services and Charges	SEWER-FARMINGTON ESTATES ELECTRIC	200.00	0.00	100.00	100.00		(100.00)	
30000	606812352.000	Sewage M&O	Other Services and Charges	SEWER-IND PARK LIFT STATION	800.00	836.36	1,000.00	163.64		200.00	
40000	606997401.000	Sewage M&O	Capital Outlays	SEWER-LAND ACQUISITION/RENTAL (SIEBERT)	2,000.00	0.00	2,000.00	2,000.00		0.00	
60000	606997997.000	Sewage M&O	Other Disbursements	TRANSFERS SEWER TO SEWAGE SINKING	0.00	0.00	0.00	0.00		0.00	
60000	606998998.000	Sewage M&O	Other Disbursements	SEWER-ERROR CORRECTION	0.00	0.00	0.00	0.00		0.00	
60000	606999999.000	Sewage M&O	Other Disbursements	SEWER-REFUNDS	0.00	1,056.09	0.00	(1,056.09)		0.00	

	TOTAL FUND 606				1,290,300.00	1,191,566.30	1,306,100.00	114,533.70	8.8%	15,800.00	1.2%
30000	607113301.000	Sewage Sinking	Other Services and Charges	SEWAGE SINKING-SRF PRINCIPAL PMT	661,000.00	661,000.00	675,000.00	14,000.00		14,000.00	
30000	607113303.000	Sewage Sinking	Other Services and Charges	SEWAGE SINKING-SRF INTEREST PMT	23,400.00	23,276.52	10,115.00	(13,161.52)		(13,285.00)	
60000	607997997.000	Sewage Sinking	Other Disbursements	SEWAGE SINKING-TRANSFERS	0.00	0.00	0.00	0.00		0.00	
60000	607998998.000	Sewage Sinking	Other Disbursements	SEWAGE SINKING-PURCHASE OF INVESTMENTS	0.00	0.00	0.00	0.00		0.00	
60000	607999999.000	Sewage Sinking	Other Disbursements	SEWAGE SINKING-PMTS	0.00	0.00	0.00	0.00		0.00	
	TOTAL FUND 607				684,400.00	684,276.52	685,115.00	838.48	0.1%	715.00	0.1%
40000	608201430.000	Sewage Imp	Capital Outlays	SEWER IMP-EXPANSION	0.00	0.00	450,000.00	450,000.00		450,000.00	
40000	608201431.000	Sewage Imp	Capital Outlays	SEWER IMP-CAPITAL OUTLAY	270,000.00	98,804.45	0.00	(98,804.45)		(270,000.00)	
40000	608201432.000	Sewage Imp	Capital Outlays	SEWER IMP-SCADA SYSTEM	0.00	0.00	161,000.00	161,000.00		161,000.00	
40000	608201433.000	Sewage Imp	Capital Outlays	SEWER IMP-EARTHEN BASIN LINER	0.00	0.00	0.00	0.00		0.00	
60000	608998998.000	Sewage Imp	Other Disbursements	SEWER IMP-PURCHASE OF INVESTMENTS	0.00	0.00	0.00	0.00		0.00	
60000	608999999.000	Sewage Imp	Other Disbursements	SEWER IMP-REFUNDS	0.00	0.00	0.00	0.00		0.00	
	TOTAL FUND 608				270,000.00	98,804.45	611,000.00	512,195.55	83.8%	341,000.00	126.3%
60000	610998998.000	Sewage Debt Res	Other Disbursements	SEWER DR-PURCHASE OF INVESTMENTS	0.00	0.00	0.00	0.00		0.00	
60000	610999999.000	Sewage Debt Res	Other Disbursements	SEWER DR-TRANSFERS	0.00	0.00	0.00	0.00		0.00	
	TOTAL FUND 610				0.00	0.00	0.00	0.00		0.00	
	TOTAL - ALL SEWAGE FUNDS				2,244,700.00	$1,974,647.27	2,602,215.00	627,567.73	24.1%	357,515.00	15.9%

Expenses by Class Category - Operational (Fund 6	2019 Budget	Total 2019 Actual $	2020 Budget	2020 Budget vs 2019 Actual	% Chg	2020 vs 2019 Budget	% Chg
Salaries, Wages, Benefits	684,700.00	686,983.13	702,200.00	15,216.87	2.2%	17,500.00	2.5%
Supplies	147,000.00	154,134.43	163,000.00	8,865.57	5.4%	16,000.00	9.8%
Other Services - Utilities, Travel, Repairs, Consultants	412,600.00	350,188.80	403,900.00	53,711.20	13.3%	(8,700.00)	-2.2%
Capital Outlays - Buildings, Land, Improvements, etc.	46,000.00	259.94	37,000.00	36,740.06	99.3%	(9,000.00)	-24.3%
Totals by Class Category - Operational (Fund 606)	1,290,300.00	1,191,566.30	1,306,100.00	114,533.70	8.8%	15,800.00	1.2%

Cash Analysis:

12/31/19 Balance	$1,916,176.50
Est. 2020 Revenue	2,150,000.00
Est. 2020 Budgeted Expenses	(2,602,215.00)
Estimated 12/31/20 Balance	**$1,463,961.50**

CITY OF BATESVILLE Est. 1852 Indiana

Board of Works
Application for Road Closure(s) /Parking Lot(s) Usage

Consideration for usage must be presented 60 days prior to the event date. The undersigned herewith requests the use of the following city streets and/or parking areas listed below and acknowledges any use of spray paint or adhesive markings on city streets and/or trails is **prohibited:**

Please see attached maps: DIAGRAM 1 and DIAGRAM 2

Event Date & Time: Fri 2/14 - Sun, 2/16

Event: MAIN STREET WINTER FESTIVAL

Tina Longstreth
Contact Name

Organization (If Applicable)

812-363-5254
Home & Cell Number

132 S. MAIN ST.; P.O. BOX 260 Batesville, IN 47006
Address, State, Zip Code

1-8-20
Date Request Submitted

* ICE RINK WILL BE INSTALLED BEGINNING FEB 10th; uninstalled ON MARCH 10TH

Please check off that you have done the following:

- ☐ Submitted route(s) ☑ Notified property owners of affected street(s) closure
- ☑ Included a copy of your Certificate of Liability (Only applies to usage of Parking lots)
- ☑ Forwarded your Site Safety Plan (Groups that are holding Festivals/Events of Assembly) to the Batesville Fire Chief

Please select the following, if needed:

- ☑ Request Barricades (Please note you are responsible for moving the lightweight barriers into place and removing them from the roadway after your event)
- ☑ Request Cones
- ☐ Request Police Traffic Assistance
- ☒ Additional Requests Fencing and an electric panel

Return completed form to: Andrea Wade, Mayor's Office
132 South Main Street
Batesville, IN 47006
or awade@batesvilleindiana.us

Approval of Application (Office use only)

Date Received: 1/8/2020 Date of Board of Works Approval: ____________

Reviewed (Initial): Police Chief ______ Fire Chief ______ Mayor ______

Main Street Winter Festival

Site Safety Plan

Amy Gutzwiller, 812-717-0321

Amy Hawkins, 440-823-5025

Tina Longstreth, 812-363-5254

Winter Festival Dates: Friday, February 14 – Sunday, February 16, 2020

Village Green Parking Lot

Monday, February 10 @ 9:00 pm – Cones placed by Police Department

- Ice Rink Set up on Tuesday, February 11: a portion Village Parking area closed
  Metal Fencing placed 2/11, **see Diagram #1**

Thursday, February 13 @ 9:00 pm – Cones placed by Police Department

- Event area footprint increases in Village Parking area
  Metal fencing placed 2/14, **see Diagram #2**

Saturday, February 15 @ 9:00 pm – Tuesday, March 10 @ 9:00 pm

- Event area footprint decreases in Village Parking area, **see Diagram #1**

TOTAL ICE RINK OPERATION TIMEFRAME: February 14 – March 9, 2020

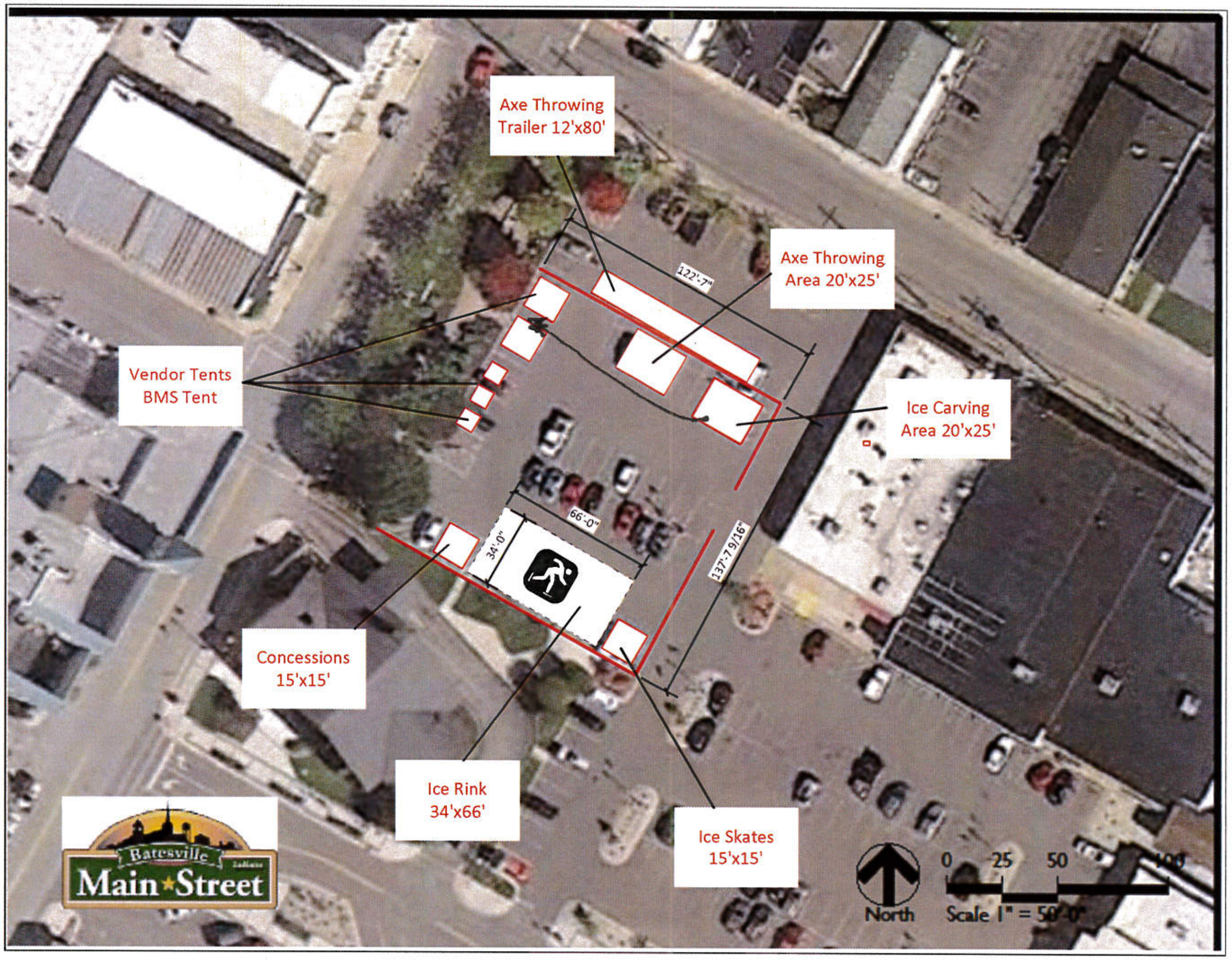
Procedure for reporting a fire or other emergency call: Call 911

Life Safety Strategy:

1. Exit signs will be posted within fenced in areas. Safety Plan Map will be available to view at the Information booth/Mainstreet Tent.
2. Announcement made to participants and volunteers.
3. Volunteers will be on hand to assist those participants needing assistance.
4. Approaching inclement weather (City of Batesville & Ripley County EMA will be monitoring the weather for the event): All participants will be directed to a safety zone-near the information booth/Mainstreet Tent (or an area determined based on location on emergency).

Diagram #1

Diagram #2



Winterfest – Batesville, IN

CITY OF BATESVILLE Est. 1852 Indiana

Board of Works
Application for Road Closure(s) /Parking Lot(s) Usage

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SEE MAP ATTACHED

Event Date & Time: 9-12-20 5:15 pm

Event: Oktobeerfest 5K

Curtis Gillman
Contact Name

What the Hill Running Club
Organization (If Applicable)

812 212 1171
Home & Cell Number

646 E. County Rd 1400 N
Address, State, Zip Code

12-17-19
Date Request Submitted

Requesting closure for between south & pearl for 1 hour

Please check off that you have done the following:

- ☑ Submitted route(s) ☐ Notified property owners of affected street(s) closure
- ☐ Included a copy of your Certificate of Liability (Only applies to usage of Parking lots)
- ☐ Forwarded your Site Safety Plan (Groups that are holding Festivals/Events of Assembly) to the Batesville Fire Chief

Please select the following, if needed:

- ☐ Request Barricades (Please note you are responsible for moving the lightweight barriers into place and removing them from the roadway after your event)
- ☑ Request Cones
- ☑ Request Police Traffic Assistance
- ☑ Additional Requests________

Return completed form to: Andrea Wade, Mayor's Office
132 South Main Street
Batesville, IN 47006
or awade@batesvilleindiana.us

Approval of Application (Office use only)

Date Received: 12/17/19 Date of Board of Works Approval:________

Reviewed (Initial): Police Chief SH Fire Chief TAS Mayor MAB


USA Topo
World Topo
Map
Satellite
St Louis Catholic School
Batesville Parks & Recreation
Batesville Court
Liberty Park
Liberty Park Baseball Diamond
Batesville Youth Baseball/ Softball Park
S Mulberry St
S Main St
Central Ave
Delaware Rd
Lammers Pike
Western Ave
Beech Grove Ave
Schultz St
Park Pl
N Co Rd 300 E

21 + days

Board of Works
Application for Road Closure(s) /Parking Lot(s) Usage

Consideration for usage must be presented 60 days prior to the event date. The undersigned herewith requests the use of the following city streets and/or parking areas listed below and acknowledges any use of spray paint or adhesive markings on city streets and/or trails is **prohibited:**

NORTH AND NORTHWEST SECTIONS OF VILLAGE SQUARE
PARKING LOT

CARNIVAL 5/7/20 TO 5/9/20 5-10 THURSDAY & FRIDAY, 12-11 SATURDAY
Event Date & Time: MAY 4TH THROUGH MAY 10 Event: ANNUAL CARNIVAL

DENNIS M. HARMEYER
Contact Name

KIWANIS CLUB OF BATESVILLE
Organization (If Applicable)

812-934-3616 / 812-212-8165
Home & Cell Number

P.O. BOX 4, BATESVILLE, IN 47006
Address, State, Zip Code

1/8/20
Date Request Submitted

Please check off that you have done the following:

- ☐ Submitted route(s) ☒ Notified property owners of affected street(s) closure
- ☒ Included a copy of your Certificate of Liability (Only applies to usage of Parking lots)
- ☒ Forwarded your Site Safety Plan (Groups that are holding Festivals/Events of Assembly) to the Batesville Fire Chief

Please select the following, if needed:

- ☒ Request Barricades (Please note you are responsible for moving the lightweight barriers into place and removing them from the roadway after your event) AREA NEEDS TO BE CONED OFF AT 6:00 P.M. ON 5/4/20 UNTIL 5/10/20
- ☒ Request Cones
- ☐ Request Police Traffic Assistance
- ☒ Additional Requests TRASH BARRELS & LINERS & 3 PICNIC TABLES

Return completed form to: Andrea Wade, Mayor's Office
132 South Main Street
Batesville, IN 47006
or awade@batesvilleindiana.us

Approval of Application (Office use only)

Date Received: 1/8/2020 Date of Board of Works Approval:

Reviewed (Initial): Police Chief RW Fire Chief Mayor MMB

Site Safety Plan

Event: ANNUAL KIWANIS CARNIVAL

Complete form and present to the Fire Chief for approval

Event Coordinator DENNIS M. HARMEYER

Phone Number 812-934-3616 / 812-[redacted]-212-8165

Secondary Event Coordinator PAUL KETCHAM

Phone Number 812-934-2194 / 812-212-0837

Event Date: MAY 4, 2020 THROUGH MAY 10, 2020

Parking Lot or Road Closures:

List areas and times of closures

NORTHWEST SECTION AND A SMALL PORTION OF THE EAST SECTION OF THE VILLAGE SQUARE PARKING LOT. DIAGRAM ATTACHED.

Equipment to be used:

List items used to close/block off parking lot/road

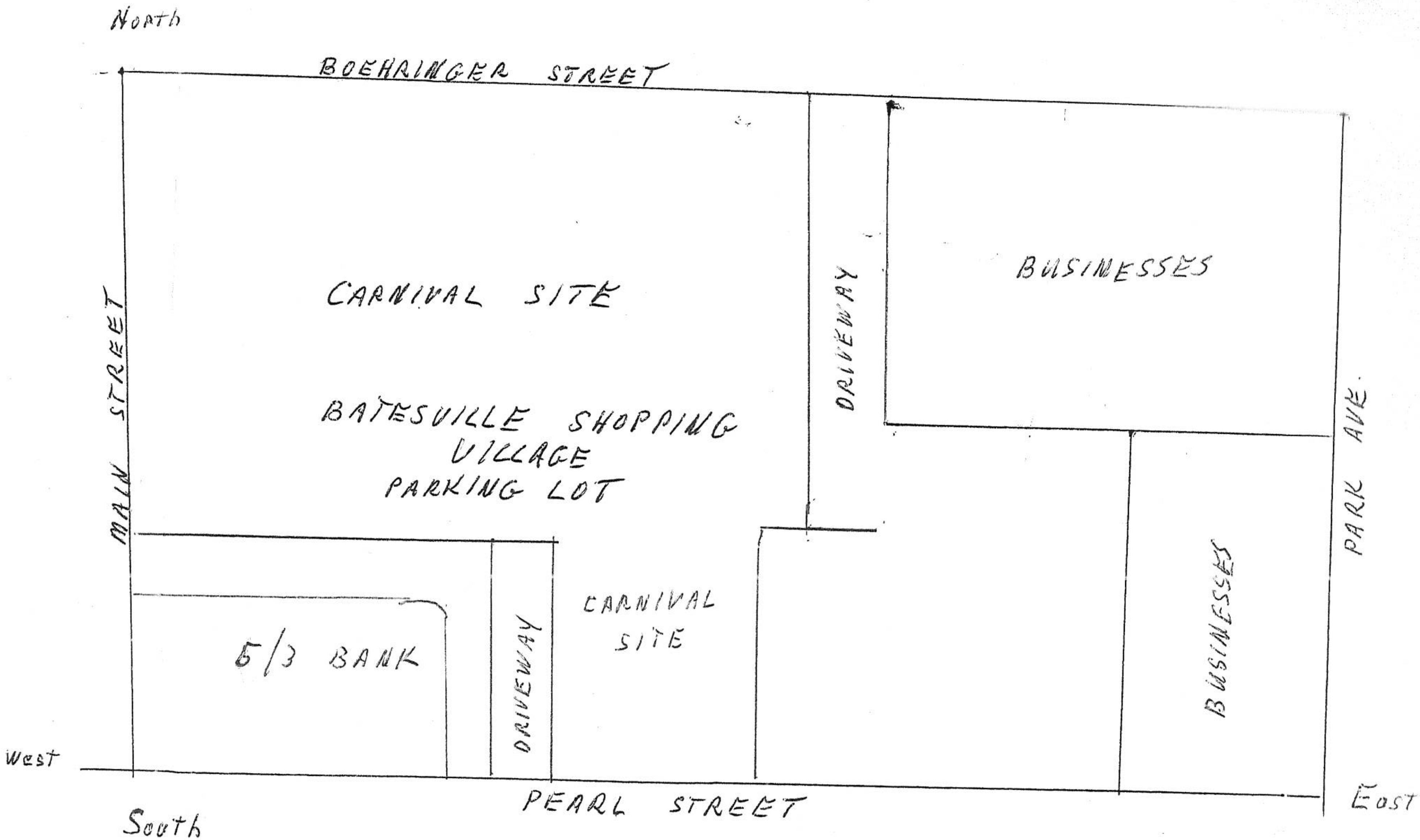
BARRICADES AND CONES

Life Safety Strategy:

See Chapter 4 of the Indiana Fire Code, Section 404.3.2, #4

911 WOULD BE CALLED IMMEDIATELY IF THERE ARE ANY FIRE OR EMERGENCY SITUATIONS.

DOWNTOWN BATESVILLE



Council Meeting

Call Meeting to order.
Pledge of Allegiance.
Roll Call.
Review of minutes:
Department Head Reports.
Police Dept. – Stan Holt; Fire Dept. – Todd Schutte; Building/Street Dept. – Tim Macyauski; WWTP Dept. – Randy Jobst; Water/Gas Dept. – Eric Laker/Scott Bauer; Park Dept. – Mike Baumer; Economic Dev. Director – Sarah Lamping; Community Dev. Director – Steven Harmeyer

Old Business:

1.

New Business:

1. Resolution #1 – 2020 – Transfer of Funds
2. Belterra Request
    - Batesville Main Street – Winter Festival

Clerk-Treasurer Report
Motion to approve claims
Mayor Report
Hearing of citizens concerning city matters they wish to address.
Next meeting date: February 10, 2020
Motion to adjourn

City of Batesville
Common Council
Memorial Building
December 9, 2019
6:40 PM

Members Present: Kevin Chaffee, Darrick Cox, Jim Fritsch, John Irrgang
Absent: Tracy Rohlfing

Mayor: Mike Bettice Clerk-Treasurer: Paul Gates

Kevin Chaffee made a motion, seconded by Darrick Cox to approve the minutes from the last meeting on November 11, 2019 with the inclusion of the following language regarding the passage of Ordinance 08-2019: "pending the inclusion of the full legal description of the property involved."
Vote: For: Chaffee, Cox, Fritsch, Irrgang. Against: None. **Motion carried.**

Mayor Bettice asked for any comments regarding the Department Head reports that were made available to the public. No comments were made.

Jim Fritsch made a motion, seconded by Darrick Cox to approve **Resolution #12-2019**, which approves an amendment to the declaratory resolution and economic development plan for the Batesville I-74 Economic Development Area. This allows the Redevelopment Commission to proceed in a project to reset the base date for certain parcels in the Allocation Area for TIF funding purposes.
Vote: For: Chaffee, Cox, Fritsch, Irrgang. Against: None. **Motion carried.**

Mayor Bettice and Clerk-Treasurer Gates presented to Council for their review, the 2020 Gas and Water Utilities budget, approved by the Utility Services Board. No questions regarding the budget were asked.

Aaron Bell from the Southeastern Indiana Recycling District (SEIRD) addressed Council regarding contamination issues of the recycling containers and illegal dumping of garbage and unacceptable items. Due to these problems, SEIRD is changing the current method of recycling collection by removing the external containers. This will require all recycling to be brought to the center during normal business hours. This is a nationwide problem at recycling centers, not just in Batesville.

Paul Gates gave the Clerk/Treasurer report:

- The financial summaries through November YTD for Non-Utility and the three utilities were included in the monthly packet and online as usual. Any questions regarding these reports are welcome by the Clerk-Treasurer's office.
- The 2020 Non-Utility budget was approved by the DLGF. The 1782 notice was signed and returned to the DLGF at the end of November.

Darrick Cox made a motion, seconded by Jim Fritsch to approve payment of the claims as presented by the City Clerk-Treasurer.
Vote: For: Chaffee, Cox, Fritsch, Irrgang. Against: None. **Motion carried.**

Mayor Bettice discussed the following topics:

- The "No-Shave November" fund raiser had 30 City employees participate and raised over $2,800 for cancer patients for the purchase of wigs.
- So Loved Clothing Closet is a new group in Batesville which provides clothing and supplies for children transitioning to foster care.
- Thanks were given to all who participated in and sponsored the annual Chamber Parade and Community Tree Lighting event.
- The City is still waiting for IDEM's approval of the Environmental Restrictive Covenant for the old Feller's service station site.
- The closing for the funding of the Long-Term Water Supply project took place in November and construction has begun. It is estimated that this project will take 18-24 months to complete.
- The road paving and sidewalk repairs utilizing the 2019 Community Crossings Grant funds are almost complete. Just some sidewalk and ramp work remain to be done.
- Work on the Wastewater Treatment Plant's project to replace its SCADA operating system continues and is still scheduled to be complete by early 2020.
- Upcoming events include the KSLA Festival of Lights, the Historical Society's train exhibit, and the Batesville Santa House.

The Mayor asked if there were any citizens who had matters that they wanted to address to Council. None were received.

Jim Fritsch thanked Kevin Chaffee for his eight years of service as a Councilman.

Jim Fritsch made a motion, seconded by Kevin Chaffee to adjourn the meeting.
Vote: For: Chaffee, Cox, Fritsch, Irrgang. Against: None. **Motion carried.**

Meeting adjourned at 7:20 PM.

Michael A. Bettice, Mayor

Attest:

Paul J. Gates, Clerk-Treasurer

City of Batesville
Common Council
Memorial Building
December 30, 2019
5:00 PM

Members Present: Kevin Chaffee, Darrick Cox, Jim Fritsch, John Irrgang, Tracy Rohlfing
Absent: None

Mayor: Mike Bettice Clerk-Treasurer: Paul Gates

Jim Fritsch made a motion, seconded by John Irrgang to approve payment of the claims as presented by the City Clerk-Treasurer.
Vote: For: Chaffee, Cox, Fritsch, Irrgang, Rohlfing. Against: None. **Motion carried.**

Jim Fritsch made a motion, seconded by Kevin Chaffee to adjourn the meeting.
Vote: For: Chaffee, Cox, Fritsch, Irrgang, Rohlfing. Against: None. **Motion carried**.

Meeting adjourned at 5:05 PM.

____
Michael A. Bettice, Mayor

Attest:

____
Paul J. Gates, Clerk-Treasurer

BATESVILLE POLICE DEPARTMENT

Law Total Incident Report, by Agency, Nature

Agency: BATESVILLE POLICE DEPT

Nature of Incident	Total Incidents
911 Hangup Call	2
911 Open Line	3
Child Abuse or Neglect	1
Traffic Accident with Damage	16
Traffic Accident with Injury	4
Accident Unknown	3
Traffic Accident Leaving Scene	1
Traffic Accident with Damage	3
Traffic Accident with Injury	1
Accident Unknown	1
Agency Assist	11
Alarm-Bank	1
Alarm-Business	18
Alarm-Residence	9
Alarm-Testing	3
Alarm/Fire	1
Animal Abuse/Neglect	1
Animal Problem -Not Livestock	4
Attempt to Locate	1
B&E OCCURED	1
Battery	1
BMV Request	15
Citizen Assist	8
Civil Dispute	3
Community Mental Health Issue	2
Custody Dispute	2
Death Investigation	1
Disorderly Conduct	2
Domestic Disturbance	9
Controlled Substance Problem	2
RESCUE MEDIC & 1 RESPONSE	1
EMS & MEDIC	2
Failure to Pay For Fuel	1
Fight In Progress	2
Fingerprint Request	2
Fire Other	1
Fire Vehicle	1
Found Property	1
Fraud or Scam	1
Harassment	6
Home Visit	1
III FOR EMPLOYMENT	1
Impaired Driver	4

Nature of Incident	Total Incidents
Information Report	9
Intoxicated Person	3
Invasion of Privacy	1
Juvenile Problem	2
Landing Zone	1
Lockout	27
Lost Property	1
Medical Waste	1
Missing Person	1
Noise Complaint	4
Other Call Type	2
Parking Complaint	7
Pedestrian Prob	2
Property Damage	2
Reckless Driver	2
Road Hazard	7
Scam/Phone Scam	3
SRO Activity	1
Speeding Vehicle	2
Threatended or Attempted	1
Suspicious Activity	10
Suspicious Person	16
Suspicious Vehicle	15
Theft	10
Vehicle Theft	2
Traffic Hazard	5
Traffic Stop	84
Transport	2
Unknown Emergency	1
Unwanted Person	2
Utility Problem Not Gas	1
Disabled Vehicle	18
VIN Serial Nmbr Inspection	19
Wanted Person	1
Welfare Check	17
Total Incidents for This Agency	**436**

Total reported: 436

Report Includes:

All dates between `00:00:00 12/01/19` and `00:00:00 12/31/19`, All agencies matching `BPD`, All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes

BATESVILLE FIRE & RESCUE
115 E. CATHERINE STREET | BATESVILLE, INDIANA 47006
812.934.2230 | FAX 812.934.0271 | www.batesvilleindiana.us

MONTHLY REPORT December - 2019

FIRE

NUMBER OF STILL ALARMS		1
NUMBER OF GENERAL ALARMS		7
NUMBER OF RURAL ALARMS		4
NUMBER OF EXTRICATION ALARMS		8
NUMBER OF MEDICAL ASSISTS		0
NUMBER OF PUBLIC RELATION CALLS		0
TOTAL FIRE CALLS : **20**		
NUMBER OF PERSONEL RESPONDING		143
NUMBER OF HOURS WORKED AT INCIDENTS		212
EST. PROPERTY FIRE LOSS-LOCAL	$ 0.00	
NUMBER OF MEETINGS		3
NUMBER OF PERSONEL IN ATTENDENCE		39
NUMBER OF TRAINING HOURS		104

EMS

ALS - 1	35
ALS - 2	2
BLS	46
OTHER	50
TOTAL CALLS	***104***
TOTAL HOURS WORKED	3,284.85

FIRE & EMS CHIEF

STREET & MAINTENANCE DEPARTMENT

MONTHLY REPORT

December 2019

Pick up leaves

Switch out diesel tank with larger one

Put up city Christmas trees

Put lights on city Christmas trees

Dig footers at the Park for the ice cream shop

Clean catch basins

City Employee Christmas Dinner

Plow and Salt streets

Repair equipment

Form and pour curb (water break on Dirks Rd)

Replaced stop sign on Tekulve Ave & Twp Line Rd

Monthly Report of Operation

Activated Sludge Type Wastewater Treatment Plant

Send by the 28th of the month to:

INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT
OFFICE OF WATER QUALITY, DATA MANAGEMENT SECTION
100 NORTH SENATE, P.O. BOX 6015
INDIANAPOLIS, INDIANA 46206-6015

Permit Number: **IN0039268**

Month / Year: **December, 2019**

		SECONDARY EFFLUENT		FINAL EFFLUENT								FILTER EFFLUENT		SLUDGE TO DIGESTER		DIGESTER OPERATION				Anaerobic Sludge		Primary Sludge			
Day Of Month	Day of Week	(T or C) BOD5 - mg/l	Susp. Solids - mg/l	Treated Flow - MGD	pH	CBOD5 - mg/l	Susp. Solids - mg/l	Dissolved Oxygen - mg/l	Phosphorous - mg/l (if applicable)	Ammonia - mg/l (if applicable)	E-Coli - colony/100ml (If applicable)	CBOD5 - mg/l	Susp. Solids - mg/l	Primary Sludge Gal.	Waste Activated Sludge Gal. x 1000	pH	Gas Production Ft.3 x 1000	Temperature - C	Total Solids In Sludge - %	Volatile Solids In Sludge - %	Total Solids In Sludge - %	Volatile Solids In Sludge - %			
	1	24	25	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	46	47
1	Sun			1.103				9.23						700	13.2			35.0							
2	Mon	6	4	1.373	7.4	4.6	17.7	8.32	0.59	0.13				800	35.3	7.2		35.0							
3	Tue	4	4	0.829	7.3	5.8	20.0	8.79	0.41	0.18				1,700	23.0	7.2		35.0	2.7	64.0	8.00	75			
4	Wed	4	3	0.765	7.3	10.4	34.0	8.86	0.52	0.14				1,600	21.0	7.1		35.0							
5	Thu	3	3	0.652	7.2	9.4	26.0	7.84	0.66	0.08				1,300	15.1	7.1		35.0	3.0	62.0	9.50	77			
6	Fri	4	6	0.705	7.1	4.3	8.7	8.44	0.65	0.06				1,300	15.7	7.1		35.0	2.8	61.0	6.20	73			
7	Sat			0.605				8.85						500	11.4			35.0							
8	Sun			0.472				9.06						500	10.7			35.0							
9	Mon	3	3	1.227	7.1	4.8	14.8	8.57	0.62	0.07				500	18.7	7.2		35.0							
10	Tue	4	3	0.990	7.2	4.2	11.2	9.39	0.42	0.11				1,400	15.1	7.2		35.0	2.7	60.0	6.40	73			
11	Wed	3	3	0.789	7.2	6.0	12.8	8.69	0.53	0.06				1,400	15.1	7.2		35.0							
12	Thu	3	3	0.614	7.1	10.2	44.0	8.68	0.68	0.09				1,000	17.5	7.1		35.0	2.6	61.0	5.60	75			
13	Fri	3	3	0.786	7.0	3.1	1.4	8.44	0.34	0.07				1,100	17.4	7.2		35.0	2.8	63.0	8.10	80			
14	Sat			1.148				8.37						900	8.5			35.0							
15	Sun			0.646				8.41						500	7.9			35.0							
16	Mon	4	8	1.112	7.2	5.0	15.4	9.15	0.28	0.06				1,000	24.0	7.2		35.0							
17	Tue	5	12	1.260	7.2	6.7	17.7	9.58	0.33	0.93				1,100	34.1	7.2		25.0	2.8	62.0	6.30	77			
18	Wed	9	8	1.390	7.3	12.4	28.0	10.57	0.53	0.34				1,100	11.0	7.2		35.0							
19	Thu	4	5	0.800	7.3	10.2	43.0	9.76	0.46	0.16				1,300	17.3	7.2		35.0	2.9	60.0	5.60	82			
20	Fri	5	13	0.784	7.1	10.5	39.0	9.18	0.86	0.21				2,100	19.9	7.1		35.0	2.9	62.0	6.40	79			
21	Sat			0.768				9.30						1,400	10.1			35.0							
22	Sun			0.480				9.16						600	9.2			35.0							
23	Mon	3	4	0.689	7.2	3.1	3.5	8.90	0.28	0.14				1,400	20.4	7.2		35.0							
24	Tue	4	6	0.825	7.2	3.5	2.3	8.66	0.41	0.07				1,300	11.6	7.2		35.0							
25	Wed	3	4	0.660	7.1	3.1	4.0	8.96	0.30	0.08				1,300	8.2	7.2		35.0							
26	Thu	6	8	0.671	7.5	3.1	2.1	8.92	0.35	0.08				1,500	19.4	7.3		35.0	3.0	63.0	6.70	80			
27	Fri		7	0.650	7.2		3.9	6.29	0.37	0.27				1,600	24.8	7.2		35.0	2.9	62.0	6.00	76			
28	Sat			0.465				7.55						1,300	10.5			35.0							
29	Sun			1.391				8.47						0	0.0			35.0							
30	Mon		10	1.891	7.1		19.2	8.74	0.44	0.71				0	0.0	7.2		35.0							
31	Tue		5	1.346	7.3		26.0	9.47	0.43	0.28				0	0.0	7.2		35.0							
Average		4	5.7	0.900		6.3	17.9	8.79	0.48	0.20				1039	15.0			35	2.8	62	6.8	77			
Maximum		9	13.1	1.891	7.5	12.4	44.0	10.57	0.86	0.93				2100	35.3	7.2		35	3.0	64	9.5	82			
Minimum		3	2.7	0.465	7.0	3.1	1.4	6.29	0.28	0.06				0	0.0	7.3		25	2.6	60	5.6	73			
No of Data		19	22	31	22	19	22	31	22	22	0	0	0	31	31	22		31	11	11	11	11	0	0	0

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

(SIGNATURE OF CERTIFIED OPERATOR) **(Date)**

(SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT) **(Date)**

Monthly Report of Operation

Activated Sludge Type Wastewater Treatment Plant

REPORT FOR:

Name of City: **Batesville**

Permit Number: **IN0039268**

For Month of: **December**

Year: **2019**

Name of Certified Operator: **Randy Jobst**

class: III

Certif: **18986**

Expiration Date: **06/2019**

*If there is no Tertiary unit(has secondary unit only) use effluent columns.

Day Of Month	Day of Week	Precipitation - Inches	BYPASSE OVERFLO' At Plant Site	Collection System ("x" If occurred)	Chem Used Ferric Chloride - GPD	Total Flow MGD	RAW SEWAGE pH	CBOD5 - mg/l	Susp. Solids - mg/l	Phosphorous - mg/l (if applicable)	Ammonia - mg/l (if applicable)	PRIMARY EFFLUENT (Tor C) BOD5 - MGL	Susp. Solids - mg/l	Flow, MGD	AERATION Mixed Liquor Settleable Solids % In 30 Minutes	Susp. Solids - mg/l	Sludge Vol. Index - ml/gm	Dissolved Oxygen - mg/l	Return Sludge Volume - MGD	Total Solids - mg/l	SBR Tank Flow - MGD	30 min. Settling	MLSS	Dissolved Oxygen -
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24
1	Sun				60	0.007								0.007	237.5			7.5	0.003		0.000			2
2	Mon				60	0.006	7.5	614	1,402	2.37	10.90	119	153	0.007	267.5			7.5	0.004		0.000	180		2
3	Tue				40	0.005	7.4	396	704	4.55	16.70	164	144	0.006	300.0	3,788	79.5	7.5	0.003	11,050	0.000	200	2,120	3
4	Wed				80	0.005	7.5	439	737	2.43	14.50	127	106	0.005	265.0			7.5	0.003		0.000	200		3
5	Thu				100	0.004	7.4	262	342	5.02	16.40	139	117	0.005	255.0	3,538	72.3	7.5	0.003	8,780	0.000	180	3,360	2
6	Fri				80	0.005	7.3	246	267	4.71	20.60	131	129	0.004	267.5	3,280	84.5	7.5	0.003	6,910	0.000	190	3,310	2
7	Sat				80	0.004								0.005	272.5			7.5	0.002		0.000			2
8	Sun				100	0.004								0.005	280.0			7.5	0.002		0.000			3
9	Mon				80	0.007	7.3	507	178	2.99	19.40	132	154	0.006	267.5			7.4	0.002		0.000	170		2
10	Tue				80	0.005	7.4	289	341	3.75	20.00	165	154	0.005	202.5	2,448	84.5	7.5	0.003	8,680	0.000	210	3,540	2
11	Wed				80	0.005	7.4	424	776	3.76	19.10	150	160	0.006	270.0			7.6	0.003		0.000	210		2
12	Thu				100	0.005	7.4	409	687	6.29	22.40	190	136	0.005	272.5	3,373	80.9	7.5	0.004	7,680	0.000	200	2,050	2
13	Fri				80	0.006	7.5	189	153	3.13	23.30	202	141	0.006	277.5	3,505	79.4	7.5	0.004	7,670	0.000	190	3,470	2
14	Sat				80	0.005								0.006	245.0			7.3	0.003		0.000			2
15	Sun				80	0.006								0.005	315.0			7.5	0.003		0.000			3
16	Mon				80	0.014	7.4	335	635	1.33	12.90	179	181	0.007	307.5			7.5	0.003		0.000	190		3
17	Tue				80	0.007	7.4	335	419	1.51	12.20	132	135	0.004	235.0	3,068	78.3	7.7	0.003	14,040	0.000	210	2,920	2
18	Wed				80	0.005	7.5	458	574	3.17	16.60	137	136	0.006	190.0			7.8	0.004		0.000	230		2
19	Thu				80	0.006	7.4	415	610	5.01	19.70	146	124	0.006	250.0	3,320	75.9	7.7	0.004	6,570	0.000	250	3,980	2
20	Fri				80	0.005	7.5	637	160	5.35	16.60	135	124	0.005	267.5	3,543	75.7	7.7	0.003	8,070	0.000	240	4,200	2
21	Sat				100	0.005								0.005	250.0			7.6	0.004		0.000			3
22	Sun				80	0.006								0.006	275.0			7.6	0.004		0.000			2
23	Mon				100	0.005	7.4	121	112	4.50	21.60	90	126	0.004	297.5			7.5	0.003		0.000	240		2
24	Tue				80	0.004	7.4	157	151	2.13	22.30	80	68	0.005	295.0			7.5	0.004		0.000			3
25	Wed				100	0.004	7.4	190	648	3.75	21.90	52	50	0.004	330.0			7.5	0.003		0.000			3
26	Thu				100	0.004	7.4	361	676	3.13	23.30	127	122	0.005	305.0	4,260	71.8	7.4	0.004	9,220	0.000	210	3,690	3
27	Fri				80	0.004	7.3		87	2.13	24.30		138	0.005	290.0	4,166	69.6	7.4	0.003	7,430	0.000	210	3,700	2
28	Sat				80	0.004								0.005	300.0			7.5	0.004		0.000			2
29	Sun					0.022								0.007	277.5			7.4	0.003		0.000			2
30	Mon				80	0.018	7.2		50	1.42	7.51		155	0.007	237.5			7.8	0.003		0.000			2
31	Tue				80	0.007	7.3		94	1.50	7.68		100	0.008	217.5			7.7	0.004		0.000			2
Average					82	0.006	[redacted]	357	446	3.4	17.7	137	130	0.005	268.4	3481	77.5	7.5	0.003	8736	0.000	206	3304	2
Maximum					100	0.022	7.5	637	1402	6.3	24.3	202	181	0.008	330.0	4260	84.5	7.8	0.004	14040	0.000	250	4200	3
Minimum					40	0.004	7.2	121	50	1.3	7.5	52	50	0.004	190.0	2448	69.6	7.3	0.002	6570	0.000	170	2050	2
No. of Data**			0	0	30	31	22	19	22	22	22	19	22	31	31	11	11	31	31	11	31	18	11	31

MONTHLY REMOVAL SUMMARY

Comments for the Month (i.e. major repairs, breakdowns, process upsets and their causes. Etc. inplant treatment process bypass)

Percent Removal	BOD5	S.S.	Ammonia	Phosphorus
Primary Treatment				
Secondary Treatment				
Tertiary Treatment				
Overall Treatment				

84.4

Batesville Water & Gas Utility
Operations Report
November-2019

WATER UTILITY

Plant Operations: **Chemicals Used**	**September**	**October**	**November**	**Nov. 2018**	**Previous 3 Month Average**
Chlorine	823	869	675	643	789
Poly Aluminum Chloride	9,038	9,303	6,960	8,911	8,434
Fluoride	922	791	605	580	773
Poly Phosphate (Dry)	621	705	499	438	608
Caustic Soda, NaOH	3,543	3,596	2,091	1,520	3,077
Activated Carbon	3,612	3,231	2,457	3,289	3,100
Polymer	468	416	347	295	410
Carusol-Sodium Permanganate	1,971	1,683	1,256	1,714	1,637
Ora-Cle	3,202	3,117	2,350	1,167	2,890

Pumping Report:					
Park Influent	34,411,000	33,526,000	26,082,000	21,011,000	31,339,667
Plant Effluent	30,060,000	28,570,000	23,805,000	23,716,000	27,478,333
Metered Sales & Plant Use	29,596,156	26,697,527	22,789,813	22,340,489	26,361,165
KWH Used	69,077	59,728	48,640	52,106	59,148
Electricity $/ 1,000 Gal	0.2216	0.2083	0.2003	0.2334	0.2101
Chemical Cost $/ 1,000 Gal	0.4452	0.5200	0.4272	0.5042	0.4641
Total $/ 1,000 Gal	0.6668	0.7283	0.6275	0.7376	0.6742
Percent Unaccounted Water	1.5%	6.6%	4.3%	5.8%	4.1%
Cost of Lost Water ($)	$309.29	$1,363.72	$637.03	$1,014.58	$753.19

Plant Work:

Updating information in our GIS mapping system.
Working on Long-Term Water Supply.
Treated Park Reservoir with 1,000lbs of PAK 27.

Distribution Operations:

Monthly Flushing of dead ends and low flow areas.
Pumped out all of the fire hydrants for the winter.
Exercising water valves

Meters:	**September**	**October**	**Nov.**	**Nov. 2018**
New Meters Installed	4	3	2	0
Meters Changed Out	5	1	0	0
Neptune Radio Read Meters	4	4	0	0
Total Customers	3,021	3,024	3,026	2,998
Man Hours Spent Locating	77.0	81.0	55	48

Batesville Water & Gas Utility
Operations Report
November-2019

GAS UTILITY

Sales:

	Sept	Oct.	Nov.	Nov. 2018	Preceding 12 Months Avg. Month	Preceding 12 Months Total
Degree Days	1	295	812	824	437	5,241
Total Gas Moved, MCF *	18,217	32,229	69,431	69,129	47,735	572,814
Gas Utility Purchased, MCF *	4,444	12,771	23,485	46,250	23,866	286,394
Delivered Gas Cost, $/MCF	9.14	4.90	7.27	4.95	6.22	
Operating Expense / Total MCF	6.74	3.20	3.92	4.78	4.46	
Total Metered Sales, MCF **	20,875	26,250	62,514	57,117	48,427	581,121
Receipts / MCF Bought	18.98	9.38	14.83	6.52	12.87	
Fuel Adjustment Tracker	2.1575	2.5201	2.2008	1.5362	1.7595	

* Gas reported the first of the month to end of reporting month.
** Gas reported the middle of previous month to middle of reporting month (meter reading cycle).

Actual Billed Quantities and Receipts:

	Sept	Oct.	Nov.	Nov. 2018	Preceding 12 Months Avg. Month	Preceding 12 Months Total
Firm Customer Sales, MCF **	5,304	8,352	30,491	28,952	21,082	252,989
Interruptible Sales, MCF **	467	1,235	3,755	3,072	6,413	76,958
Transportation Sales, MCF **	15,102	16,658	28,154	24,972	19,314	231,773
% Interrupt. & Trans. Sales, MCF	74.6%	68.2%	51.0%	49.1%	53.1%	53.1%
Firm Customer Receipts $/MCF	9.96	9.51	8.44	7.81	8.68	
Interruptible Receipts $/MCF	7.88	8.08	7.46	6.86	7.34	
Transportation Receipts $/MCF	1.50	1.50	1.50	1.50	1.50	

Distribution Operations

No mains were installed during November.
Started up gas line heaters @ Lammers Pike & Texas Eastern regulator station.
Checked & set pressures on working & monitor regulators at all regulator stations for the colder months.

Services:

2 new services were installed which used 312 feet of 3/4" pe pipe.
Excess flow valves installed - 1

Gas Leaks Investigated:

	Sept	Oct	Nov.	
"1" Immediate Hazard	0	0	1	Truck backed into meter set.
"2" Probable Hazard	0	0	0	
"3" Non-Hazardous	1	4	1	

Responded to 4 gas leak reports
Responded to 1 carbon monoxide report.

Meters:

	Sept	Oct.	Nov.	Nov. 2018
New Meters Installed	5	4	0	3
Meters Changed Out	1	5	1	0
Neptune Meter Reading	2	5	0	0
Total Customers	3,098	3,100	3,101	3,082

Equipment, or Work, Being Quoted:

None at this time.

BATESVILLE WATER UTILITY
Capital Improvement Report
November 2019

Water Utility			
Reservoirs / Water Supply:	**This Month**	**YTD Amount**	**Budget**
Water Main from Aquifer to Industrial Park Water Tank (15.5 Miles of 20" pipe) **Eng. & Surveying Cost**		$4,785	$5,000
Water Main from Aquifer to Industrial Park Water Tank (15.5 Miles of 20" pipe) **Easements - 65 Total**	$6,795	$21,968	$25,000
Engineering Cost of Transmission main, design, bidding and construction.	$12,000	$418,825	$550,000
Engineering Cost of Softening Plant design, bidding and construction.		$230,375	$304,000
Surveying of Transmission Main, Well Field and Softening Plant.		$12,787	$28,500
Construction Resident Representative	$1,950	$3,060	$200,000
Pre and Post Inspections of Homeowner Wells and Pond Dams		$16,500	$10,000
Bond Counsel (IceMiller) (Doug Wilson)	$44,924	$44,924	$75,000
Rate Consultant (Baker Tilly)	$40,282	$40,282	$60,000
Wetland Delineation & Archeology Study		$16,800	$25,000
Water Main from Aquifer to Industrial Park Water Tank (15.5 Miles of 20" pipe) **Construction**	$777,409	$777,409	$6,160,000
Crop damages along Water Transmission Main		$0	$95,000
Aquifer Well Installation 3 - 700 GPM Wells, Building for controls and backup power.		$0	$1,480,000
New Ground Water Softening Plant at Industrial Park by Water Tower 2 MGD Capacity		$0	$3,200,000
Sub Total	**$883,360**	**$1,587,715**	**$12,217,500**
Clarifier and Filter Plant:			
Filter Plant Chemical Feed Pumps, Chlorine/ PH Analyzers & Turbidity Analyzers		$0	$12,000
Filter Plant SCADA System	$1,706	$1,706	$12,000
Clarifier SCADA System		$0	$12,000
Filter Plant Emergency Reporting Auto dialer		$4,197	$5,000
Sub Total	**$1,706**	**$5,903**	**$41,000**
Equipment / Office:			
Service Truck (Replace 2007 Ford F-150)		$29,391	$40,000
UTV (For accessing and inspecting the raw water main)		$15,443	$20,000
Trimble GPS Equipment (50% Water & 50% Gas)		$3,324	$4,000
Trailer for Backhoe		$0	$15,000
Server Computer Replacement (50% Water & 50% Gas)		$0	$2,500
Misc. Equipment (Trench Shoring)		$4,754	$10,000
Computer Workstation Upgrade		$0	$3,000
Sub Total	**$0**	**$52,912**	**$94,500**
Distribution System:			
Meters	$269	$7,223	$12,000
Neptune Radio Reading System		$3,508	$6,000
Water Main Replacements & Fire Hydrants (Six Pine Ranch Rd)	$3,090	$40,667	$100,000
Sub Total	**$3,359**	**$51,398**	**$118,000**
	This Month	**YTD Amount**	**Budget**
Water Utility Total Expenditures	**$888,424**	**$1,697,927**	**$12,471,000**

BATESVILLE GAS UTILITY
Capital Improvements Report
November-19

GAS UTILITY

	Amount Spent This Month	Amount Spent YTD	Budget	Estimated Delivery Date
Equipment / Operations:				
Zero Turn mower	$0	$14,039	15,000	March
Trimble GPS Equipment (50% water 50% gas)	$0	$3,324	4,000	Feb.
Misc. equipment (line locators,gas detectors, etc.)	$0	$2,523	10,000	All Year
SCADA Radio & Controls	$0	$0	15,000	All Year
Neptune Radio Reading System	$0	$1,275	6,000	All Year
Server computer replacement (50% water 50% gas)	$0	$0	2,500	May
Computer Upgrade	$0	$2,455	3,000	March - June
Sub Total	**$0**	**$23,616**	**$55,500**	
Distribution System:				
New Gas Main Extensions - (Farmington Heights Sub.) (Indiana Ave.)	$0	$61,418	100,000	As Needed
Main and Valve Replacements	$0	$11,809	50,000	As Needed
Meters (new and changed out)	$2,090	$19,552	30,000	All Year
Services	$654	$10,966	20,000	As Needed
Sub Total	**$2,744**	**$103,745**	**$200,000**	
Gas Utility Total Expenditures	**$2,744**	**$127,361**	**$255,500**	

Batesville Water Utility
Comparative Profit & Loss/Budget Report-Unaudited
November 30, 2019

	Budget for Year	Prior Year Actual	Current Month Actual	Current Month Budget	Variance to Budget	Prior Year Year-To-Date	Year-to-Date Actual	Year-to-Date Budget	Variance to Budget
INCOME:									
Metered Sales	1,828,788	144,255.68	156,475.54	156,945	(469.46)	1,662,244.56	1,681,337.22	1,692,596	(11,258.78)
Fire Protection/Municipal	264,696	22,058.37	22,060.77	22,058	2.77	242,455.58	243,528.83	242,638	890.83
Water Mains	-	-	-	-	-	-	-	-	-
Less Customer Refunds	-	-	-	-	-	(9,574.24)	(913.60)	-	(913.60)
Penalties	5,115	462.23	546.98	400	146.98	4,947.53	6,007.05	4,715	1,292.05
Miscellaneous	41,000	7,026.83	2,509.00	3,000	(491.00)	79,653.27	87,704.25	39,000	48,704.25
Total Operating Income	2,139,599	173,803.11	181,592.29	182,403	(810.71)	1,979,726.70	2,017,663.75	1,978,949	38,714.75
DIRECT COSTS:									
Chemicals	177,000	10,817.16	11,410.20	14,000	(2,589.80)	148,929.81	137,280.81	159,000	(21,719.19)
Purchased Power	75,900	5,449.12	4,949.04	6,000	(1,050.96)	65,816.59	72,387.94	69,900	2,487.94
Direct Costs-Sludge	20,150	1,462.40	1,556.10	1,800	(243.90)	15,776.82	17,019.41	18,350	(1,330.59)
Total Direct Costs	273,050	17,728.68	17,915.34	21,800	(3,884.66)	230,523.22	226,688.16	247,250	(20,561.84)
Gross Profit	1,866,549	156,074.43	163,676.95	160,603	3,073.95	1,749,203.48	1,790,975.59	1,731,699	59,276.59
EXPENSES:									
Actual Salary	277,367	29,326.44	20,707.16	20,701	5.86	240,478.67	245,741.33	248,866	(3,124.29)
Less Capitalized Salary	-	-	-	-	-	-	-	-	-
Net Salaries	277,367	29,326.44	20,707.16	20,701	5.86	240,478.67	245,741.33	248,866	(3,124.29)
Payroll Tax Expense	21,219	2,153.15	1,512.33	1,584	(71.32)	17,512.36	17,976.25	19,038	(1,061.97)
Distribution Supply & Maint.	30,000	-	-	2,500	(2,500.00)	13,839.72	13,598.26	27,500	(13,901.74)
Plant/Property Supply & Maint.	120,000	2,535.39	237.68	10,000	(9,762.32)	69,201.34	26,870.50	110,000	(83,129.50)
Equipment Repair & Maint.	10,000	86.86	597.47	833	(235.53)	2,179.58	4,867.90	9,167	(4,299.10)
Tools & Equipment	-	-	2,446.00	-	2,446.00	-	3,393.52	-	3,393.52
Meters & Parts	-	-	-	-	-	-	158.17	-	158.17
Miscellaneous Supplies	23,250	924.33	779.96	3,000	(2,220.04)	21,886.62	17,502.64	19,750	(2,247.36)
Employee Benefits-NonInsurance	2,675	-	-	700	(700.00)	1,885.39	2,034.83	2,425	(390.17)
General & Administrative	21,450	1,171.87	2,180.47	4,750	(2,569.53)	14,090.07	20,401.95	18,850	1,551.95
Outside Services	104,054	4,741.62	6,884.50	6,067	817.50	60,761.19	52,977.73	99,337	(46,359.27)
Vehicle Fuel	5,900	545.99	588.48	450	138.48	5,545.97	5,748.82	5,450	298.82
Vehicle Maint & Repairs	960	79.90	48.00	80	(32.00)	(164.42)	2,465.17	880	1,585.17
Insurance	104,004	9,095.39	8,243.88	8,667	(423.12)	97,177.33	85,804.24	95,337	(9,532.76)
Pension	30,543	3,255.17	2,299.20	2,286	13.04	26,499.89	27,231.66	27,434	(202.29)
Bad Debt.	1,200	185.00	-	100	(100.00)	1,045.00	1,635.00	1,100	535.00
Depreciation	295,080	25,450.00	24,590.00	24,590	-	279,950.00	270,490.00	270,490	-
Total Operating Expenses	1,047,702	79,551.11	71,115.13	86,308	(15,192.98)	851,888.71	798,897.97	955,624	(156,725.82)
Net Operating Income	818,847	76,523.32	92,561.82	74,295	18,266.93	897,314.77	992,077.62	776,075	216,002.41
OTHER INCOME:									
Interest	1,080.00	447.11	587.67	90	497.67	3,416.17	4,528.38	990	3,538.38
Gain(Loss)-Property Sale	-	-	-	-	-	-	8,600.00	-	8,600.00
Total Other Income	1,080.00	447.11	587.67	90	497.67	3,416.17	13,128.38	990	12,138.38
OTHER EXPENSE:									
Interest	-	-	-	-	-	-	-	-	-
Total Other Expense	-	-	-	-	-	-	-	-	-
Net Income before URT Tax	819,927.20	76,970.43	93,149.49	74,385	18,764.60	900,730.94	1,005,206.00	777,065	228,140.79
Utility Receipts Tax Expense	28,648	2,226.67	2,367.99	2,445	(77.11)	24,930.72	25,791.36	26,507	(715.61)
Net Income	791,280	74,743.76	90,781.50	71,940	18,841.72	875,800.22	979,414.64	750,558	228,856.39

Batesville Water Utility
Balance Sheet-Unaudited
November 30, 2019

	Current Month Prior Year	Two Months Prior	One Month Prior	Current Month Current Year	1-Year Change
Assets					
Cash-Maintenance & Operations	1,910,068.85	1,861,879.78	2,003,716.22	2,052,645.90	142,577.05
Cash-Depreciation/Replacement	595,064.20	642,229.01	615,714.04	650,926.20	55,862.00
Cash-Money Market	-	-	-	-	-
Petty Cash	200.00	200.00	200.00	200.00	-
Cash-Meter Deposits	26,973.42	27,700.00	28,160.00	27,796.46	823.04
Cash-Cash Reserve	-	-	-	-	-
Cash-Construction-BNY	-	-	-	17,893,435.00	17,893,435.00
Cash-Bond & Interest-BNY	-	-	-	-	-
Cash-Debt Service Reserve-BNY	-	-	-	15,462.00	15,462.00
Accounts Receivable	3,878.32	6,723.69	8,827.02	20,140.71	16,262.39
Allowance for Doubtful Accounts	(2,663.10)	(2,662.81)	(2,660.26)	(2,660.26)	2.84
Due from Gas Utility	-	-	-	-	-
Miscellaneous Receivables	-	-	-	-	-
Misc Receivable-Due from Clearing Acct	8,379.65	100,332.09	64,402.12	116,101.67	107,722.02
Meter Deposits Receivable	1,400.00	1,340.00	1,429.44	1,229.44	(170.56)
Inventory	-	-	-	-	-
Investments-Deprec	-	-	-	-	-
Investments-Meter Deposits	-	-	-	-	-
Prepaid Expenses	15,254.49	14,549.48	12,573.46	4,753.56	(10,500.93)
Utility Plant Inventory in Stock	243,361.06	237,420.05	246,053.12	248,298.47	4,937.41
Construction Work-In-Progress	-	-	-	876,565.00	876,565.00
Plant & Property	15,564,081.04	16,371,379.74	16,392,789.23	16,343,433.32	779,352.28
Accumulated Depreciation	(5,114,753.67)	(5,341,377.11)	(5,365,868.45)	(5,390,458.45)	(275,704.78)
Net Plant & Property	10,692,688.43	11,267,422.68	11,272,973.90	12,077,838.34	1,385,149.91
Total Assets	13,251,244.26	13,919,713.92	14,005,335.94	32,857,869.02	19,606,624.76
Liabilities					
Accounts Payable	-	-	-	4,951.13	4,951.13
Miscellaneous Payables	-	-	-	-	-
Retainage Payable	-	-	-	-	-
Sales Tax Payable	63.64	-	97.95	30.41	(33.23)
Payroll Taxes Payable	-	-	-	-	-
Utility Receipts Tax Payable	4,715.38	-	2,874.36	5,242.35	526.97
Meter Deposits Payable	28,500.00	29,500.00	30,100.00	29,600.00	1,100.00
Bonds Payable-2019 Bonds	-	-	-	18,770,000.00	18,770,000.00
Loans Payable	213,000.00	45,000.00	30,000.00	15,000.00	(198,000.00)
Total Liabilities	246,279.02	74,500.00	63,072.31	18,824,823.89	18,578,544.87
Capital					
Retained Earnings	10,572,872.16	11,497,337.63	11,497,337.63	11,497,337.63	924,465.47
Donated Surplus	1,556,292.86	1,556,292.86	1,556,292.86	1,556,292.86	-
YTD Profit (Loss)	875,800.22	791,583.43	888,633.14	979,414.64	103,614.42
Total Capital	13,004,965.24	13,845,213.92	13,942,263.63	14,033,045.13	1,028,079.89
Total Liabilities & Capital	13,251,244.26	13,919,713.92	14,005,335.94	32,857,869.02	19,606,624.76

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Batesville Gas Utility
Comparative Profit & Loss/Budget Report-Unaudited
November 30, 2019

	Budget for Year	Prior Year Actual	Current Month Actual	Current Month Budget	Variance to Budget	Prior Year Year-To-Date	Year-to-Date Actual	Year-to-Date Budget	Variance to Budget
INCOME:									
Firm Sales	1,960,604	105,076.66	65,989.02	72,021	(6,032.23)	1,966,664.07	2,084,736.20	1,790,713	294,023.31
Interruptible Sales	156,705	15,564.30	9,977.50	7,631	2,346.94	161,727.43	172,340.35	139,879	32,460.89
Total Metered Sales	2,117,309	120,640.96	75,966.52	79,652	(3,685.29)	2,128,391.50	2,257,076.55	1,930,592	326,484.20
Transportation Sales	358,658	20,328.80	25,008.95	19,500	5,508.95	342,552.70	365,429.40	330,158	35,271.40
Less Customer Refunds	-	-	(30.35)	-	(30.35)	(396.52)	(700.53)	-	(700.53)
Penalties	7,525	371.83	484.76	275	209.76	7,395.51	8,873.13	6,750	2,123.13
Miscellaneous	25,700	4,415.11	17,014.99	2,750	14,264.99	30,752.80	44,108.54	23,700	20,408.54
Total Operating Revenue	2,509,192	145,756.70	118,444.87	102,177	16,268.06	2,508,695.99	2,674,787.09	2,291,200	383,586.74
DIRECT COSTS:									
Supply	978,629	64,861.15	34,301.34	42,304	(8,002.69)	971,334.45	1,003,108.18	880,186	122,922.53
Demand Charge	290,400	23,957.94	28,243.77	24,200	4,043.77	263,174.64	286,319.24	266,200	20,119.24
Direct Costs-Misc	-	-	-	-	-	-	-	-	-
Total Direct Costs	1,269,029	88,819.09	62,545.11	66,504	(3,958.92)	1,234,509.09	1,289,427.42	1,146,386	143,041.77
Gross Profit	1,240,163	56,937.61	55,899.76	35,673	20,226.98	1,274,186.90	1,385,359.67	1,144,815	240,544.97
OPERATING EXPENSES:									
Actual Salary	381,025	41,928.45	28,149.22	28,023	126.54	336,852.85	342,277.66	341,202	1,075.46
Less Capitalized Salaries	-	(1,312.00)	(160.00)	-	(160.00)	(7,028.00)	(4,608.00)	-	(4,608.00)
Net Salaries	381,025	40,616.45	27,989.22	28,023	(33.46)	329,824.85	337,669.66	341,202	(3,532.54)
P/R Tax Expense	29,148	3,009.03	2,001.55	2,144	(142.19)	23,925.53	24,423.10	26,102	(1,678.87)
Distribution Supply & Maint.	20,000	2,939.66	411.19	1,667	(1,255.81)	10,538.69	43,441.44	18,333	25,108.44
Plant/Property Supply & Maint.	30,000	774.62	-	2,500	(2,500.00)	1,095.36	2,053.75	27,500	(25,446.25)
Equipment Repair & Maint.	20,000	1,756.33	217.10	1,667	(1,449.90)	4,582.09	1,726.99	18,333	(16,606.01)
Tools & Equipment	-	-	-	-	-	-	-	-	-
Meters, Regulators & Parts	-	-	-	-	-	-	-	-	-
Miscellaneous Supplies	19,200	2,189.47	972.54	1,500	(527.46)	18,786.73	13,016.55	17,700	(4,683.45)
Employee Benefits-NonInsurance	1,250	149.00	336.50	-	336.50	1,315.55	2,384.92	1,250	1,134.92
General & Administrative	37,500	3,036.10	4,890.55	4,000	890.55	38,413.85	46,180.35	34,500	11,680.35
Outside Services	28,600	3,245.21	1,997.22	1,500	497.22	25,986.53	36,338.77	24,870	11,468.77
Vehicle Fuel	13,450	1,426.07	1,182.95	1,000	182.95	13,564.81	12,228.33	12,450	(221.67)
Vehicle Maint & Repairs	4,800	27.58	311.14	400	(88.86)	3,902.61	1,328.56	4,400	(3,071.44)
Insurance	150,912	13,222.77	11,614.43	12,576	(961.57)	142,140.66	122,009.99	138,336	(16,326.01)
Pension	41,651	4,687.19	3,143.04	3,106	36.88	37,078.22	37,714.19	37,274	440.30
Bad Debt	3,360	35.00	-	280	(280.00)	2,960.00	1,765.00	3,080	(1,315.00)
Depreciation	288,000	24,480.00	24,000.00	24,000	-	269,280.00	264,000.00	264,000	-
Total Operating Expenses	1,068,897	101,594.48	79,067.43	84,363	(5,295.15)	923,395.48	946,281.60	969,330	(23,048.45)
Net Operating Income	171,267	(44,656.87)	(23,167.67)	(48,690)	25,522.12	350,791.42	439,078.07	175,485	263,593.42
OTHER INCOME:									
Rental Income	-	-	-	-	-	-	-	-	-
Interest	1,080	447.11	587.67	90	497.67	3,416.17	4,528.38	990	3,538.38
Gain(Loss)-Property Sale	-	-	-	-	-	33,525.00	-	-	-
Total Other Income	1,080	447.11	587.67	90	497.67	36,941.17	4,528.38	990	3,538.38
OTHER EXPENSE:									
Interest	-	-	-	-	-	-	-	-	-
Total Other Expense	-	-	-	-	-	-	-	-	-
Net Income before URT Tax	172,347	(44,209.76)	(22,580.00)	(48,600)	26,019.79	387,732.59	443,606.45	176,475	267,131.80
Utility Receipts Tax Expense	34,664	2,042.86	1,645.86	1,388	257.73	35,449.51	36,920.04	31,651	5,269.54
Net Income	137,683	(46,252.62)	(24,225.86)	(49,988)	25,762.06	352,283.08	406,686.41	144,824	261,862.26

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Batesville Gas Utility
Balance Sheet-Unaudited
November 30, 2019

	Current Month Prior Year	Two Months Prior	One Month Prior	Current Month Current Year	1-Year Change
Assets					
Cash-Maintenance & Operations	1,798,220.16	2,419,188.32	2,397,139.14	2,344,153.58	545,933.42
Cash-Depreciation/Replacement	1,495,391.33	1,466,108.79	1,426,501.87	1,427,089.54	(68,301.79)
Cash-Clearing Account	-	-	-	-	-
Petty Cash	200.00	200.00	200.00	200.00	-
Cash-Meter Deposits	24,000.00	24,600.00	24,570.00	24,230.00	230.00
Cash-Main Extensions	3,482.00	2,439.00	2,439.00	2,439.00	(1,043.00)
Cash-Cash Reserve	799,000.00	967,000.00	982,000.00	997,000.00	198,000.00
Accounts Receivable	(25,750.51)	(27,273.04)	(28,171.45)	(28,357.71)	(2,607.20)
Allowance for Doubtful Accounts	(4,482.67)	(4,478.21)	(4,479.71)	(4,479.71)	2.96
Miscellaneous Receivables	-	-	-	-	-
Rent Receivable	-	-	-	-	-
Misc Receivable-Due from Clearing Acct	8,880.34	52,885.87	28,116.15	88,470.70	79,590.36
Loans Receivable	213,000.00	45,000.00	30,000.00	15,000.00	(198,000.00)
Meter Deposits Receivable	1,526.58	1,231.38	1,274.10	1,130.00	(396.58)
Inventory	-	-	-	-	-
Investments	-	-	-	-	-
Investments-Valuation to Market Adj	-	-	-	-	-
Prepaid Expenses	16,650.51	15,871.65	14,508.31	3,458.28	(13,192.23)
Utility Plant Inventory in Stock	139,513.95	115,008.88	113,715.04	115,868.48	(23,645.47)
Plant & Property	8,952,340.32	9,009,931.26	9,055,088.41	9,057,693.37	105,353.05
Accumulated Depreciation	(4,408,955.76)	(4,640,171.33)	(4,664,171.33)	(4,688,171.33)	(279,215.57)
Net Plant & Property	4,682,898.51	4,484,768.81	4,504,632.12	4,485,390.52	(197,507.99)
Total Assets	9,013,016.25	9,447,542.57	9,378,729.53	9,355,724.20	342,707.95
Liabilities					
Accounts Payable	-	-	-	160.45	160.45
Miscellaneous Payables	-	-	-	-	-
Due CAI	-	-	-	-	-
Due to Water Utility	-	-	-	-	-
Due to Other City Departments	-	-	-	-	-
Unapplied Receipts	-	-	-	-	-
Sales Tax Payable	187.82	124.50	113.55	27.77	(160.05)
Payroll Taxes Payable	-	-	-	-	-
Utility Receipts Tax Payable	3,132.14	-	1,221.43	2,867.29	(264.85)
Meter Deposits Payable	25,600.00	26,300.00	26,300.00	25,800.00	200.00
Main Extensions Payable	3,482.00	2,439.00	2,439.00	2,439.00	(1,043.00)
Rental Deposit Payable	-	-	-	-	-
Total Liabilities	32,401.96	28,863.50	30,073.98	31,294.51	(1,107.45)
Capital					
Retained Earnings	8,381,006.32	8,670,418.39	8,670,418.39	8,670,418.39	289,412.07
Donated Surplus	247,324.89	247,324.89	247,324.89	247,324.89	-
YTD Profit (Loss)	352,283.08	500,935.79	430,912.27	406,686.41	54,403.33
Total Capital	8,980,614.29	9,418,679.07	9,348,655.55	9,324,429.69	343,815.40
Total Liabilities & Capital	9,013,016.25	9,447,542.57	9,378,729.53	9,355,724.20	342,707.95

Gas Sales and Supply Purchase Analysis-11-November 2019

12/19/19
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Batesville Gas Utility
Comparative Sales & Cost- Actual vs Budget
November 30, 2019

	Budget for Year	Prior Year Month Actual	Current Month Actual	Current Month Budget	Variance to Budget	Prior Year Year-To-Date	Year-to-Date Actual	Year-to-Date Budget	Variance to Budget
Metered Sales (MCF)	287,150.0	13,112.5	9,586.8	8,680.0	906.8	292,462.5	273,835.7	264,950.0	8,885.7
Transport Sales (MCF)	239,105.0	13,547.8	16,658.3	13,000.0	3,658.3	228,174.7	243,423.1	220,105.0	23,318.1
Tracker-Firm		2.5478	2.5201	2.3087					
Tracker Savings-Interruptible		(0.2849)	(0.2879)	(0.3131)					
Tracker-Interruptible		2.2629	2.2322	1.9956					
Purchases (MCF)	283,520.0	21,432.0	12,771.0	13,700.0	(929.0)	296,635.0	259,840.0	252,420.0	7,420.0
Purchases (DTH)	291,700.0	21,647.0	12,877.0	14,000.0	(1,123.0)	306,640.0	272,287.0	260,100.0	12,187.0
Firm Sales ($)	1,960,604	105,077	65,989	72,021	(6,032)	1,966,664	2,084,736	1,790,713	294,023
Interruptible Sales ($)	156,705	15,564	9,978	7,631	2,347	161,727	172,340	139,879	32,461
Total Metered Sales ($)	2,117,309	120,641	75,967	79,652	(3,685)	2,128,392	2,257,077	1,930,592	326,484
Transportation Sales ($)	358,658	20,329	25,009	19,500	5,509	342,553	365,429	330,158	35,271
Supply Costs ($)	978,629	64,861	34,301	42,304	(8,003)	971,334	1,003,108	880,186	122,923
Demand Charge ($)	290,400	23,958	28,244	24,200	4,044	263,175	286,319	266,200	20,119
Total Direct Costs ($)	1,269,029	88,819	62,545	66,504	(3,959)	1,234,509	1,289,427	1,146,386	143,042
Margin	1,206,938	52,151	38,430	32,648	5,783	1,236,435	1,333,079	1,114,365	218,714

Batesville Parks Department

December 2019

Dailey or as needed:

- Pick up debris/trash and fallen limbs in parks and Brum Woods.
- Clean and inspect restrooms at Liberty Park.
- Empty trash barrels in Liberty park, Brum Woods, and new park.

December:

- Repair door in woman's grandstand restroom.
- Refurbish old benches to be used in Brum Woods. Repair broken boards, sand, paint, bolt metal pieces on legs for stakes that will anchor benches.
- Repair broken Christmas boxes in town.
- Repair flagpole light at Village Green.
- Remove leaves at and around Memorial Building.
- Leaf removal in Liberty Park and in dog park, tennis courts, pavilion, and Liberty Filed.
- Clean bike park area for tree lighting, including all cigarette butts.
- Service Toro: wash, wax, oil change, make new rake holder.
- Work on and repair lights not working in Village Green throughout month.
- Snow and ice removal at Memorial Building and downtown sidewalks.
- Put blade on tractor.

Batesville Economic Development Report
December 20, 2019
Prepared by Sarah Lamping

- Trip to Dallas, Texas to meet with site selectors and share information on the I-74 Corridor. Expenses for trip covered by grant received from the Indiana Economic Development Corporation.
- Trip to Oak Ridge National Laboratory in Tennessee and Asheville, North Carolina with Southeastern Indiana Growth Alliance. Expenses for trip covered by grant received from the Indiana Economic Development Corporation
- 21st Century Talent Region designation
    - Continuing to work on Dashboard for Batesville. Dashboard due December 20, 2019
    - Designation pending for I-74 Corridor group.
- Shell Marketing / Building Update
    - Participated in monthly call with Colliers International
    - 3 new leads / 8 remaining active leads
    - Updated marketing materials to include drone footage to be done.
    - Invited by prospect to attend a meeting in Atlanta, Georgia to learn more about our community and the Shell building.
- Batesville Marketing Coalition continues to meet with The Partnership to define scope and deliverables for year-end marketing plan. Three options have been provided.
- EDC & RDC strategic planning session workshop held on November 8th with Plaka & Associates. Draft provided for review. Plan to hold follow-up session in January to discuss deliverables and timeline.
- Attended IEDA annual business meeting and conference in Indianapolis

Steven Harmeyer

Community Development Director

sharmeyer@batesvilleindiana.us

(812) 933-6116

Community Development Report

December 2019

- Assisting with launch of initiative to assist non-profits to further meet the needs of their clients Meeting with non-profits to discuss potential donation-based virtual initiative for those in need within the Batesville area.
- Continued research and planning for I-74 gateway improvement project.
- Oversee a committee on behalf of the U.S. Department of Commerce to assist with the Census 2020.
- Involved in marketing program
- Assisting Sgt. Chad Keith 5K
- Assisting VFW with a fundraiser event
- Began new community spotlight feature.
- Conducted monthly Community Partners meeting
- Assisted with coordination and implementation of events
- Working with Boy Scouts/ American Legion for potential project in connection to American flags
- Attended non-profit monthly meetings and events.
- Composed monthly newsletter and other communication outreach for City and non-profits.

CITY OF BATESVILLE
RESOLUTION # 1-2020

AN EMERGENCY RESOLUTION PROVIDING FOR THE TRANSFER OF APPROPRIATIONS FOR DEPARTMENTS OF THE CITY OF BATESVILLE, INDIANA, FOR THE YEAR 2019, AS REQUESTED BY THE DEPARTMENT HEADS AND FORWARDED TO THE COMMON COUNCIL OF BATESVILLE, INDIANA FOR THEIR ACTION AND PASSAGE PURSUANT TO 6-1.1-18-6.

WHEREAS, certain extraordinary conditions have developed since the adoption of the existing annual budget for the year **2019**, and it is now necessary to transfer appropriations into different categories than was appropriated in the annual budget for the various functions of the several departments to meet the emergencies.

SECTION 1. BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BATESVILLE, INDIANA, that for the expenses of the City of Batesville Government, the following appropriations are hereby transferred and set apart out of the funds hereinafter named for the purposes specified, subject to the laws governing the same, such sums herein transferred unless otherwise stipulated by law.

SECTION 2. Where it has been shown that certain existing appropriations have un-obligated balances which will be available for transferring as follows:

From		To			
App #	**Title**	**App #**	**Title**		**Amount**
101-001-391	Gen-Training	101-001-440	Gen-Office Equipment	$	1,245.00
101-002-393	Gen-Other	101-002-440	Gen-Software/Computer	$	650.00
101-007-120	Gen-Health Insurance	101-007-341	Gen-Property Ins	$	1,696.00
101-007-443	Gen-Patrol Cars	101-007-353	Gen-Phone Service/Cell	$	492.00
101-007-443	Gen-Patrol Cars	101-107-361	Motor & Equipment	$	65.00
101-007-443	Gen-Patrol Cars	101-007-363	Radio Maintenance	$	324.00
101-007-443	Gen-Patrol Cars	101-007-364	Computer/DTN/Idacs	$	152.00
101-007-443	Gen-Patrol Cars	101-007-391	Gen-Training	$	57.00
101-008-120	Gen-Health Insurance	101-008-211	Gen-Other	$	683.00
101-008-120	Gen-Health Insurance	101-008-222	Gen-Nozzles & Tools	$	1,182.00
101-008-120	Gen-Health Insurance	101-008-229	Gen-Gasoline	$	1,343.00
101-008-120	Gen-Health Insurance	101-008-231	Gen-Pumper, Ladder	$	1,702.00
101-008-120	Gen-Health Insurance	101-008-232	Gen-Weather Siren Test	$	206.00
101-008-120	Gen-Health Insurance	101-008-233	Gen-GIS Maint	$	3.00
101-008-120	Gen-Health Insurance	101-008-240	Gen-Clearing Supplies	$	450.00
101-008-120	Gen-Health Insurance	101-008-245	Gen-Uniform/Fire Gear	$	890.00
101-008-120	Gen-Health Insurance	101-008-311	Gen-Heating/Cooling	$	68.00
101-008-120	Gen-Health Insurance	101-008-313	Gen-Security Lock Maint	$	430.00
101-008-120	Gen-Health Insurance	101-008-322	Gen-Phone/Internet	$	950.00
101-008-120	Gen-Health Insurance	101-008-361	Gen-Equipment Repair	$	907.00

101-008-120	Gen-Health Insurance	101-008-362	Gen-Building Repair	$	1,881.00
101-008-120	Gen-Health Insurance	101-008-363	Gen-Radio Maint	$	96.00
101-008-120	Gen-Health Insurance	101-008-365	Gen-Fresh Air Maint	$	16.00
101-008-120	Gen-Health Insurance	101-008-410	Gen-Improvement	$	19,810.00
101-008-120	Gen-Health Insurance	101-008-441	Gen-Computer/Software	$	968.00
101-008-120	Gen-Health Insurance	101-008-447	Gen-Cap Out/Fire Hose	$	2,650.00
101-009-120	Gen-Health Insurance	101-009-311	Gen-Consultants	$	4,756.00
101-009-120	Gen-Health Insurance	101-009-353	Gen-Phone/Cell Service	$	1.00
101-009-120	Gen-Health Insurance	101-009-392	Gen-Subscriptions/Dues	$	876.00
201-020-120	MVH-Health Ins	201-020-441	MVH-Capital Outlays	$	17,718.00
204-022-361	P&R-Equipment	204-022-223	P&R-Maint Supplies	$	1,325.00
204-022-361	P&R-Equipment	204-022-226	P&R-Concession Exp	$	152.00
204-022-361	P&R-Equipment	204-022-229	P&R-Gas & Fuel	$	965.00
204-022-361	P&R-Equipment	204-022-230	P&R-Baseball Supplies	$	296.00
204-022-361	P&R-Equipment	204-022-231	P&R-Medical Supplies	$	90.00
204-022-441	P&R-Capital Outlay	204-022-232	P&R-Stone, Fill, Sand	$	541.00
204-022-441	P&R-Capital Outlay	204-022-237	P&R-Grass Seed	$	2,461.00
201-020-113	MVH-Summer Help	203-020-366	MVH Restricted-Street	$	6,636.00
201-020-116	MVH-Overtime	203-020-366	MVH Restricted-Street	$	589.00
201-020-120	MVH-Insurance	203-020-366	MVH Restricted-Street	$	13,000.00
201-020-121	MVH-Social Security	203-020-366	MVH Restricted-Street	$	2,088.00
201-020-122	MVH-PERF	203-020-366	MVH Restricted-Street	$	1,030.00
201-020-366	MVH-St Improvement	203-020-366	MVH Restricted-Street	$	61,182.00
201-020-236	MVH-Salt/Deicer	203-020-366	MVH Restricted-Street	$	11,352.00
201-020-342	MVH-Worker Comp	203-020-366	MVH Restricted-Street	$	13,786.00
201-020-362	MVH-Bldg Repair	203-020-366	MVH Restricted-Street	$	7,694.00
201-020-237	MVH-Crack Sealer	203-020-366	MVH Restricted-Street	$	4,869.00
201-020-231	MVH-Concrete Mix	203-020-366	MVH Restricted-Street	$	3,399.00
201-020-232	MVH-Stone	203-020-366	MVH Restricted-Street	$	1,593.00
201-020-234	MVH-Paint	203-020-366	MVH Restricted-Street	$	1,208.00
201-020-245	MVH-Safety Supplies	203-020-366	MVH Restricted-Street	$	1,229.00
201-020-353	MVH-Utilities	203-020-366	MVH Restricted-Street	$	3,949.00
201-020-372	MVH-Bobcat Equip	203-020-366	MVH Restricted-Street	$	3,043.00
201-020-210	MVH-Office Supplies	203-020-366	MVH Restricted-Street	$	845.00
201-020-211	MVH-Other Supplies	203-020-366	MVH Restricted-Street	$	430.00
201-020-230	MVH-Tires	203-020-366	MVH Restricted-Street	$	930.00
201-020-233	MVH-Bituminous	203-020-366	MVH Restricted-Street	$	662.00
201-020-391	MVH-Training	203-020-366	MVH Restricted-Street	$	800.00

*Any other adjustments that may be required to complete the year 2019 appropriation transfers.

WHEREUPON, the Mayor declared said resolution carried and legally adopted this 13th day of January 2020.

____
Michael A. Bettice, Mayor

Attest:

____
Paul J. Gates, Clerk-Treasurer

BELTERRA REQUEST – 12/10/19
BATESVILLE MAIN STREET – REVISED REQUEST
$5,000 TOWARD WINTER FESTIVAL

Last year, in conjunction with Cherry Thing-a-ling Weekend, Batesville Main Street rented an ice rink as part of the festivities for our first ever Winter Festival. The rink was a huge success, with over 720 waivers signed by skaters. Businesses on the square reported record sales that weekend, due in large part to the influx of customers to Schmidt's Bakery and also due the festive environment created by the Batesville Main Street Events and Promotions team of volunteers. Due to the success of last year's event, this year we have procured a more substantial rink, with a 40-day rental period, enabling us to offer this activity to the community for 4 weekends in February and March. Also, new to the festival this year will be a mobile axe throwing activity, along with ice sculpture demonstration and other activities.

The mission of this project is to provide healthy outdoor activities and opportunity to gather during the winter months that will also bring people into our downtown. With increased foot traffic downtown, businesses will prosper. At a slow time of year for our retail establishments, our square was vibrant with people last February, and downtown shops and restaurants benefited from the additional patrons. Many in the community remarked that it was so nice to see people outside and milling around downtown in the dead of winter, a time when normally people would stay indoors. Furthermore, in a current community survey launched by BMS, the desire for more family friendly activities in Batesville was expressed by a majority of the 226 respondents.

It had been my hope to use grants received thus far as seed money to launch a Patronicity Crowd Funding Campaign to purchase the rink this year, as a means of ensuring sustainability of the event. However after much research, thought and conversations with my board members and the Mayor, the decision has been made to trial the rink before committing to ownership. Nevertheless, we are moving forward with the goal of financial sustainability for ongoing high-quality community events/initiatives such as this. My request today is for $5,000 to go toward the cost of the festival, advertising and to defray some of the costs which we will incur by keeping the rink open for 4 weekends. We will also be charging a nominal fee of $5 for skate rentals this year, in addition to seeking corporate and private sponsorships for the festival. We have a great group of community volunteers who already have worked many hours planning to give the community this wonderful opportunity. Together, with the city's support, we can work toward sustaining events such as these going forward.

Respectfully submitted,
Tina Longstreth
Executive Director
Batesville Main Street
812-363-5254

City of Batesville
Non-Utility Financial Report
Final - Year 2019

Revised for $700,000 Non-Operational Dept. Budget Reductions (Res. #11-2019)

FUND BALANCE SUMMARY

	1/1/19 Balance	2019 Rev.	2019 Exp.	12/31/19 Balance	2019 Net Chg
2019 Fund Activity for Non-Utility Departments	$ 4,797,060.71	$8,798,700.33	$ (8,507,726.56)	$ 5,088,034.48	$ 290,973.77

2019 EXPENSE SUMMARY

		Final - Year 2019		
Expenses by Class Category - Operational Dept's Budgeted Accounts	2019 Budget	Apportioned Budget	Actual Expenses	Act vs Budget Fav / (Unfav)
Salaries, Wages, Benefits	3,773,885.00	3,773,885.00	3,564,732.61	209,152.39
Supplies	320,400.00	320,400.00	287,845.04	32,554.96
Other Services - Utilities, Travel, Repairs, Consultants, etc.	1,364,250.00	1,364,250.00	1,377,441.52	(13,191.52)
Capital Outlays - Buildings, Land, Improvements, etc.	1,050,050.00	1,050,050.00	778,156.64	271,893.36
Totals by Class Category - Operational Dept's Budgeted Accounts	$6,508,585.00	$6,508,585.00	$6,008,175.81	$500,409.19
Total Expenses - Non-Operational Dept's Budgeted Accounts	1,479,056.00		1,101,287.01	
Total - All budgeted Accounts	$7,987,641.00		$7,109,462.82	
Total Expenses - Non-Budgeted Accounts			1,398,263.74	
Grand Total - All Expenses			$8,507,726.56	

City of Batesville
Wastewater Treatment Plant Financial Report
Final - Year 2019

FUND BALANCE SUMMARY

	1/1/19 Balance	2019 Rev	2019 Exp.	12/31/19 Balance	2019 Net Chg
2019 Fund Activity for Wastewater Utility	$ 1,754,402.32	$ 2,136,421.45	$ (1,974,647.27)	$ 1,916,176.50	$ 161,774.18

2019 EXPENSE SUMMARY

		Final - Year 2019		
Expenses by Class Category - Operational Dept's Budgeted Accounts	2019 Budget	Apportioned Budget	Actual Expenses	Act vs Budget Fav / (Unfav)
Salaries, Wages, Benefits	684,700.00	684,700.00	686,983.13	(2,283.13)
Supplies	147,000.00	147,000.00	154,134.43	(7,134.43)
Other Services - Utilities, Travel, Repairs, Consultants, etc.	412,600.00	412,600.00	350,188.80	62,411.20
Capital Outlays - Buildings, Land, Improvements, etc.	46,000.00	46,000.00	259.94	45,740.06
Totals by Class Category - Operational Dept's Budgeted Accounts	**$ 1,290,300.00**	**$ 1,290,300.00**	**$ 1,191,566.30**	**$ 98,733.70**
Total Expenses - Non-Operational Dept's Budgeted Accounts	**954,400.00**		**783,080.97**	
Total - All budgeted Accounts	**$ 2,244,700.00**		**$ 1,974,647.27**	

City of Batesville
Water Utility Expenditure & Receipt Summary
Through December 31, 2019

FUND BALANCE SUMMARY

	1/1/19 Balance	December YTD Receipts	December YTD Expenditures	12/31/19 Balance	2019 Net Chg
Fund Activity for Water Utility	$ 2,496,146.06	$ 2,471,780.06	$ (2,067,979.60)	$ 2,899,946.52	403,800.46

EXPENDITURE SUMMARY

		December	YTD 2019	
Expenditures by Class Category - Operational Dept's Budgeted Accounts	2019 Budget	YTD Budget	Actual Expenditures	Act vs Budget Fav / (Unfav)
Salaries, Wages, Benefits	414,536.37	414,536.37	391,528.40	23,007.97
Supplies	216,180.00	216,180.00	196,132.90	20,047.10
Other Services - Utilities, Travel, Repairs, Consultants, etc.	422,405.85	422,405.85	261,181.26	161,224.59
Capital Outlays - Buildings, Land, Improvements, etc.				
Totals by Class Category - Operational Dept's Budgeted Accounts	1,053,122.22	1,053,122.22	848,842.56	204,279.66
Total Expenditures - Non-Operational Dept's Budgeted Accounts	12,682,462.00		1,026,502.84	
Total - All budgeted Accounts	13,735,584.22		1,875,345.40	
Total - All not budgeted Accounts			192,634.20	
Total - All Accounts			2,067,979.60	

City of Batesville
Gas Utility Expenditure & Receipt Summary
Through December 31, 2019

FUND BALANCE SUMMARY

	1/1/19 Balance	December YTD Receipts	December YTD Expenditures	12/31/19 Balance	2019 Net Chg
Fund Activity for Gas Utility (Includes Cash Reserve Fund)	$ 3,959,021.95	$ 3,559,939.95	$ (2,550,274.46)	$ 4,968,687.44	$ 1,009,665.49
Cash Reserve Amounts	$ 816,000.00	$ 196,000.00		$ 1,012,000.00	$ 196,000.00
Fund Activity for Gas Utility (Excludes Cash Reserve Fund)	$ 3,143,021.95	$ 3,363,939.95	$ (2,550,274.46)	$ 3,956,687.44	$ 813,665.49

EXPENDITURE SUMMARY

Expenditures by Class Category - Operational Dept's Budgeted Accounts	2019 Budget	December YTD Budget	YTD 2019 Actual Expenditures	Act vs Budget Fav / (Unfav)
Salaries, Wages, Benefits	588,099.50	588,099.50	562,219.72	25,879.78
Supplies	47,520.00	47,520.00	61,435.28	(13,915.28)
Other Services - Utilities, Travel, Repairs, Consultants, etc.	1,445,611.28	1,445,611.28	1,627,248.40	(181,637.12)
Capital Outlays - Buildings, Land, Improvements, etc.				
Totals by Class Category - Operational Dept's Budgeted Accounts	2,081,230.77	2,081,230.77	2,250,903.40	(169,672.63)
Total Expenditures - Non-Operational Dept's Budgeted Accounts	255,500.00		72,830.17	
Total - All budgeted Accounts	2,336,730.77		2,323,733.57	
Total - All not budgeted Accounts			226,540.89	
Total - All Accounts			2,550,274.46	