

CITY OF BATESVILLE, INDIANA

Mayor Mike Bettice

SUBJECT: Board of Works Meeting, Monday, February 11, 2019 at 6:30 p.m.
Council Meeting – Will follow Board of Works Meeting

ADDRESSED TO: Darrick Cox, Kevin Chaffee, Jim Fritsch, Paul Gates, John Irrgang, Tracy Rohlfig, Brad Dreyer, Doug Wilson, Stan Holt, Todd Schutte, Tim Macyauski, Randy Jobst, Eric Laker, Scott Bauer, Mike Baumer, Sarah Lamping, Steven Harmeyer, The Herald-Tribune, WRBI

Board of Works

Call Meeting to order.

Roll Call.

Review of minutes:

Old Business:

1.

New Business:

1. Street Closure Request – Cardinal Crawl
2. Parking Lot Usage Request – Farmer's Market
3. Street Closure Request (Multiple Dates) – The Sherman

**City of Batesville
Board of Works
Memorial Building
January 14, 2019
6:30 PM**

Members Present: Mayor Mike Bettice, Brad Dreyer, John Irrgang
Absent: None

Clerk-Treasurer: Paul Gates

John Irrgang made a motion, seconded by Brad Dreyer to approve the minutes for the last Board of Works meeting on December 10, 2018.

Vote: For: Bettice, Dreyer, Irrgang. Against: None. **Motion carried.**

John Irrgang made a motion, seconded by Brad Dreyer to approve the 2019 Wastewater Utility budget as presented by Clerk-Treasurer Paul Gates.

Vote: For: Bettice, Dreyer, Irrgang. Against: None. **Motion carried.**

Brad Dreyer made a motion, seconded by John Irrgang to approve temporary road and parking lot closures for upcoming activities in the City:

- Cherry Thing-a-Ling Festival (2/14/19-2/16/19) in the Village Green parking lot.
- Benefit at the Eagles (2/16/19) on Elm between Pearl and Boehringer.

Vote: For: Bettice, Dreyer, Irrgang. Against: None. **Motion carried.**

John Irrgang made a motion, seconded by Brad Dreyer to adjourn the meeting.

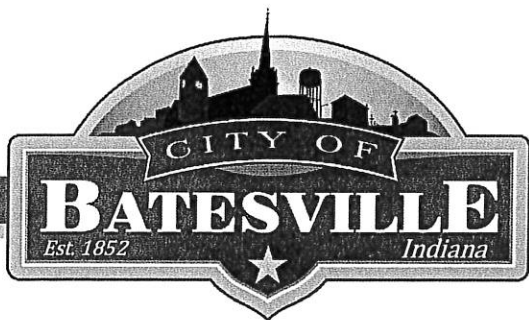
Vote: For: Bettice, Dreyer, Irrgang. Against: None. **Motion carried.**

Meeting adjourned at 6:36 PM.

Attest:

Michael A. Bettice, Mayor

Paul J. Gates, Clerk-Treasurer



Board of Works
Application for Road Closure(s) /Parking Lot(s) Usage

Consideration for usage must be presented 60 days prior to the event date. The undersigned herewith requests the use of the following city streets and/or parking areas listed below and acknowledges any use of spray paint or adhesive markings on city streets and/or trails is **prohibited**:

SEE ATTACHED MAP

Event Date & Time: 4-13-19 9:00a.m

Event: Cardinal Crawl

Tim Rader

Contact Name

St. Louis School

Organization (If Applicable)

(812) 932-0289 (513) 615-4722

Home & Cell Number

17 E. St. Louis Place Batesville, IN

Address, State, Zip Code

47006

1-16-19

Date Request Submitted

Please check off that you have done the following:

- ☒ Submitted route(s) ☐ Notified property owners of affected street(s) closure
☐ Included a copy of your Certificate of Liability (Only applies to usage of Parking lots)
☐ Forwarded your Site Safety Plan (Groups that are holding Festivals/Events of Assembly) to the Batesville Fire Chief

Please select the following, if needed:

- ☒ Request Barricades (Please note you are responsible for moving the lightweight barriers into place and removing them from the roadway after your event)
☐ Request Cones
☒ Request Police Traffic Assistance
☐ Additional Requests _____

Return completed form to:

Andrea Wade, Mayor's Office
132 South Main Street
Batesville, IN 47006
or awade@batesvilleindiana.us

Approval of Application (Office use only)

Date Received: 1/16/19

Date of Board of Works Approval: _____

Reviewed (Initial): Police Chief SW

Fire Chief TAS

Mayor WAD

CARDINAL



CRAWL

St Louis Cemetary
Schultz St

Mulberry St

St Louis Place
Catherine St

Main St

Maplewood Ave

Pearl St

South St

Eastern Ave

Depot St

Park Ave

Main St

Walnut St

Helena St

AC

F

229

Mulberry St

Central Ave

229

Volz St

Park Ave

Greeman St

John St

Delaware Rd

Pohlman St

Water Table

Liberty Park

Central Ave

Western Ave

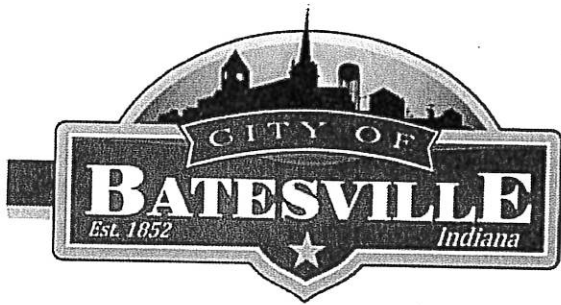
Beech Grove Ave

St Louis Cemetary

Schultz St

NEW CC 5K ROUTE

- > Start at Activity Center
- > Down Helena St
- > Left on Mulberry St
- > Across tracks, across Central Ave
- > Left on Volz St
- > Right on Park Ave
- > Left on Pohlman St
- > Left on Delaware Rd
- > Across tracks
- > Right on Central Ave
- > Left on John St
- > Left on Western Ave
- > Right on Park Ave
- > Left on Beech Grove Ave
- > Right on Mulberry St
- > Left into cemetery (Schultz St)
- > Back out cemetery
- > Left on Mulberry
- > Right on St Louis Place
- > Right back into School and back to Activity Center



Board of Works
Application for Road Closure(s) /Parking Lot(s) Usage

Consideration for usage must be presented 60 days prior to the event date. The undersigned herewith requests the use of the following city streets and/or parking areas listed below and acknowledges any use of spray paint or adhesive markings on city streets and/or trails is **prohibited**:

Parking lot-corner of Boehringer & Main Street

Event Date & Time: May 4 - Oct 26 7am - 12 pm

Christy Ludwig
Contact Name

812.212.7288

Home & Cell Number

1-29-19

Date Request Submitted

Event: Batesville Farmers Market

Organization (If Applicable)

Address, State, Zip Code

Please check off that you have done the following:

- ☐ Submitted route(s) ☐ Notified property owners of affected street(s) closure
☒ Included a copy of your Certificate of Liability (Only applies to usage of Parking lots) each vender at market supplies this
☐ Forwarded your Site Safety Plan (Groups that are holding Festivals/Events of Assembly) to the Batesville Fire Chief

Please select the following, if needed:

- ☐ Request Barricades (Please note you are responsible for moving the lightweight barriers into place and removing them from the roadway after your event)
☒ Request Cones
☐ Request Police Traffic Assistance
☐ Additional Requests _____

Return completed form to: Andrea Wade, Mayor's Office
132 South Main Street
Batesville, IN 47006
or awade@batesvilleindiana.us

Approval of Application (Office use only)

Date Received: 2/1/19

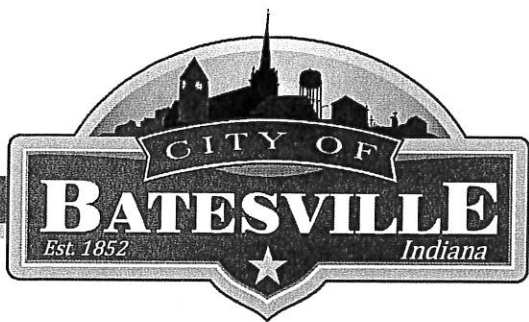
Date of Board of Works Approval: _____

Reviewed (Initial): Police Chief SA

Fire Chief TAS

Mayor MWB

132 SOUTH MAIN STREET | BATESVILLE, INDIANA 47006
812.933.6100 | FAX 812.933.0698 | www.batesvilleindiana.us



Board of Works
Application for Road Closure(s) /Parking Lot(s) Usage

Consideration for usage must be presented 60 days prior to the event date. The undersigned herewith requests the use of the following city streets and/or parking areas listed below and acknowledges any use of spray paint or adhesive markings on city streets and/or trails is **prohibited**:

SEE Attached Online Form.

5/10, 5/17 - 9/13, 9/14 were Approved 10/2018

4/19, 26 * 6/7, 14, 21, 28 * 7/5, 7/12 * 8/2, 8/10, 8/23, 8/30 * 10/4, 10/11, 10/18, 10/2

Event Date & Time: _____

Event: _____

Payton Hughes
Contact Name

The Sherman
Organization (If Applicable)

571-306-0108
Home & Cell Number

Address, State, Zip Code

2/1/2019
Date Request Submitted

Please check off that you have done the following:

- ☐ Submitted route(s) ☒ Notified property owners of affected street(s) closure
- ☐ Included a copy of your Certificate of Liability (Only applies to usage of Parking lots)
- ☐ Forwarded your Site Safety Plan (Groups that are holding Festivals/Events of Assembly) to the Batesville Fire Chief

Please select the following, if needed:

- ☒ Request Barricades (Please note you are responsible for moving the lightweight barriers into place and removing them from the roadway after your event)
- ☐ Request Cones
- ☐ Request Police Traffic Assistance
- ☐ Additional Requests _____

Return completed form to:

Andrea Wade, Mayor's Office
132 South Main Street
Batesville, IN 47006
or awade@batesvilleindiana.us

Approval of Application (Office use only)

Date Received: 2/1/19

Date of Board of Works Approval: _____

Reviewed (Initial): Police Chief _____ Fire Chief _____ Mayor _____

Andrea Wade

From: Peyton Hughes <do-not-reply@batesvilleindiana.us>
Sent: Friday, February 01, 2019 3:56 PM
To: awade@batesvilleindiana.us; tmacyauski@batesvilleindiana.us; bvillestdept@etczone.com
Cc: mbettice@batesvilleindiana.us
Subject: Street Closure Request

Follow Up Flag: Follow up
Flag Status: Flagged

Event Name: Entertainment at The Sherman

Date of requested closure: April 19

Requested streets to be closed: All dates requested are:
April 19, 26

May 10, 17 (already approved as this is Folksfest Date and both George and Walnut streets will be closed), 31

June 7, 14, 21, 28

July 5, 12

Aug 2, 16, 23 & 30

Sep. 13 & 14 (both dates already approved as this is Oktoberfest), 20

October 4, 11, 18, 25

Time of requested closure: 3 pm till 11:59 pm

Organization: The Sherman

Contact:

Peyton Hughes
peytonhughes.hh@gmail.com
571-306-0108
Walnut Street between Pearl and George streets

Event Coordinator:

Secondary Event Coordinator:

Requested streets to be closed: All dates requested are: *Same dates listed above:*
April 19, 26

May 10, 17 (already approved as this is Folksfest Date and both George and Walnut streets will be closed), 31

June 7, 14, 21, 28

July 5, 12

Aug 2, 16, 23 & 30

Sep. 13 & 14 (both dates already approved as this is Oktoberfest), 20

October 4, 11, 18, 25

Additional Requests: Request Cones

Additional information: Additional Information:

We, at The Sherman, are delighted to see growth at Hill-Rom and other places and we want to be able to help keep visitors in the area entertained and intrigued with Batesville. To help us do that, and also eventually make a profit, we're coming out of the gate in 2019 with a different twist on our live entertainment program. First, we'll be adding live music on Thursdays 6 to 9 pm so this should be good for folks coming in to visit Hill-Rom.

As many know, we are renovating the first floor of the old factory/warehouse adjacent to the Biergarten so we can bring entertainment indoors when the weather is bad including rain, heat or cold. The entrance will be from the Biergarten and will be called the Bier Hall.

Friday nights during the Summer Biergarten Season (April - October) will be "big band" night (3 or more band members). When the weather is nice, we'll put them out doors and we want to have room to expand on to Walnut Street for Biergarten table seating. We will have a street cleaning crew every Friday night after the show to walk the street to make sure it is clean as well as an inspector on Saturday morning to get items that might have not been visible. We absolutely want to be a good neighbor in all respects and this is a big one.

When the weather is bad, we'll set the bands up indoors in the new Bier Hall.

So, we have some Fridays where we have confirmed or are trying to confirm with big bands and but we know the city likes a few months' notice so we running these dates now.

* Please keep in mind that not all these dates will actually see closures (weather is bad and/or we schedule a "smaller" group as we will not be able to find enough "big band" talent for all those Fridays).

* Therefore, this is the comprehensive list for the "maybes" as well as "for sure" dates.

* We will not be setting up with the beer trucks and city-loaned tables. This will be just a few of our Biergarten Tables.

* In season 2019, outdoor music will stop at 11 pm at the latest. No bands will play until midnights.

Certificate of Liability (if applicable) is attached.

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This e-mail was sent from the Street Closure Request form on the City of Batesville website.

Council Meeting

Call Meeting to order.

Pledge of Allegiance.

Roll Call.

Review of minutes:

Department Head Reports.

Police Dept. – Stan Holt; Fire Dept. – Todd Schutte; Building/Street Dept. – Tim Macyauski;
WWTP Dept. – Randy Jobst; Water/Gas Dept. – Eric Laker/Scott Bauer; Park Dept. – Mike Baumer;
Economic Dev. Director – Sarah Lamping; Community Dev. Director – Steven Harmeyer

Old Business:

1. Public Hearing – Economic Revitalization Area
2. Resolution #5 – 2019 – Ritter Plant Economic Revitalization Area – Final Action
3. Resolution #6 – 2019 – Hill-Rom Innovation Center Economic Revitalization – Final Action

New Business:

1. Resolution #7 – 2019 – Tax Abatement for Depot Square
2. Resolution #8 – 2019 – Conveyance of Real Property

Clerk-Treasurer Report

Motion to approve claims

Mayor Report

Hearing of citizens concerning city matters they wish to address.

Next meeting date: March 11, 2019

Motion to adjourn

**City of Batesville
Common Council
Memorial Building
January 14, 2019
6:43 PM**

Members Present: Kevin Chaffee, Darrick Cox, Jim Fritsch, John Irrgang, Tracy Rohlfling
Absent: None

Mayor: Mike Bettice

Clerk-Treasurer: Paul Gates

Jim Fritsch made a motion, seconded by Darrick Cox to approve the minutes from the last regular meeting on December 10, 2018.

Vote: For: Chaffee, Cox, Fritsch, Irrgang, Rohlfling. Against: None. **Motion carried.**

Jim Fritsch made a motion, seconded by Darrick Cox to approve the minutes from the special meeting on December 27, 2018.

Vote: For: Chaffee, Fritsch, Irrgang, Rohlfling. Against: None. **Motion carried.**

Mayor Bettice asked for any comments regarding the Department Head reports that were made available to the public. No comments were made.

Mayor Bettice announced the Mayor's and Council's appointments for the various positions on City boards for 2019. A list of these appointments is attached at the end of these minutes.

Kevin Chaffee made a motion seconded by Jim Fritsch to adopt **Resolution #1-2019**, for the transfer of appropriations for year-end 2018.

Vote: For: Chaffee, Cox, Fritsch, Irrgang, Rohlfling. Against: None. **Motion carried.**

Tracy Rohlfling made a motion, seconded by John Irrgang to adopt **Resolution #2-2019**, approving a Statement of Benefits and Establishing the Period for Tax Abatement for Hill-Rom, Inc. and Hill-Rom Services, Inc.; for their real property investment of \$3,310,000 for office facilities and laboratory space for a new research and development team moving to Batesville.

Vote: For: Chaffee, Cox, Fritsch, Irrgang, Rohlfling. Against: None. **Motion carried.**

Tracy Rohlfling made a motion, seconded by Jim Fritsch to adopt **Resolution #3-2019**, which establishes an Economic Revitalization Area for Hill-Rom's Ritter plant on East Pearl St.

Vote: For: Chaffee, Cox, Fritsch, Irrgang, Rohlfling. Against: None. **Motion carried.**

Kevin Chaffee made a motion, seconded by Darrick Cox to adopt **Resolution #4-2019**, which establishes an Economic Revitalization Area for Hill-Rom's Innovation Center on State Route 46.

Vote: For: Chaffee, Cox, Fritsch, Irrgang, Rohlfling. Against: None. **Motion carried.**

Paul Gates gave the Clerk/Treasurer report:

- The 4 financial summaries of the City's operations for 2018 were included in the meeting details. Highlights:

- Non-Utility operations were \$342,000 under budget.
- The Non-Utility cash balance dropped from \$6.1m to \$4.8m during 2018 due to the completion of the Merkel Road project, which used monies received from the State and Ripley County in previous years.
- Wastewater operations were \$24,000 under budget.
- The Wastewater cash balance dropped only \$4,000 during 2018.

Darrick Cox made a motion, seconded by Jim Fritsch to approve payment of the claims as presented by the City Clerk-Treasurer.

Vote: For: Chaffee, Cox, Fritsch, Irrgang, Rohlfing. Against: None. **Motion carried.**

Mayor Bettice discussed the following topics:

- The Mayor thanked Tim Macyauski and all the Street department individuals for their work in getting the snow removed from the City streets after the weekend's large snowfall.
- The Coalition for a Drug Free Batesville is asking residents to participate in their 2019 Community Perception Survey. A link to the survey is on the City's website.
- The Mayor received an email from INDOT announcing that the eastbound I-74 rest area will be closed sometime in February. More information regarding this will be communicated as he receives the details.
- The Mayor recognized the passing of Patrick Rose, the former Director of Ripley County's Emergency Management Agency. Patrick helped the City in setting up emergency planning over the last few years and will be missed.
- The Mayor's annual State of the City address will take place on Tuesday, February 19th at 6:00pm at the Middle School.
- The 3rd round of testing at the former Feller's site has been completed and looked good. IDEM may allow the City to speed up this testing process. The demolition part of the project has been completed.
- The Northside Park project has completed working with Duke Energy on utility easements and a wetlands delineation is now underway. Bidding on the construction of the park is expected to begin in the next couple of months.
- The Fire Station project is roughly 90% complete and should be done by the end of January.

The Mayor concluded his announcements with remarks about upcoming events in the city, including the Cincinnati Reds Caravan, the Chamber of Commerce Dinner, the Large Trash pickup, the Food Growers Conference, the St. Louis PTO Chicken Dinner, and the Batesville Area Arts Council Auction.

Mayor Bettice asked if any citizens had concerns regarding city matters that they wished to bring before Council. No concerns were raised.

Jim Fritsch made a motion, seconded by John Irrgang to adjourn the meeting.

Vote: For: Chaffee, Cox, Fritsch, Irrgang, Rohlfing. Against: None. **Motion carried.**

Meeting adjourned at 7:11 PM.

Attest:

Michael A. Bettice, Mayor

Paul J. Gates, Clerk-Treasurer



BATESVILLE POLICE DEPARTMENT

Law Total Incident Report, by Agency, Nature

Agency: BATESVILLE POLICE DEPT

<u>Nature of Incident</u>	<u>Total Incidents</u>
911 Hangup Call	4
911 Open Line	4
Traffic Accident with Damage	17
Traffic Accident with Injury	3
Traffic Accident Leaving Scene	1
Traffic Accident with Damage	6
Traffic Accident with Injury	1
Accident Unknown	1
Agency Assist	15
Alarm-Bank	1
Alarm-Business	12
Alarm-Residence	11
Animal Problem -Not Livestock	5
B&E OCCURED	3
Battery	2
BMV Request	18
Burglary	1
BUSINESS CHECK/WALK THROUGH	2
Check Deception	1
Citizen Assist	25
Civil Dispute	3
Community Mental Health Issue	5
Criminal Mischief	1
Disorderly Conduct	2
Domestic Disturbance	6
Controlled Substance Problem	2
EMS & MEDIC	6
Escort	1
Extra Patrol	1
Fingerprint Request	11
Fire Vehicle	1
Fire Str. 2 dept. & ems	1
Found Property	1
Fraud or Scam	3
Funeral Detail	2
Harassment	8
III FOR EMPLOYMENT	2
Impaired Driver	5
Information Report	3
Intimidation	1
Intoxicated Person	1
Juvenile Problem	1
Lockout	28

<u>Nature of Incident</u>	<u>Total Incidents</u>
Loitering	1
Lost Property	3
Missing Endangered	1
Noise Complaint	3
Other Call Type	29
Parking Complaint	4
Pedestrian Prob	1
Property Damage	2
Rail Road Problem	1
Reckless Driver	5
Recovered Stolen Property	1
Residential Entry	1
SRO Activity	1
VEHICLE SLID OFF ROADWAY	4
Solicitor	1
Threatened or Completed	1
Suspicious Person	10
Suspicious Vehicle	16
SUSPICIOUS PACKAGE OR ITEM	1
Theft	17
Theft Identity	2
Traffic Control	2
Traffic Hazard	1
Traffic Stop	72
Transport	3
Trespassing	1
Unknown Emergency	1
Unsecure Premises or Open Door	2
Utility Problem Not Gas	1
Abandoned Vehicle	2
Disabled Vehicle	17
VIN Serial Nmbr Inspection	15
Wanted Person	2
Arrest Warrant	3
Weather Status	4
Welfare Check	9
Total Incidents for This Agency	468

Total reported: 468

Report Includes:

All dates between `00:00:00 01/01/19` and `00:00:00 01/31/19`, All agencies matching `BPD`, All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes



BATESVILLE FIRE & RESCUE
115 E. CATHERINE STREET | BATESVILLE, INDIANA 47006
812.934.2230 | FAX 812.934.0271 | www.batesvilleindiana.us



MONTHLY REPORT JAN. - 2019

FIRE

NUMBER OF STILL ALARMS	2
NUMBER OF GENERAL ALARMS	11
NUMBER OF RURAL ALARMS	1
NUMBER OF EXTRICATION ALARMS	5
NUMBER OF MEDICAL ASSISTS	14
NUMBER OF PUBLIC RELATION CALLS	0
TOTAL FIRE CALLS : 33	
NUMBER OF PERSONEL RESPONDING	187
NUMBER OF HOURS WORKED AT INCIDENTS	212
EST. PROPERTY FIRE LOSS-LOCAL	\$ 6,000.00
NUMBER OF MEETINGS	3
NUMBER OF PERSONEL IN ATTENDANCE	51
NUMBER OF TRAINING HOURS	151

EMS

ALS - 1	32
ALS - 2	1
BLS	32
OTHER	55
TOTAL CALLS	120
TOTAL HOURS WORKED	1,849.90


FIRE & EMS CHIEF



STREET & MAINTENANCE DEPARTMENT

MONTHLY REPORT

January 2019

Took down city Christmas trees

Picked up Christmas trees – Haul to Leising

Patched holes

Picked up leaves

Serviced mowers

Swept streets

Put plows and salt spreaders on trucks

Plowed snow and salt streets

Hauled snow from parking lot

Delivered chairs to the YMCA for the Reds Caravan

Made signs for the park

Cleaned and serviced leaf truck for season

Performed service maintenance on equipment

Winter maintenance

Monthly Report of Operation

Activated Sludge Type

Wastewater Treatment Plant

REPORT FOR:

Name of City

Permit Number

Batesville

IN0039268

For Month of

Year

January

2019

Name of Certified Operator

class

Certif

Expiration Date

Randy Jobst

III

18986

06/2019

*If there is no Tertiary unit(has secondary unit only) use effluent columns.

Day Of Month	Day of Week	Precipitation - Inches	BYPASSE Chem		RAW SEWAGE							PRIMARY		AERATION						SBR Tank				
			OVERFLOW	Used	pH	CBOD5 - mg/l	Susp. Solids - mg/l	Phosphorous - mg/l (if applicable)	Ammonia - mg/l (if applicable)	BOD5 - MGL (Tor C)	Susp. Solids - mg/l	Flow, MGD	Mixed Liquor			Return Sludge		Flow - MGD	30 min. Settling	MLSS	Dissolved Oxygen -			
			At Plant Site	Collection System (If Occurred)									Ferric Chloride - GPD	Total Flow MGD	Settleable Solids % In 30 Minutes	Susp. Solids - mg/l	Sludge Vol. Index - ml/gm					Dissolved Oxygen - mg/l	Volume - MGD	Total Solids - mg/l
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	
1	Tue			80	0.013	7.3	115	91	3.59	7.43	61	81	0.012	190.0			6.7	0.005		0.000			1	
2	Wed			80	0.012	7.6	140	133	4.72	9.28	94	104	0.011	195.0			6.5	0.004		0.000	310		2	
3	Thu			60	0.011	7.5	158	127	3.39	12.20	116	118	0.011	177.5	3,418	52.1	6.3	0.004	21,670	0.000	340	3,590	2	
4	Fri	0.67		60	0.023	7.6	196	184	5.29	7.70	140	124	0.011	155.0	2,900	53.6	6.0	0.004	9,770	0.000	370	4,770	2	
5	Sat			80	0.013								0.011	162.5			6.5	0.005		0.000			2	
6	Sun			100	0.010								0.011	180.0			6.2	0.005		0.000			2	
7	Mon			100	0.010	7.4	175	225	8.41	11.70	92	114	0.011	185.0			6.0	0.005		0.000	430		2	
8	Tue	0.01		100	0.010	7.5	185	184	7.15	14.90	109	115	0.010	177.5	3,528	50.3	5.8	0.004	11,160	0.000	370	4,680	2	
9	Wed			100	0.008	7.5	182	218	7.07	16.60	106	109	0.008	180.0			6.0	0.004		0.000	430		2	
10	Thu			100	0.007	7.5	199	209	9.45	17.00	118	167	0.009	177.5	3,275	54.2	6.1	0.006	9,690	0.000	380		2	
11	Fri			100	0.007	7.5	201	130	4.80	17.70	110	120	0.009	167.5	3,198	52.7	6.1	0.005	7,200	0.000	450	3,960	2	
12	Sat	0.30		100	0.007								0.008	157.5			6.1	0.004		0.000			2	
13	Sun	0.33		100	0.008								0.010	165.0			6.2	0.005		0.000			2	
14	Mon			120	0.009	7.5	274	449	11.61	17.90	97	101	0.009	110.0			6.2	0.005		0.000	430		2	
15	Tue			100	0.008	7.5	216	229	9.58	19.50	102	112	0.009	87.5	1,580	56.4	6.1	0.005	4,040	0.000	490	3,530	2	
16	Wed			80	0.008	7.6	157	170	6.11	16.40	126	128	0.009	175.0			6.0	0.005		0.000	430		2	
17	Thu	0.18		80	0.020	7.5	126	88	4.76	9.79	114	130	0.011	202.5	3,660	55.7	6.1	0.005	10,340	0.000	350	4,190	2	
18	Fri			100	0.013	7.4	153	135	5.31	8.66	111	122	0.010	190.0	3,170	60.0	6.3	0.006	11,160	0.000	340	4,050	2	
19	Sat	0.97		120	0.034								0.011	200.0			6.7	0.005		0.000			2	
20	Sun			120	0.013								0.012	227.5			7.7	0.005		0.000			2	
21	Mon			120	0.011	7.5	162	164	7.00	7.11	79	98	0.011	157.5			6.7	0.004		0.000			2	
22	Tue	0.01		150	0.023	7.7	125	151	6.13	10.90	94	108	0.010	70.0			6.3	0.004		0.000	340		2	
23	Wed	0.70		150	0.038	7.4	65	79	3.60	4.18	72	118	0.011	187.5			6.9	0.006		0.000			2	
24	Thu			100	0.016	7.5	99	66	2.84	8.33	88	97	0.010	187.5	3,180	59.4	7.0	0.005	34,030	0.000	250	3,160	2	
25	Fri			90	0.019	7.5	128	133	2.93	10.40	89	106	0.010	182.5	3,128	58.4	6.6	0.005	9,520	0.000			2	
26	Sat	0.01		90	0.019								0.010	177.5			6.4	0.004		0.000			2	
27	Sun			90	0.014								0.009	180.0			6.5	0.004		0.000			2	
28	Mon			100	0.009	7.3	164	301	6.81	10.70	76	103	0.006	187.5			6.2	0.005		0.000	410		2	
29	Tue			100	0.008	7.7	151	165	8.04	15.10	102	115	0.008	162.5	2,473	66.5	6.5	0.005	5,660	0.000	460	4,930	2	
30	Wed			100	0.008	7.5		230	9.79	22.50		104	0.008	157.5			6.3	0.005		0.000	520		2	
31	Thu			100	0.008	7.6		291	4.22	16.70		113	0.008	197.5	2,878	68.8	6.3	0.005	7,620	0.000	430	4,490	2	
Average	0.35			99	0.013		161	181	6.2	12.7	100	113	0.010	171.3	3032	57.3	6.4	0.005	11822	0.000	396	4135	2	
Maximum	0.97			150	0.038	7.7	274	449	11.6	22.5	140	167	0.012	227.5	3660	68.8	7.7	0.006	34030	0.000	520	4930	2	
Minimum	0.01			60	0.007	7.3	65	66	2.8	4.2	61	81	0.006	70.0	1580	50.3	5.8	0.004	4040	0.000	250	3160	1	
No. of Data**			1	0	31	31	23	21	23	23	23	21	23	31	31	12	12	31	31	12	31	19	10	31

MONTHLY REMOVAL SUMMARY

Comments for the Month (i.e. major repairs, breakdowns, process upsets and their causes. Etc. inplant treatment process bypass)

Percent Removal	BOD5	S.S.	Ammonia	Phosphorus
Primary Treatment				
Secondary Treatment				
Tertiary Treatment				
Overall Treatment				84.5

Monthly Report of Operation

Activated Sludge Type Wastewater Treatment Plant

Send by the 28th of the month to:

INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT
OFFICE OF WATER QUALITY, DATA MANAGEMENT SECTION
100 NORTH SENATE, P.O. BOX 6015
INDIANAPOLIS, INDIANA 46206-6015

Permit Number

IN0039268

Month / Year

January, 2019

Day Of Month	Day of Week	SECONDARY EFFLUENT		FINAL EFFLUENT										FILTER EFFLUENT		SLUDGE TO DIGESTER		DIGESTER OPERATION									
		(T or C)	BOD5 - mg/l	Susp. Solids - mg/l	Treated Flow - MGD	pH	CBOD5 - mg/l	Susp. Solids - mg/l	Dissolved Oxygen - mg/l	Phosphorous - mg/l (if applicable)	Ammonia - mg/l (if applicable)	E-Coli - colony/100ml (If applicable)	CBOD5 - mg/l	Susp. Solids - mg/l	Primary Sludge Gal.	Waste Activated Sludge Gal. x 1000	pH	Gas Production Ft.3 x 1000	Temperature - C	Anaerobic Sludge		Primary Sludge					
																				Total Solids In Sludge - %	Volatile Solids In Sludge - %	Total Solids In Sludge - %	Volatile Solids In Sludge - %				
	1	24	25	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	46	47		
1	Tue	3	5	1.572	7.3	3.0	2.3	8.37	0.21	0.69				1,500	10.9	7.2		35.0									
2	Wed	4	5	1.362	7.4	3.0	1.8	8.56	0.26	0.30				1,600	24.3	7.1		35.0									
3	Thu	4	4	0.975	7.2	5.3	8.0	8.71	0.63	0.18				300	25.3	7.0		35.0	1.9	63.0	7.20	77					
4	Fri	6	9	1.243	7.2	3.3	2.6	8.47	0.38	0.80				1,500	17.5	7.1		35.0	2.2	72.0	5.40	79					
5	Sat			1.786				8.79						1,700	5.0			35.0									
6	Sun			1.272				8.47						1,700	4.9			35.0									
7	Mon	3	5	1.209	7.2	3.3	4.9	8.38	0.40	0.38				0	15.5	7.1		35.0									
8	Tue	3	3	1.267	7.3	5.6	11.3	8.30	1.09	0.05				2,900	17.0	7.1		35.0	2.5	57.0							
9	Wed	3	4	0.799	7.3	5.6	11.2	8.15	0.88	0.20				1,400	16.0	7.2		35.0									
10	Thu	3	3	0.930	7.2	6.4	10.9	8.83	0.62	0.11				1,500	16.7	7.1		35.0	1.6	56.0	4.80	81					
11	Fri	5	7	1.160	7.3	5.8	8.9	8.86	0.52	0.07				1,500	16.8	7.1		35.0	1.7	62.0	5.70	81					
12	Sat			0.608				8.95						1,500	8.8			35.0									
13	Sun			1.060				9.05						1,600	7.3			35.0									
14	Mon	12	19	0.864	7.2	3.6	6.6	9.58	0.46	0.10				1,600	10.3	7.1		35.0									
15	Tue	5	3	1.385	7.2	6.5	9.0	9.53	0.78	0.40				1,500	7.6	7.1		35.0	1.7	62.0	6.40	83					
16	Wed	4	3	1.045	7.2	6.5	15.4	9.14	1.20	0.40				1,400	13.7	7.1		35.0									
17	Thu	4	3	1.573	7.2	8.3	24.5	8.79	1.75	2.02				1,500	22.4	7.1		35.0	1.7	61.0	6.00	81					
18	Fri	4	4	1.846	7.2	3.9	2.7	9.37	0.38	1.44				1,600	20.7	7.0		35.0	1.8	65.0	4.00	83					
19	Sat			1.599				9.94						1,400	6.6			35.0									
20	Sun			0.622				11.30						1,000	6.2			35.0									
21	Mon	6	9	1.567	7.4	3.9	9.0	9.14	0.52	0.20				1,500	20.7	7.1		35.0									
22	Tue	5	6	1.573	7.4	11.2	31.0	8.75	1.69	2.04				0	14.7	7.1		35.0									
23	Wed	3	4	2.082	7.3	8.4	19.2	9.62	0.38	1.28				0	27.5	7.1		35.0									
24	Thu	4	5	1.968	7.3	7.0	26.0	9.79	2.35	0.90				0	23.6	7.1		35.0	1.7	55.0							
25	Fri	6	6	1.826	7.3	7.1	9.1	9.74	0.48	1.32				0	21.4	7.1		35.0	1.7	54.0							
26	Sat			1.705				9.93						0	7.6			35.0									
27	Sun			1.650				10.34						0	6.8			35.0									
28	Mon	5	4	1.201	7.2	8.4	22.0	9.52	0.43	1.46				1,000	7.3	7.2		35.0									
29	Tue	8	5	1.513	7.3	7.3	21.1	9.79	0.96	1.71				0	0.0	7.2		35.0	1.7	59.0							
30	Wed		3	0.919	7.2		35.0	8.81	1.57	3.28				0	0.0	7.2		35.0									
31	Thu		15	0.761	7.2		17.5	9.15	0.45	2.57				0	0.0	7.1		35.0	1.7	60.0							
Average		5	5.8	1.321		5.9	13.5	9.17	0.80	0.95				1006	13.0			35	1.8	61	5.6	81					
Maximum		12	18.6	2.082	7.4	11.2	35.0	11.30	2.35	3.28				2900	27.5	7.1		35	2.5	72	7.2	83					
Minimum		3	2.8	0.608	7.2	3.0	1.8	8.15	0.21	0.05				0	0.0	7.2		35	1.6	54	4.0	77					
No of Data		21	23	31	23	21	23	31	23	23	0	0	0	31	31	23	31	31	12	12	7	7	0	0	0		

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

(SIGNATURE OF CERTIFIED OPERATOR)

(Date)

(SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER
OR AUTHORIZED AGENT)

(Date)

**Batesville Water & Gas Utility
Operations Report
December-2018**

WATER UTILITY

<u>Plant Operations:</u>				Dec.	Previous 3 Month Average
Chemicals Used	October	November	December	2017	
Chlorine	649	643	545	600	612
Poly Aluminum Chloride	9,043	8,911	7,336	7,592	8,430
Fluoride	723	580	650	462	651
Poly Phosphate (Dry)	546	438	359	707	448
Caustic Soda, NaOH	2,928	1,520	507	1,528	1,652
Activated Carbon	3,686	3,289	2,604	2,895	3,193
Polymer	345	295	288	345	309
Carusol-Sodium Permanganate	1,763	1,714	1,252	1,040	1,576
Ora-Cle	2,245	1,167	765	1,321	1,392

Pumping Report:

Park Influent	28,929,000	21,011,000	23,993,000	22,910,000	24,644,333
Plant Effluent	25,300,000	23,716,000	22,465,000	24,618,000	23,827,000
Metered Sales & Plant Use	24,257,136	22,340,489	22,106,664	22,699,145	22,901,430
KWH Used	54,525	52,106	52,441	45,640	53,024
Electricity \$/ 1,000 Gal	0.2287	0.2334	0.2438	0.0912	0.2353
Chemical Cost \$/ 1,000 Gal	0.5043	0.5042	0.4110	0.4140	0.4732
Total \$/ 1,000 Gal	0.7330	0.7376	0.6548	0.5052	0.7085
Percent Unaccounted Water	4.1%	5.8%	1.6%	7.8%	3.9%
Cost of Lost Water (\$)	\$764.42	\$1,014.58	\$234.64	\$969.41	\$655.74

Plant Work:

Updating information on GIS mapping system.
Working on Long-term Water Supply.
Installed new alarms on our SCADA system.
Cleaned all five gravity filters.
Had a Sanitary Survey conducted by IDEM.

Distribution Operations:

Main Break on N Eastern Ave between Hillenbrand and Boehringer St.
Fixed water leak on Township Line Rd.
Finished exercising water valves.

<u>Meters:</u>	Oct.	Nov.	Dec.	Dec. 2017
New Meters Installed	0	0	2	2
Meters Changed Out	1	0	1	2
Neptune Radio Read Meters	0	0	2	2
Total Customers	2,998	2,998	3,000	2,972
Man Hours Spent Locating	64.0	48.0	43	39

**Batesville Water & Gas Utility
Operations Report
December-2018**

GAS UTILITY

Sales:

	Oct.	Nov.	Dec.	Dec. 2017	Dec. 2017	Preceding 12 Months Avg. Month	Total
Degree Days	375	824	879	1,073		454	5,452
Total Gas Moved, MCF *	34,887	69,129	77,527	92,862		47,473	569,675
Gas Utility Purchased, MCF *	21,432	46,250	37,822	59,938		26,731	320,769
Delivered Gas Cost, \$/MCF	4.14	4.95	6.45	2.66		6.25	
Operating Expense / Total MCF	4.79	4.78	4.68	2.72		5.70	
Total Metered Sales, MCF **	26,673	57,117	73,687	69,377		48,621	583,446
Receipts / MCF Bought	6.90	6.52	10.83	6.28		11.98	
Fuel Adjustment Tracker	2.5478	1.5362	1.6438	1.5463		1.2031	

* Gas reported the first of the month to end of reporting month.

** Gas reported the middle of previous month to middle of reporting month (meter reading cycle).

Actual Billed Quantities and Receipts:

Firm Customer Sales, MCF **	11,146	28,952	40,061	37,103	21,344	256,126
Interruptible Sales, MCF **	1,967	3,072	4,378	3,839	5,602	67,224
Transportation Sales, MCF **	13,548	24,972	29,019	28,216	16,773	201,275
% Interrupt. & Trans. Sales, MCF	58.2%	49.1%	45.3%	46.2%	46.0%	46.0%
Firm Customer Receipts \$/MCF	9.30	7.81	7.81	7.74	7.91	
Interruptible Receipts \$/MCF	7.91	6.86	6.90	6.72	6.60	
Transportation Receipts \$/MCF	1.50	1.50	1.50	1.50	1.50	

Distribution Operations

No mains were installed during December.

Adjusted gas pressure at the district regulator stations for colder temperatures.

Entered mapping information in GIS system.

Services:

1 new service was installed using 59 ft. of 3/4" pe service pipe

Excess flow valves installed - 1

Gas Leaks Investigated:

	Oct	Nov.	Dec.
"1" Immediate Hazard	0	0	0
"2" Probable Hazard	0	1	0
"3" Non-Hazardous	2	1	0

Responded to 5 gas leak reports

Responded to 0 Carbon Monoxide report

Meters:

	Oct.	Nov.	Dec.	Dec. 2017
New Meters Installed	6	3	3	2
Meters Changed Out	3	0	0	0
Neptune Meter Reading	0	0	3	0
Total Customers	3,078	3,082	3,084	3,055

Equipment, or Work, Being Quoted:

Trimble GPS unit.

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Batesville Water Utility
Comparative Profit & Loss/Budget Report-Unaudited
December 31, 2018

	<u>Budget for</u>	<u>Prior Year</u>	<u>Current Month</u>	<u>Current</u>	<u>Variance to</u>	<u>Prior Year Year-</u>	<u>Year-to-Date</u>	<u>Year-to-Date</u>	<u>Variance to</u>
	<u>Year</u>	<u>Actual</u>	<u>Actual</u>	<u>Month</u>	<u>Budget</u>	<u>To-Date</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
INCOME:									
Metered Sales	1,831,165	141,071.06	137,120.53	135,128	1,992.53	1,793,767.44	1,799,365.09	1,831,165	(31,799.91)
Fire Protection/Municipal	264,756	22,063.44	22,169.36	22,063	106.36	264,761.28	264,624.94	264,756	(131.06)
Water Mains	-	87.41	-	-	-	1,103.87	-	-	-
Less Customer Refunds	-	-	3.08	-	3.08	-	(9,571.16)	-	(9,571.16)
Penalties	5,260	796.13	439.88	400	39.88	6,165.34	5,387.41	5,260	127.41
Miscellaneous	26,200	1,657.98	1,839.40	1,500	339.40	55,951.43	81,492.67	26,200	55,292.67
Total Operating Income	2,127,381	165,676.02	161,572.25	159,091	2,481.25	2,121,749.36	2,141,298.95	2,127,381	13,917.95
DIRECT COSTS:									
Chemicals	180,000	19,784.81	28,857.11	16,000	12,857.11	174,809.27	177,786.92	180,000	(2,213.08)
Purchased Power	81,000	5,559.82	42.29	6,700	(6,657.71)	70,694.33	65,858.88	81,000	(15,141.12)
Direct Costs-Sludge	21,500	2,665.96	1,299.44	1,900	(600.56)	17,416.24	17,076.26	21,500	(4,423.74)
Total Direct Costs	282,500	28,010.59	30,198.84	24,600	5,598.84	262,919.84	260,722.06	282,500	(21,777.94)
Gross Profit	1,844,881	137,665.43	131,373.41	134,491	(3,117.59)	1,858,829.52	1,880,576.89	1,844,881	35,695.89
EXPENSES:									
Actual Salary	271,755	26,585.91	27,455.31	27,862	(406.69)	273,691.52	267,933.98	271,755	(3,821.02)
Less Capitalized Salary	-	-	-	-	-	-	-	-	-
Net Salaries	271,755	26,585.91	27,455.31	27,862	(406.69)	273,691.52	267,933.98	271,755	(3,821.02)
Payroll Tax Expense	20,789	1,819.88	1,922.39	2,131	(208.61)	19,322.47	19,434.75	20,789	(1,354.25)
Distribution Supply & Maint.	30,000	10,282.64	2,554.02	2,500	54.02	21,083.16	16,393.74	30,000	(13,606.26)
Plant/Property Supply & Maint.	120,000	1,105.89	358.02	10,000	(9,641.98)	95,177.79	69,559.36	120,000	(50,440.64)
Equipment Repair & Maint.	10,000	166.40	379.00	833	(454.00)	6,159.18	2,558.58	10,000	(7,441.42)
Miscellaneous Supplies	23,725	5,143.18	3,355.37	2,800	555.37	30,662.30	25,241.99	23,725	1,516.99
Employee Benefits-NonInsurance	1,750	248.99	575.44	200	375.44	2,667.64	2,460.83	1,750	710.83
General & Administrative	21,350	2,883.09	5,602.07	2,400	3,202.07	23,570.41	19,692.14	21,350	(1,657.86)
Outside Services	67,046	9,712.26	1,989.66	2,633	(643.34)	80,055.31	62,750.85	67,046	(4,295.15)
Vehicle Fuel	5,600	455.00	531.52	450	81.52	4,545.78	6,077.49	5,600	477.49
Vehicle Maint & Repairs	3,000	1,408.11	-	500	(500.00)	3,682.15	(164.42)	3,000	(3,164.42)
Insurance	112,464	9,024.50	8,185.27	9,372	(1,186.73)	114,056.02	105,362.60	112,464	(7,101.40)
Pension	29,918	2,195.90	2,201.95	3,038	(836.05)	27,514.43	28,701.84	29,918	(1,216.16)
Bad Debt.	1,200	140.00	75.00	100	(25.00)	580.00	1,120.00	1,200	(80.00)
Depreciation	305,400	26,730.00	25,450.00	25,450	-	320,760.00	305,400.00	305,400	-
Total Operating Expenses	1,023,997	97,901.75	80,635.02	90,269	(9,633.98)	1,023,528.16	932,523.73	1,023,997	(91,473.27)
Net Operating Income	820,884	39,763.68	50,738.39	44,222	6,516.39	835,301.36	948,053.16	820,884	127,169.16
OTHER INCOME:									
Interest	1,080	633.27	-	90	(90.00)	2,498.88	3,416.17	1,080	2,336.17
Gain(Loss)-Property Sale	-	-	-	-	-	6,758.00	-	-	-
Total Other Income	1,080	633.27	-	90	(90.00)	9,256.88	3,416.17	1,080	2,336.17
Net Income before URT Tax	821,964	40,396.95	50,738.39	44,312	6,426.39	844,558.24	951,469.33	821,964	129,505.33
Utility Receipts Tax Expense	28,474	2,065.36	2,073.14	2,119	(45.86)	26,913.37	27,003.86	28,474	(1,470.14)
Net Income	793,490	38,331.59	48,665.25	42,193	6,472.25	817,644.87	924,465.47	793,490	130,975.47

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Batesville Water Utility
Balance Sheet-Unaudited
December 31, 2018

<u>Assets</u>	Current Month Prior Year	Two Months Prior	One Month Prior	Current Month Current Year	1-Year Change
Cash-Maintenance & Operations	2,328,936.54	1,806,611.35	1,910,068.85	1,930,602.43	(398,334.11)
Cash-Depreciation/Replacement	399,332.17	684,960.84	595,064.20	539,243.63	139,911.46
Cash-Money Market	-	-	-	-	-
Petty Cash	200.00	200.00	200.00	200.00	-
Cash-Meter Deposits	27,900.00	27,973.42	26,973.42	26,300.00	(1,600.00)
Cash-Cash Reserve	-	-	-	-	-
Accounts Receivable	7,725.42	5,681.89	3,878.32	6,380.70	(1,344.72)
Allowance for Doubtful Accounts	(2,436.63)	(2,666.13)	(2,663.10)	(2,663.80)	(227.17)
Due from Gas Utility	-	-	-	-	-
Miscellaneous Receivables	-	-	-	-	-
Misc Receivable-Due from Clearing Acct	5,451.85	6,606.75	8,379.65	72,538.29	67,086.44
Meter Deposits Receivable	-	726.58	1,400.00	1,800.00	1,800.00
Inventory	-	-	-	-	-
Investments-Deprec	-	-	-	-	-
Investments-Meter Deposits	-	-	-	-	-
Prepaid Expenses	7,681.88	17,089.77	15,254.49	7,069.22	(612.66)
Utility Plant Inventory in Stock	246,962.62	242,824.22	243,361.06	237,066.19	(9,896.43)
Plant & Property	14,462,129.86	15,490,737.29	15,564,081.04	15,620,300.95	1,158,171.09
Accumulated Depreciation	(4,877,587.80)	(5,089,303.67)	(5,114,753.67)	(5,140,203.67)	(262,615.87)
Net Plant & Property	9,831,504.68	10,644,257.84	10,692,688.43	10,717,163.47	885,658.79
Total Assets	12,606,295.91	13,191,442.31	13,251,244.26	13,298,633.94	692,338.03
<u>Liabilities</u>					
Accounts Payable	15,118.60	-	-	20,550.95	5,432.35
Miscellaneous Payables	34,112.29	-	-	-	(34,112.29)
Retainage Payable	-	-	-	-	-
Sales Tax Payable	-	32.12	63.64	52.50	52.50
Payroll Taxes Payable	-	-	-	-	-
Utility Receipts Tax Payable	-	2,488.71	4,715.38	-	-
Meter Deposits Payable	27,900.00	28,700.00	28,500.00	28,400.00	500.00
Loans Payable	400,000.00	230,000.00	213,000.00	196,000.00	(204,000.00)
Total Liabilities	477,130.89	261,220.83	246,279.02	245,003.45	(232,127.44)
<u>Capital</u>					
Retained Earnings	9,755,227.29	10,572,872.16	10,572,872.16	10,572,872.16	817,644.87
Donated Surplus	1,556,292.86	1,556,292.86	1,556,292.86	1,556,292.86	-
YTD Profit (Loss)	817,644.87	801,056.46	875,800.22	924,465.47	106,820.60
Total Capital	12,129,165.02	12,930,221.48	13,004,965.24	13,053,630.49	924,465.47
Total Liabilities & Capital	12,606,295.91	13,191,442.31	13,251,244.26	13,298,633.94	692,338.03

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Batesville Gas Utility
Comparative Profit & Loss/Budget Report-Unaudited
December 31, 2018

	Budget for		Prior Year	Current Month		Current	Variance to		Prior Year Year-	Year-to-Date	Year-to-	Variance to
	Year	Actual	Actual	Actual	Month	Month	Budget	To-Date	Actual	Date	Budget	
INCOME:												
Firm Sales	2,012,274	277,018.70	227,522.11	169,548	57,974.11	1,967,685.18	2,194,186.18	2,012,274	181,912.18			
Interruptible Sales	161,316	25,685.15	21,072.86	16,083	4,989.86	161,922.27	182,800.29	161,316	21,484.29			
Total Metered Sales	2,173,590	302,703.85	248,594.97	185,631	62,963.97	2,129,607.45	2,376,986.47	2,173,590	203,396.47			
Transportation Sales	356,438	30,935.45	37,460.30	27,975	9,485.30	314,903.90	380,013.00	356,438	23,575.00			
Less Customer Refunds	-	-	-	-	-	(3,378.02)	(396.52)	-	(396.52)			
Penalties	8,190	1,235.30	1,055.16	810	245.16	7,997.97	8,450.67	8,190	260.67			
Miscellaneous	26,900	2,051.89	1,986.79	1,600	386.79	25,286.88	32,739.59	26,900	5,839.59			
Total Operating Revenue	2,565,118	336,926.49	289,097.22	216,016	73,081.22	2,474,418.18	2,797,793.21	2,565,118	232,675.21			
DIRECT COSTS:												
Supply	1,013,014	135,303.84	205,012.10	105,605	99,407.10	963,371.35	1,176,346.55	1,013,014	163,332.55			
Demand Charge	290,400	23,934.08	23,957.94	24,200	(242.06)	292,959.25	287,132.58	290,400	(3,267.42)			
Direct Costs-Misc	-	-	-	-	-	-	-	-	-			
Total Direct Costs	1,303,414	159,237.92	228,970.04	129,805	99,165.04	1,256,330.60	1,463,479.13	1,303,414	160,065.13			
Gross Profit	1,261,704	177,688.57	60,127.18	86,211	(26,083.82)	1,218,087.58	1,334,314.08	1,261,704	72,610.08			
OPERATING EXPENSES:												
Actual Salary	372,587	37,725.73	39,115.39	39,012	103.39	368,509.64	375,968.24	372,587	3,381.24			
Less Capitalized Salaries	-	(416.00)	(320.00)	-	(320.00)	(8,064.00)	(7,348.00)	-	(7,348.00)			
Net Salaries	372,587	37,309.73	38,795.39	39,012	(216.61)	360,445.64	368,620.24	372,587	(3,966.76)			
P/R Tax Expense	28,502	2,627.85	2,447.51	2,984	(536.49)	26,209.90	26,373.04	28,502	(2,128.96)			
Distribution Supply & Maint.	20,000	2,476.17	21,095.96	1,667	19,428.96	19,304.24	31,634.65	20,000	11,634.65			
Plant/Property Supply & Maint.	30,000	278.46	131.22	2,500	(2,368.78)	19,051.82	1,226.58	30,000	(28,773.42)			
Equipment Repair & Maint.	20,000	691.08	715.83	1,667	(951.17)	7,707.41	5,297.92	20,000	(14,702.08)			
Miscellaneous Supplies	17,150	1,466.22	748.62	1,500	(751.38)	13,159.17	19,535.35	17,150	2,385.35			
Employee Benefits-NonInsurance	1,650	401.00	742.44	-	742.44	2,455.90	2,057.99	1,650	407.99			
General & Administrative	37,050	5,250.22	7,846.92	3,000	4,846.92	45,983.09	46,260.77	37,050	9,210.77			
Outside Services	28,600	2,103.21	3,626.39	3,730	(103.61)	27,829.55	29,612.92	28,600	1,012.92			
Vehicle Fuel	9,150	776.18	1,160.05	750	410.05	8,995.57	14,724.86	9,150	5,574.86			
Vehicle Maint & Repairs	4,800	98.49	2,074.54	400	1,674.54	1,736.80	5,977.15	4,800	1,177.15			
Insurance	159,384	12,735.57	12,107.09	13,282	(1,174.91)	151,860.96	154,247.75	159,384	(5,136.25)			
Pension	40,708	2,995.55	3,013.33	4,287	(1,273.67)	38,595.70	40,091.55	40,708	(616.45)			
Bad Debt	1,440	110.00	5.00	120	(115.00)	510.00	2,965.00	1,440	1,525.00			
Depreciation	293,760	23,730.00	24,480.00	24,480	-	284,760.00	293,760.00	293,760	-			
Total Operating Expenses	1,064,781	93,049.73	118,990.29	99,379	19,611.29	1,008,605.75	1,042,385.77	1,064,781	(22,395.23)			
Net Operating Income	196,923	84,638.84	(58,863.11)	(13,168)	(45,695.11)	209,481.83	291,928.31	196,923	95,005.31			
OTHER INCOME:												
Rental Income	-	-	-	-	-	-	-	-	-			
Interest	1,080	633.27	-	90	(90.00)	2,498.88	3,416.17	1,080	2,336.17			
Gain(Loss)-Property Sale	-	-	-	-	-	-	33,525.00	-	33,525.00			
Total Other Income	1,080	633.27	-	90	(90.00)	2,498.88	36,941.17	1,080	35,861.17			
Net Income before URT Tax	198,003	85,272.11	(58,863.11)	(13,078)	(45,785.11)	211,980.71	328,869.48	198,003	130,866.48			
Utility Receipts Tax Expense	35,418	3,561.21	4,007.90	2,990	1,017.90	33,084.17	39,457.41	35,418	4,039.41			
Net Income	162,585	81,710.90	(62,871.01)	(16,068)	(46,803.01)	178,896.54	289,412.07	162,585	126,827.07			

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Batesville Gas Utility
Balance Sheet-Unaudited
December 31, 2018

<u>Assets</u>	<u>Current Month</u> <u>Prior Year</u>	<u>Two Months</u> <u>Prior</u>	<u>One Month</u> <u>Prior</u>	<u>Current Month</u> <u>Current Year</u>	<u>1-Year</u> <u>Change</u>
Cash-Maintenance & Operations	1,203,053.08	1,825,105.18	1,798,220.16	1,620,740.32	417,687.24
Cash-Depreciation/Replacement	1,608,550.42	1,509,728.54	1,495,391.33	1,495,391.33	(113,159.09)
Cash-Clearing Account	-	-	-	-	-
Petty Cash	200.00	200.00	200.00	200.00	-
Cash-Meter Deposits	25,800.00	24,900.00	24,000.00	23,408.30	(2,391.70)
Cash-Main Extensions	5,795.08	3,482.00	3,482.00	3,482.00	(2,313.08)
Cash-Cash Reserve	612,000.00	782,000.00	799,000.00	816,000.00	204,000.00
Accounts Receivable	(16,357.70)	(23,466.64)	(25,750.51)	(2,793.04)	13,564.66
Allowance for Doubtful Accounts	(4,276.67)	(4,482.15)	(4,482.67)	(4,481.96)	(205.29)
Miscellaneous Receivables	-	-	-	-	-
Rent Receivable	-	-	-	-	-
Misc Receivable-Due from Clearing Acct	81,300.97	1,760.90	8,880.34	155,523.28	74,222.31
Loans Receivable	400,000.00	230,000.00	213,000.00	196,000.00	(204,000.00)
Meter Deposits Receivable	-	900.00	1,526.58	1,705.12	1,705.12
Inventory	-	-	-	-	-
Investments	-	-	-	-	-
Investments-Valuation to Market Adj	-	-	-	-	-
Prepaid Expenses	4,474.56	17,921.83	16,650.51	4,543.42	68.86
Utility Plant Inventory in Stock	123,611.77	140,909.78	139,513.95	121,056.13	(2,555.64)
Plant & Property	8,959,610.02	8,932,853.58	8,952,340.32	8,953,590.96	(6,019.06)
Accumulated Depreciation	(4,343,000.97)	(4,384,475.76)	(4,408,955.76)	(4,433,435.76)	(90,434.79)
Net Plant & Property	4,740,220.82	4,689,287.60	4,682,898.51	4,641,211.33	(99,009.49)
Total Assets	8,660,760.56	9,057,337.26	9,013,016.25	8,950,930.10	290,169.54
<u>Liabilities</u>					
Accounts Payable	834.27	-	-	3,975.43	3,141.16
Miscellaneous Payables	-	-	-	-	-
Due C&I	-	-	-	-	-
Due to Water Utility	-	-	-	-	-
Due to Other City Departments	-	-	-	-	-
Unapplied Receipts	-	-	-	-	-
Sales Tax Payable	-	99.07	187.82	129.39	129.39
Payroll Taxes Payable	-	-	-	-	-
Utility Receipts Tax Payable	-	1,089.28	3,132.14	-	-
Meter Deposits Payable	25,800.00	25,800.00	25,600.00	25,600.00	(200.00)
Main Extensions Payable	5,795.08	3,482.00	3,482.00	3,482.00	(2,313.08)
Rental Deposit Payable	-	-	-	-	-
Total Liabilities	32,429.35	30,470.35	32,401.96	33,186.82	757.47
<u>Capital</u>					
Retained Earnings	8,202,109.78	8,381,006.32	8,381,006.32	8,381,006.32	178,896.54
Donated Surplus	247,324.89	247,324.89	247,324.89	247,324.89	-
YTD Profit (Loss)	178,896.54	398,535.70	352,283.08	289,412.07	110,515.53
Total Capital	8,628,331.21	9,026,866.91	8,980,614.29	8,917,743.28	289,412.07
Total Liabilities & Capital	8,660,760.56	9,057,337.26	9,013,016.25	8,950,930.10	290,169.54

Gas Sales and Supply Purchase Analysis-12-December 2018

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Batesville Gas Utility
Comparative Sales & Cost- Actual vs Budget

December 31, 2018

	<u>Budget for</u> <u>Year</u>	<u>Prior Year</u> <u>Month Actual</u>	<u>Current Month</u>		<u>Variance to</u> <u>Budget</u>	<u>Prior Year Year-</u> <u>To-Date</u>	<u>Year-to-Date</u>		<u>Variance to</u> <u>Budget</u>
			<u>Actual</u>	<u>Budget</u>			<u>Actual</u>	<u>Budget</u>	
Metered Sales (MCF)	285,535.0	28,569.1	32,023.6	21,140.0	10,883.6	265,982.4	324,486.1	285,535.0	38,951.1
Transport Sales (MCF)	237,625.0	21,332.9	24,971.7	18,650.0	6,321.7	216,982.5	253,146.4	237,625.0	15,521.4
Tracker-Firm		1.7093	1.5362	2.5520					
Tracker Savings-Interruptible		(0.3414)	(0.2423)	(0.3155)					
Tracker-Interruptible		1.3679	1.2939	2.2365					
Purchases (MCF)	279,500.0	36,506.0	46,250.0	30,090.0	16,160.0	268,582.0	342,885.0	279,500.0	63,385.0
Purchases (DTH)	285,395.0	37,930.0	48,268.0	30,550.0	17,718.0	274,190.0	354,908.0	285,395.0	69,513.0
Firm Sales (\$)	2,012,273	277,019	227,522	169,548	57,974	1,967,685	2,194,186	2,012,273	181,913
Interruptible Sales (\$)	161,316	25,685	21,073	16,083	4,990	161,922	182,800	161,316	21,484
Total Metered Sales (\$)	2,173,589	302,704	248,595	185,631	62,964	2,129,607	2,376,986	2,173,589	203,398
Transportation Sales (\$)	356,439	30,935	37,460	27,975	9,485	314,904	380,013	356,439	23,574
Supply Costs (\$)	1,013,015	135,304	205,012	105,605	99,407	963,371	1,176,347	1,013,015	163,331
Demand Charge (\$)	290,400	23,934	23,958	24,200	(242)	292,959	287,133	290,400	(3,267)
Total Direct Costs (\$)	1,303,415	159,238	228,970	129,805	99,165	1,256,331	1,463,479	1,303,415	160,064
Margin	1,226,612	174,401	57,085	83,801	(26,716)	1,188,181	1,293,520	1,226,612	66,908

BATESVILLE WATER UTILITY
Capital Improvement Report
December 2018

<u>Water Utility</u>			
<u>Reservoirs / Water Supply:</u>			
Water Main from Aquifer to Industrial Park Water Tank (15.5 Miles of 20" pipe)	Eng. & Surveying Cost	<u>This Month</u>	<u>YTD Amount</u> <u>Budget</u>
Water Main from Aquifer to Industrial Park Water Tank (15.5 Miles of 20" pipe)	Easements - 63 Total		\$23,206 \$150,000
Engineering Cost of Transmission main, design, bidding and construction.			\$588,786 \$500,000
Water Main from Aquifer to Industrial Park Water Tank (15.5 Miles of 20" pipe)	Construction	\$11,100	\$238,228 \$1,000,000
Crop damages along Water Transmission Main			\$0 \$10,000,000
	Sub Total	\$11,100	\$850,420 \$11,745,000
<u>Clarifier and Filter Plant:</u>			
Filter Plant Chemical Feed Pumps (3K ea), Chlorine/pH Analyzers (3K ea)			\$1,570 \$9,000
Filter Plant - Turbidity Analyzers			\$12,548 \$20,000
Filter Plant SCADA System		\$4,803	\$6,036 \$12,000
Clarifier SCADA System			\$0 \$12,000
Filter Plant Emergency Reporting Auto dialer			\$0 \$5,000
	Sub Total	\$4,803	\$20,154 \$58,000
<u>Equipment / Office:</u>			
Misc. Equipment (Locators and Listening Device)			\$0 \$10,000
Computer Workstation Upgrade			\$2,328 \$3,000
	Sub Total	\$0	\$2,328 \$13,000
<u>Distribution System:</u>			
Meters			
Meter Tops			\$6,758 \$10,000
Neptune Radio Reading System			\$693 \$2,000
Mixing unit for .5MG Water Tower at Filter Plant			\$3,436 \$3,000
Water Main Replacements & Fire Hydrants			\$15,680 \$30,000
	Sub Total	\$0	\$21,705 \$100,000
	Sub Total	\$0	\$48,272 \$145,000
Water Utility Total Expenditures		This Month	YTD Amount Budget
		\$15,903	\$921,174 \$11,961,000

BATESVILLE GAS UTILITY
Capital Improvements Report
December-18

<u>GAS UTILITY</u>					
<u>Buildings / Office:</u>					
		Amount Spent		Budget	Estimated Delivery Date
		This Month	YTD		
Pave Warehouse Lot Greenman and South St. (Finish paving at warehouse area)			\$3,766	5,000	All Year
	Sub Total	\$0	\$3,766	\$5,000	
<u>Equipment / Operations:</u>					
2007 Service truck			\$28,812	30,000	March
2003 John Deere Backhoe/Loader			\$93,000	100,000	March
Trencher/ Bobcat trailer			\$4,890	5,000	Feb.
Misc. equipment (line locators, gas detectors, ect.)			\$4,848	10,000	All Year
SCADA Radio & Controls			\$0	20,000	All Year
Neptune Radio Reading System			\$279	2,000	All Year
Computer Upgrade			\$0	3,000	March - June
	Sub Total	\$0	\$131,829	\$170,000	
<u>Distribution System:</u>					
New Gas Main Extensions - (Farmington Heights Sub.) (Industrial Park Dr. Shell building)			\$12,824	150,000	As Needed
Main and Valve Replacements			\$5,924	100,000	As Needed
Meters (new and changed out)		\$348	\$23,508	30,000	All Year
Services		\$1,026	\$16,718	20,000	As Needed
	Sub Total	\$1,374	\$58,974	\$300,000	
Gas Utility Total Expenditures		\$1,374	\$194,569	\$475,000	

Batesville Parks Department

January 2019

Dailey or when needed:

- Pick up debris/trash in parks
- Clean and inspect restrooms at Liberty Park
- Maintain pop machine

January:

- P/U Gator UV from Greensburg after being repaired
- Haul Santa House from downtown to St Dept for outside storage
- Take out and store all wood Christmas boxes throughout town.
- Remove all greenery in downtown pots and haul to Leising's
- Haul numerous loads of mulch from large pile near Brum Woods to allow electric Company to replace transformer (St Dept assist)
- Pick up many fallen limbs in Liberty Park and Brum Woods.
- Wash/wax tractor
- Haul 8 loads of limbs to Leising's
- Toro maintenance: wash/wax, service, rebuild carburetor
- Dump truck maintenance: wash/wax, service, paint touch up.
- Snow and ice removal at Memorial building, numerous downtown sidewalks, Brum Woods and Liberty Park numerous times in January
- Install new timer switch on tennis court lights.
- Install cover on grandstand restroom thermostat so it could not be adjusted w/o key
- Watering cart: 2 rear seals leaking. Found new seals and replace instead of paying over \$500 each for new axles as was recommended by company. (George)
- Assemble 6 new picnic tables and 7 benches that were donated for Northside Park. Haul to Water and Gas garage for winter storage.
- Attend PERF, Wellness, and other meetings.
- Take down Christmas decorations in park.
- Build 8 new trash can containers for Northside Park.



Batesville Economic Development Report

January 9, 2019

Prepared by: Sarah Lamping

- Business Retention and Expansion
 - Working with a prospect looking to expand and relocate in Batesville
- Shell Marketing / Building
 - Reviewed Velocity Report for December with Colliers International
 - 3 remaining active leads
 - Pursing the installment of "FOR SALE" sign on building
 - Prep being done to extend Industrial Park Rd to Shell parking lot
 - Marketing contract with Colliers extended for 12 months pending approval
- Participated in visit from our Sister City, Haiyan China
- Working with I-74 and Southeastern Indiana Growth Alliance on preparing for the IEDC grant opportunity. \$100,000 in grant funding available to increase collaboration between REDOs and LEDOs when recruiting new businesses to Indiana within IEDC regions
- Participated in the City's annual Tree Lighting and Holiday Parade
- Attended follow-up meeting with regional community foundations and key stakeholders to discuss the need for a Broadband study to be conducted by Purdue University. SERPCI to work with PU on elements of the study and next steps. Study funded by regional community foundations.
- Met with Ripley County Community Foundation to discuss Community Leadership Grant opportunity available through Lilly Endowment's GIFT VII initiative.
- Attended Franklin County Community School Corporation Board meeting to better understand how the county plans to proceed in calculating and allocating TIF dollars in the future. Meeting was requested by School Board due to funds being incorrectly calculated in the past.
- Prepared necessary documentation for Hill-Rom tax abatement
- Attended IEDA Annual Conference in Indianapolis

Steven Harmeyer

Community Development Director

sharmeyer@batesvilleindiana.us

(812) 933-6116



Community Development Report

February 2019

- Organizing downtown Ice Rink event for Feb 15&16
- Gathering Bids and financial assistance for the Gateway Improvement Project
 - Partnership between City, Chamber and RCCF.
- Organizing Craft Your Life video series
 - Identifying opportunities for financial support
- Assisted Main Street with the 2018 Assessment and Return on Investment report.
- Working with Franklin County Tourism for "Batesville" piece in their annual guide.
- Working with local business about a potential art mural they are considering.
- Leading Hillenbrand Connectivity Project
 - Creating a downtown walking tour phone app
- Gave a presentation to 11 corporate candidates who are considering moving from New York state to Batesville.
- Assisting New Horizons with grant opportunities for Ice cream shop.
- Met with Non-Profits and providing 2019 Grant schedule.
- Met with local nursing home to discuss how to improve city transparency to their residents.
- Met with WorkOne to provide resources for those impacted by recent store closure.
- Will install new military banners in early 2019. Have been produced and are in storage.
- Serving on CDL workforce pipeline board.
- Continued work on walking guide for military banners
- Continued distribution of City monthly newsletter
- Provide media/ social media outreach for City and non-profits.

**CITY OF BATESVILLE
RESOLUTION NO. 05-2019**

**A RESOLUTION RATIFYING FINAL ACTION ESTABLISHING
THE RITTER PLANT ECONOMIC REVITALIZATION AREA**

WHEREAS, this City of Batesville Council (hereinafter this "City Council"), is the Fiscal Body for City of Batesville, Indiana pursuant to Ind. Code § 36-2-3; and,

WHEREAS, pursuant to Ind. Code § 6-1.1-12.1 *et seq.*, this City Council is the proper "Designating Body" to establish an Economic Revitalization Area within the City of Batesville; and,

WHEREAS, this City Council has previously adopted Resolution No. 03-2019, *A Resolution Establishing the Ritter Plant Road Economic Revitalization Area*, and filed said resolution with the City of Batesville Clerk-Treasurer; and

WHEREAS, on the 11th day of February 2019, after proper legal notice, this City Council conducted a public hearing allowing for public comment on Resolution No. 05-2019; and,

WHEREAS, on the 11th day of February 2019, during its regularly scheduled public meeting, this City Council took final action on Resolution No. 05-2019 approving said resolution by a vote of _____ ayes to _____ nays.

NOW, THEREFORE, BE IT RESOLVED AND RATIFIED by the Common Council of the City of Batesville, Indiana, as follows:

1. That the final action taken by this City Council, by vote of _____ ayes to _____ nays, on Resolution No. 05-2019 on the 11th day of February 2019 is hereby ratified.

This Resolution shall be in full force and effect after its adoption by the Common Council of the City of Batesville, Indiana.

ADOPTED by the common council of the City of Batesville, Indiana and approved by me as Mayor this 11th day of February 2019.

Michael A. Bettice, Mayor

ATTEST:

Paul J. Gates, Clerk-Treasurer

**CITY OF BATESVILLE
RESOLUTION NO. 06- 2019**

**A RESOLUTION RATIFYING FINAL ACTION ESTABLISHING
THE HILL-ROM INNOVATION CENTER ECONOMIC REVITALIZATION AREA**

WHEREAS, this City of Batesville Council (hereinafter this "City Council"), is the Fiscal Body for City of Batesville, Indiana pursuant to Ind. Code § 36-2-3; and,

WHEREAS, pursuant to Ind. Code § 6-1.1-12.1 *et seq.*, this City Council is the proper "Designating Body" to establish an Economic Revitalization Area within the City of Batesville; and,

WHEREAS, this City Council has previously adopted Resolution No. 04-2019, *A Resolution Establishing the Hill-Rom Innovation Center Economic Revitalization Area*, and filed said resolution with the City of Batesville Clerk-Treasurer; and

WHEREAS, on the 11th day of February 2019, after proper legal notice, this City Council conducted a public hearing allowing for public comment on Resolution No. 06-2019; and,

WHEREAS, on the 11th day of February 2019, during its regularly scheduled public meeting, this City Council took final action on Resolution No. 06-2019 approving said resolution by a vote of _____ ayes to _____ nays.

NOW, THEREFORE, BE IT RESOLVED AND RATIFIED by the Common Council of the City of Batesville, Indiana, as follows:

1. That the final action taken by this City Council, by vote of _____ ayes to _____ nays, on Resolution No. 06-2019 on the 11th day of February 2019 is hereby ratified.

This Resolution shall be in full force and effect after its adoption by the Common Council of the City of Batesville, Indiana.

ADOPTED by the common council of the City of Batesville, Indiana and approved by me as Mayor this 11th day of February 2019.

Michael A. Bettice, Mayor

ATTEST:

Paul J. Gates, Clerk-Treasurer

**CITY OF BATESVILLE
RESOLUTION # 07-2019**

**A RESOLUTION APPROVING A STATEMENT OF BENEFITS AND
ESTABLISHING THE PERIOD FOR TAX ABATEMENT FOR
DEPOT SQUARE, LLC**

WHEREAS, the Common Council of the City of Batesville, Indiana has, pursuant to I.C.6-1.1-12-1 et seq. established a program of real and personal property tax abatement within one or more economic revitalization areas; and

WHEREAS, the aforementioned company previously submitted a request for tax abatement which was granted by the Common Council in Resolution # 4-2014 however the applicant's project was not constructed, and the abatement documents were never filed by the applicant with the county. Depot Square, LLC has now submitted a request for tax abatement in the form of a Statement of Benefits for consideration by the Common Council of the City of Batesville which application amends the prior request and is in lieu thereof, and

WHEREAS, the Batesville Economic Development Commission has unanimously recommended that City Council approve said tax abatement, and

WHEREAS, the Common Council of the City of Batesville has considered and found that the estimated jobs to be created or retained and the estimate of value of the development can be expected to result from the project; and

WHEREAS, the County Auditor and/or State Board of Tax Commissioners require notification of the period of time provided pursuant to I.C. 6-1.1-12.1-4 and/or I.C 6-1.1-12.1-4.5 as specified by Common Council.

NOW THEREFORE, BE IT RESOLVED by the Common Council that the request for tax abatement is hereby approved and that the amount of the deductions which the aforementioned property owners are entitled to receive pursuant to I.C. 6-1.1-12.1-4 and/or I.C. 6-1.1-12.1-4.5 is a real property reduction of for the increased assessment for a period of ten (10) consecutive years as follows:

Year 1	100%
Year 2	95%
Year 3	80%
Year 4	65%
Year 5	50%
Year 6	40%

Year 7	30%
Year 8	20%
Year 9	10%
Year 10	5%

ADOPTED by the common council of the City of Batesville, Indiana and approved by me as Mayor this 11th day of February 2019.

Michael A. Bettice, Mayor

ATTEST:

Paul J. Gates, Clerk-Treasurer

Indiana Tax Abatement Results

- Ripley County, Laughery Township-Batesville S
- Tax Rate (2018): 1.2937
- Project Name: Depot Square 2019

Real Property: \$8,825,000.00

		With Abatement			Without Abatement			Estimated Tax Abatement Savings
	Abatement Percentage	Property Taxes	Circuit Breaker Tax Credit	Net Property Taxes	Property Taxes	Circuit Breaker Tax Credit	Net Property Taxes	
Year 1	100%	\$ 0.00	\$0.00	\$0.00	\$114,169.00	\$0.00	\$114,169.00	\$114,169.00
Year 2	95%	\$ 5,708.00	\$0.00	\$5,708.00	\$114,169.00	\$0.00	\$114,169.00	\$108,461.00
Year 3	80%	\$ 22,834.00	\$0.00	\$22,834.00	\$114,169.00	\$0.00	\$114,169.00	\$91,335.00
Year 4	65%	\$ 39,959.00	\$0.00	\$39,959.00	\$114,169.00	\$0.00	\$114,169.00	\$74,210.00
Year 5	50%	\$ 57,085.00	\$0.00	\$57,085.00	\$114,169.00	\$0.00	\$114,169.00	\$57,084.00
Year 6	40%	\$ 68,501.00	\$0.00	\$68,501.00	\$114,169.00	\$0.00	\$114,169.00	\$45,668.00
Year 7	30%	\$ 79,918.00	\$0.00	\$79,918.00	\$114,169.00	\$0.00	\$114,169.00	\$34,251.00
Year 8	20%	\$ 91,335.00	\$0.00	\$91,335.00	\$114,169.00	\$0.00	\$114,169.00	\$22,834.00
Year 9	10%	\$ 102,752.00	\$0.00	\$102,752.00	\$114,169.00	\$0.00	\$114,169.00	\$11,417.00
Year 10	5%	\$ 108,461.00	\$0.00	\$108,461.00	\$114,169.00	\$0.00	\$114,169.00	\$5,708.00
Totals		\$576,553.00	\$0.00	\$576,553.00	\$1,141,690.00	\$0.00	\$1,141,690.00	\$565,137.00

**CITY OF BATESVILLE
RESOLUTION # 08-2019**

**RESOLUTION PERTAINING TO THE APPROVAL OF
THE CONVEYANCE OF REAL PROPERTY**

WHEREAS, the City of Batesville, Indiana ("City") owns certain real estate ("Real Property") as described in the evidence of conveyance of property attached hereto as Exhibit A ("Conveyance") and as shown on the map attached hereto as Exhibit B; and

WHEREAS, the Batesville Redevelopment Commission ("Redevelopment Commission"), as governing body of the Batesville Redevelopment District ("District"), has requested that the City convey the Real Property to the Redevelopment Commission to be offered for economic development purposes, including the development of a building located on the Real Property; and

WHEREAS, each of the City and the District are political subdivisions under Indiana Code 36-1-2-13 and are therefore eligible entities under Indiana Code 36-1-11 and have the authority to complete the Conveyance and transfer the property under Indiana Code 36-1-11-8; and

WHEREAS, Redevelopment Commission has determined it would be advisable for the Redevelopment Commission to receive and reoffer the Real Property for economic development purposes, including the development of a building located on the Real Property; and

WHEREAS, the City and the Redevelopment Commission propose to approve the Conveyance; and

WHEREAS, the Redevelopment Commission has adopted a substantially similar resolution to this resolution authorizing the transfer, exchange and acquisition of the Real Property as required by Indiana Code 36-1-11-8;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BATESVILLE, INDIANA, THAT:

Section 1. The foregoing recitals and attached exhibits are incorporated herein by reference and are ratified, confirmed and approved.

Section 2. The City hereby approves, confirms and ratifies the execution, delivery and performance of the Conveyance and authorizes the Mayor and Clerk-Treasurer of the City (collectively, "Authorized Officers" and each an "Authorized Officer") singly or otherwise, to execute and deliver the Conveyance with such changes in form or substance as the Authorized Officers who execute the Conveyance and the Redevelopment Commission deem appropriate, their approval and acceptance of such changes to be evidenced by their execution and delivery thereof.

Section 3. The City hereby finds that the transfer of the Real Property to the Redevelopment Commission to be expedient and in the best interests of the City, and desirable or necessary for the proper serving of the constituents of the City.

Section 4. The City hereby approves, confirms authorizes and directs any Authorized Officer for and on behalf of and in the name of the City to do any and all other acts and things, and to execute and deliver any and all other documents, certificates, instruments, statements, and other items, as may be necessary or appropriate to perform all of the terms, provisions and conditions of the Conveyance.

Section 5. The taking of any action or the execution of any instrument by the Authorized Officers in connection with the foregoing resolutions shall be conclusive of such Authorized Officers' determination that the same was necessary to serve the best interests of the City.

Section 6. If any section, paragraph or provision of this resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this resolution.

Section 7. All resolutions and parts of resolutions in conflict herewith are repealed.

Section 8. This resolution shall be in full force and effect from and after its passage and approval by the Mayor.

PASSED AND ADOPTED by the Common Council of the City of Batesville, Indiana, this 11th day of February 2019.

NOW, THEREFORE, BE IT RESOLVED AND RATIFIED by the Common Council of the City of Batesville, Indiana, as follows:

1. That the final action taken by this City Council, by vote of _____ ayes to _____ nays, on Resolution No. 08-2019 on the 11th day of February 2019 is hereby ratified.

This Resolution shall be in full force and effect after its adoption by the Common Council of the City of Batesville, Indiana.

ADOPTED by the common council of the City of Batesville, Indiana and approved by me as Mayor this 11th day of February 2019.

Michael A. Bettice, Mayor

ATTEST:

Paul J. Gates, Clerk-Treasurer

Mike Bettice

From: RICE, CLIFF <CRICE@idem.IN.gov>
Sent: Tuesday, January 22, 2019 3:51 PM
To: Richard Braun; mbettice@batesvilleindiana.us
Cc: Sarah Young
Subject: Former Fellers Service Station, FID 1876, Incident 201411502

To All:

Staff of the Leaking Underground Storage Tank (LUST) Section of the Indiana Department of Environmental Management (IDEM) has reviewed the Third Quarter 2018 Monitoring Report for the site listed above. Pursuant to this review please be advised, this site should qualify for a no further action (NFA) determination with the use of an environmental restrictive covenant (ERC) as an institutional control (IC). Given the limited extent of the ground water plume that remains on-site and the significant post-remediation decrease in contaminant concentrations, the ERC will prevent possible exposure pathways. Also, the low permeability of the soils and the treatment of the majority of the source area indicates that additional post remediation monitoring is not warranted.

Please submit your request for a NFA determination along with a draft ERC, that includes a ground water restriction, for review within 30 days. Once the draft ERC has been reviewed and approved, you will be instructed to execute and record the completed ERC. Once the signed and executed ERC is submitted, IDEM staff will issue the NFA determination letter. If you have any further questions please let me know. Thank you.

Cliff Rice
Environmental Manager
Underground Storage Tank Branch
South East Regional Office
Indiana Department of Environmental Management
Toll Free 877/271-0074
Office 812/358-2027
Cell 812/216-4102

IDEM values your feedback.

Please take two minutes and complete this brief survey.



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City of Batesville
Non-Utility Financial Report
Thru January 31, 2019

FUND BALANCE SUMMARY

2019 Fund Activity for Non-Utility Departments	1/1/19 Balance	Jan YTD Rev	Jan YTD Exp.	1/31/19 Balance	2019 Net Chg
	\$ 4,797,060.71	\$ 391,589.84	\$ (579,809.64)	\$ 4,608,840.91	\$ (188,219.80)

2019 EXPENSE SUMMARY

Expenses by Class Category - Operational Dept's	2019 Budget	January YTD 2019		
		Apportioned Budget	Actual Expenses	Act vs Budget Fav / (Unfav)
Salaries, Wages, Benefits	3,773,885.00	290,298.85	297,657.03	(7,358.18)
Supplies	320,400.00	26,700.00	20,603.87	6,096.13
Other Services - Utilities, Travel, Repairs, Consultants	1,364,250.00	113,687.50	119,682.96	(5,995.46)
Capital Outlays - Buildings, Land, Improvements, etc.	1,050,050.00	87,504.17	21,011.71	66,492.46
Totals by Class Category - Operational Dept's Bud	\$6,508,585.00	\$518,190.51	\$458,955.57	\$59,234.94
Total Expenses - Non-Operational Dept's Budgete	2,179,056.00		82,803.00	
Total - All budgeted Accounts	\$8,687,641.00		\$541,758.57	
Total Expenses - Non-Budgeted Accounts			38,051.07	
Grand Total - All Expenses			\$579,809.64	

City of Batesville
Wastewater Treatment Plant Financial Report
Thru January 31, 2019

FUND BALANCE SUMMARY

2019 Fund Activity for Wastewater Utility	1/1/19 Balance	Jan YTD Rev	Jan YTD Exp.	1/31/19 Balance	2019 Net Chg
	\$ 1,754,402.32	\$ 171,942.67	\$ (102,664.68)	\$ 1,823,680.31	\$ 69,277.99

2019 EXPENSE SUMMARY

Expenses by Class Category - Operational Dept's Budgeted Accounts

	2019 Budget	Apportioned Budget	Actual Expenses	Act vs Budget Fav / (Unfav)
Salaries, Wages, Benefits	684,700.00	52,669.23	57,488.00	(4,818.77)
Supplies	147,000.00	12,250.00	7,656.77	4,593.23
Other Services - Utilities, Travel, Repairs, Consultants, etc.	412,600.00	34,383.33	37,519.91	(3,136.58)
Capital Outlays - Buildings, Land, Improvements, etc.	46,000.00	3,833.33	0.00	3,833.33
<u>Totals by Class Category - Operational Dept's Budgeted Accounts</u>	<u>\$ 1,290,300.00</u>	<u>\$ 103,135.90</u>	<u>\$ 102,664.68</u>	<u>\$ 471.22</u>

Total Expenses - Non-Operational Dept's Budgeted Accounts

0.00

Total - All budgeted Accounts

\$ 2,244,700.00

\$ 102,664.68

City of Batesville
Gas Utility Expenditure & Receipt Summary
Through January 31, 2019

FUND BALANCE SUMMARY

	1/1/19 Balance	January YTD Receipts	January YTD Expenditures	1/31/19 Balance	2018 Net Chg
Fund Activity for Gas Utility (Includes Cash Reserve Fund)	\$ 3,959,021.95	\$ 442,580.67	\$ (327,608.99)	\$ 4,073,993.63	\$ 114,971.68
Cash Reserve Amounts	\$ 816,000.00	\$ 17,000.00		\$ 833,000.00	\$ 17,000.00
Fund Activity for Gas Utility (Excludes Cash Reserve Fund)	\$ 3,143,021.95	\$ 425,580.67	\$ (327,608.99)	\$ 3,240,993.63	\$ 97,971.68

EXPENDITURE SUMMARY

Expenditures by Class Category - Operational Dept's Budgeted Accounts

Salaries, Wages, Benefits
Supplies
Other Services - Utilities, Travel, Repairs, Consultants, etc.
Capital Outlays - Buildings, Land, Improvements, etc.

	2019 Budget	January YTD Budget	YTD 2019 Actual Expenditures	Act vs Budget Fav / (Unfav)
	588,099.50	44,524.66	48,734.07	(4,209.41)
	47,520.00	3,135.00	2,881.99	253.01
	1,445,611.28	215,440.21	249,068.63	(33,628.42)
<u>Totals by Class Category - Operational Dept's Budgeted Accounts</u>	<u>2,081,230.77</u>	<u>263,099.87</u>	<u>300,684.69</u>	<u>(37,584.82)</u>

Total Expenditures - Non-Operational Dept's Budgeted Accounts

3,323.65

Total - All budgeted Accounts

304,008.34

Total - All not budgeted Accounts

23,600.65

Total - All Accounts

327,608.99

City of Batesville
Water Utility Expenditure & Receipt Summary
Through January 31, 2019

FUND BALANCE SUMMARY

	1/1/19 Balance	January YTD Receipts	January YTD Expenditures	1/31/19 Balance	2019 Net Chg
Fund Activity for Water Utility	\$ 2,496,146.06	\$ 187,494.23	\$ (110,876.49)	\$ 2,572,763.80	76,617.74

EXPENDITURE SUMMARY

Expenditures by Class Category - Operational Dept's Budgeted Accounts

Salaries, Wages, Benefits
Supplies
Other Services - Utilities, Travel, Repairs, Consultants, etc.
Capital Outlays - Buildings, Land, Improvements, etc.

	2019 Budget	January YTD Budget	YTD 2019 Actual Expenditures	Act vs Budget Fav / (Unfav)
	414,536.37	31,640.50	31,865.77	(225.27)
	216,180.00	16,340.00	13,954.49	2,385.51
	422,405.85	26,594.00	15,699.54	10,894.46
<u>Totals by Class Category - Operational Dept's Budgeted Accounts</u>	<u>1,053,122.22</u>	<u>74,574.50</u>	<u>61,519.80</u>	<u>13,054.70</u>

Total Expenditures - Non-Operational Dept's Budgeted Accounts

12,667,000.00

Total - All budgeted Accounts

13,720,122.22

Total - All not budgeted Accounts

98,643.45

Total - All Accounts

12,233.04

110,876.49

**STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769**

SUPPLEMENTAL COMPLIANCE REPORT

OF

CITY OF BATESVILLE

RIPLEY COUNTY, INDIANA

January 1, 2016 to December 31, 2016



FILED
02/01/2019

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SCHEDULE OF OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Clerk-Treasurer	Paul J. Gates	01-01-16 to 12-31-19
Mayor	Michael A. Bettice	01-01-16 to 12-31-19
President of the Board of Public Works and Safety	Michael A. Bettice	01-01-16 to 12-31-19
President of the Common Council	Kevin Chaffee	01-01-16 to 12-31-18
Gas and Water Utility Comptroller	Douglas L. Browne	01-01-16 to 12-31-18



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

STATE BOARD OF ACCOUNTS
302 WEST WASHINGTON STREET
ROOM E418
INDIANAPOLIS, INDIANA 46204-2769

Telephone: (317) 232-2513
Fax: (317) 232-4711
Web Site: www.in.gov/sboa

TO: THE OFFICIALS OF THE CITY OF BATESVILLE, RIPLEY COUNTY, INDIANA

This report is supplemental to our audit report of the City of Batesville (City), for the period from January 1, 2016 to December 31, 2016. It has been provided as a separate report so that the reader may easily identify any Federal Findings that pertain to the City. It should be read in conjunction with our Financial Statement and Federal Single Audit Report of the City, which provides our opinions on the City's financial statement and federal program compliance. This report may be found at www.in.gov/sboa/.

The Federal Findings, identified in the above referenced audit report, are included in this report.

Any Corrective Action Plan for the Federal Findings, incorporated within this report, was not verified for accuracy.

Paul D. Joyce
Paul D. Joyce, CPA
State Examiner

December 12, 2018

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CLERK-TREASURER
CITY OF BATESVILLE

CITY OF BATESVILLE
FEDERAL FINDINGS

FINDING 2016-001

Subject: Financial Transactions and Reporting
Audit Finding: Material Weakness

Condition

There were deficiencies in the internal control system of the City related to financial transactions and reporting. The City had not separated incompatible activities related to cash and investments and financial reporting.

Cash and Investments

The Deputy Clerk-Treasurer was primarily responsible for reconciling the bank accounts to the ledger. There was no segregation of duties documented, such as an oversight, review, or approval process, or other compensating control.

Financial Reporting

The Deputy Clerk-Treasurer prepared and reported the cash and investment balances, receipts, and disbursements in the Indiana Gateway for Government Units financial reporting system, which was the source of the City's financial statement, without any evidence of review or oversight.

Context

The lack of controls was a systemic issue throughout the audit period.

Criteria

The Indiana State Board of Accounts (SBOA) is required under Indiana Code 5-11-1-27(e) to define the acceptable minimum level of internal control standards. To provide clarifying guidance, the State Examiner compiled the standards contained in the manual, *Uniform Internal Control Standards for Indiana Political Subdivisions*. All political subdivisions subject to audit by SBOA are expected to adhere to these standards. The standards include adequate control activities. According to this manual:

"Control activities are the actions and tools established through policies and procedures that help to detect, prevent, or reduce the identified risks that interfere with the achievement of objectives. Detection activities are designed to identify unfavorable events in a timely manner whereas prevention activities are designed to deter the occurrence of an unfavorable event. Examples of these activities include reconciliations, authorizations, approval processes, performance reviews, and verification processes.

An integral part of the control activity component is segregation of duties. . . .

There is an expectation of segregation of duties. If compensating controls are necessary documentation should exist to identify both the areas where segregation of duties are not feasible or practical and the compensating controls implemented to mitigate the risk. . . ."

Cause

Management of the City had not established a proper system of internal control that segregated key functions.

CITY OF BATESVILLE
FEDERAL FINDINGS
(Continued)

Effect

The failure to establish controls could have enabled material misstatements or irregularities to remain undetected.

Recommendation

We recommended that the City establish a system of internal controls related to financial transactions and reporting.

Views of Responsible Officials

For the views of responsible officials, refer to the Corrective Action Plan that is part of this report.

FINDING 2016-002

Subject: Preparation of the Schedule of Expenditures of Federal Awards
Audit Findings: Material Weakness, Noncompliance

Condition

The City did not have a proper system of internal control in place to prevent, or detect and correct, errors on the Schedule of Expenditures of Federal Awards (SEFA).

Context

The lack of controls and noncompliance were systemic issues throughout the audit period. Due to the lack of controls, the federal expenditures reported on the SEFA presented for audit were understated by a material amount.

Audit adjustments were proposed, accepted by the City, and made to the SEFA.

Criteria

The Indiana State Board of Accounts (SBOA) is required under Indiana Code 5-11-1-27(e) to define the acceptable minimum level of internal control standards. To provide clarifying guidance, the State Examiner compiled the standards contained in the manual, *Uniform Internal Control Standards for Indiana Political Subdivisions*. All political subdivisions subject to audit by SBOA are expected to adhere to these standards. The standards include adequate control activities. According to this manual:

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An integral part of the control activity component is segregation of duties. . . .

There is an expectation of segregation of duties. If compensating controls are necessary, documentation should exist to identify both the areas where segregation of duties are not feasible or practical and the compensating controls implemented to mitigate the risk. . . .

CITY OF BATESVILLE
FEDERAL FINDINGS
(Continued)

The Green Book identifies a list of control activity categories that are meant only to illustrate the range and variety of control activities; the list is by no means all inclusive, but is reproduced here for reference purposes: . . .

- Accurate and timely recording of transactions. . . ."

2 CFR 200.508 states in part: "The auditee must: . . . (b) Prepare appropriate financial statements, including the schedule of expenditures of Federal awards in accordance with § 200.510 financial statements. . . ."

2 CFR 200.510(b) states:

"Schedule of expenditures of Federal awards. The auditee must also prepare a schedule of expenditures of Federal awards for the period covered by the auditee's financial statements which must include the total Federal awards expended as determined in accordance with § 200.502 Basis for determining Federal awards expended. While not required, the auditee may choose to provide information requested by Federal awarding agencies and pass-through entities to make the schedule easier to use. For example, when a Federal program has multiple Federal award years, the auditee may list the amount of Federal awards expended for each Federal award year separately. At a minimum, the schedule must:

- (1) List individual Federal programs by Federal agency. For a cluster of programs, provide the cluster name, list individual Federal programs within the cluster of programs, and provide the applicable Federal agency name. For R&D, total Federal awards expended must be shown either by individual Federal award or by Federal agency and major subdivision within the Federal agency. For example, the National Institutes of Health is a major subdivision in the Department of Health and Human Services.
- (2) For Federal awards received as a subrecipient, the name of the pass-through entity and identifying number assigned by the pass-through entity must be included.
- (3) Provide total Federal awards expended for each individual Federal program and the CFDA number or other identifying number when the CFDA information is not available. For a cluster of programs also provide the total for the cluster.
- (4) Include the total amount provided to subrecipients from each Federal program.
- (5) For loan or loan guarantee programs described in § 200.502 Basis for determining Federal awards expended, paragraph (b), identify in the notes to the schedule the balances outstanding at the end of the audit period. This is in addition to including the total Federal awards expended for loan or loan guarantee programs in the schedule.
- (6) Include notes that describe that significant accounting policies used in preparing the schedule, and note whether or not the auditee elected to use the 10% de minimis cost rate as covered in § 200.414 Indirect (F&A) costs."

Cause

Management had not established a system of internal control that would have ensured proper reporting of the SEFA.

CITY OF BATESVILLE
FEDERAL FINDINGS
(Continued)

Effect

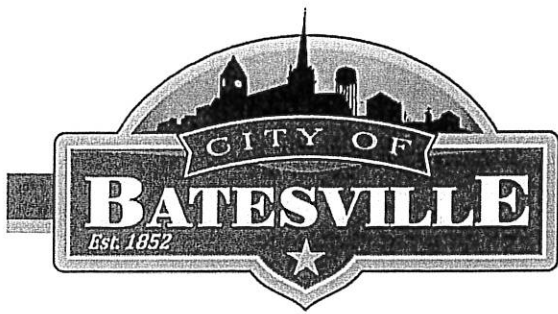
Without a proper system of internal control in place that operated effectively, material misstatements of the SEFA remained undetected. The SEFA contained the errors identified in the *Context*.

Recommendation

We recommended that the City establish a system of internal controls to ensure that federal expenditures will be properly reported on the SEFA.

Views of Responsible Officials

For the views of responsible officials, refer to the Corrective Action Plan that is part of this report.



City Clerk Treasurer

132 S. Main Street
Batesville, IN 47006
812-933-6101

CORRECTIVE ACTION PLAN

FINDING 2016-001

Contact Person Responsible for Corrective Action: **Paul Gates – Clerk-Treasurer**
Contact Phone Number: **812-933-6101**

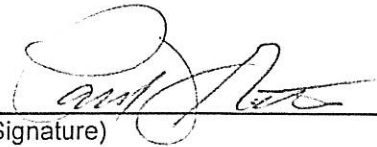
Views of Responsible Official:

- *Cash & Investments* – This segregation of duties issue involving bank reconciliation arose from the 2012-2015 audit which was completed in March, 2018. Since then, the Clerk-Treasurer has reviewed and approved all bank reconciliations in the Key system.
- *Financial Reporting* – The Deputy Clerk has the ability to input information into the Gateway system, but cannot approve the final submission of the data. Only the Clerk-Treasurer has approval authorization. The Clerk-Treasurer did review all of the annual reporting data before finalizing the certification to the system.

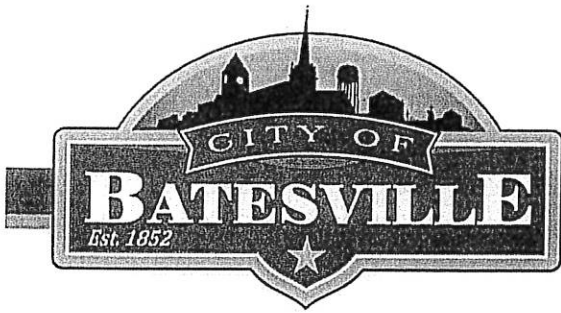
Description of Corrective Action Plan:

- *Cash & Investments* – Corrective action plan has been in place since March 2018.
- *Financial Reporting* – The Clerk-Treasurer will provide a printout of all annual reporting data input into the Gateway system to the Mayor for his review before final authorization, which will provide another layer of oversight.

Anticipated Completion Date: **February, 2019.**


(Signature)

Clerk-Treasurer
(Title)



City Clerk Treasurer

132 S. Main Street
Batesville, IN 47006
812-933-6101

CORRECTIVE ACTION PLAN

FINDING 2016-002

Contact Person Responsible for Corrective Action: **Paul Gates – Clerk-Treasurer**
Contact Phone Number: **812-933-6101**

Views of Responsible Official:

- The Clerk-Treasurer didn't understand that the USDA loans for the Stormwater and Sidewalk projects were considered as "Grants" and needed to be included in the SEFA information.

Description of Corrective Action Plan:

- The Clerk-Treasurer will establish a policy to review all future federally related funding (with SBOA officials if necessary) and determine if inclusion in the SEFA schedule is required.

Anticipated Completion Date: **January, 2019.**


(Signature)

CLERK-TREASURER
(Title)

CITY OF BATESVILLE
EXIT CONFERENCE

The contents of this report were discussed on December 12, 2018, with Paul J. Gates, Clerk-Treasurer; Michele Balser, Deputy Clerk-Treasurer; Michael A. Bettice, Mayor and President of the Board of Public Works and Safety; Douglas L. Browne, Gas and Water Utility Comptroller; John Irrgang, Common Council member; and Tracy Rohlfig, Common Council member.

