Council Meeting

Call Meeting to order.
Pledge of Allegiance.
Roll Call.
Review of minutes:
Department Head Reports.
Police Dept. – Stan Holt; Fire Dept. – Todd Schutte; Building/Street Dept. – Tim Macyauski; WWTP Dept. – Randy Jobst; Water/Gas Dept. – Eric Laker/Scott Bauer; Park Dept. – Mike Baumer; Economic Dev. Director – Sarah Lamping; Community Dev. Director – Steven Harmeyer

Old Business:

1.

New Business:

1.

Clerk-Treasurer Report
Motion to approve claims
Mayor Report
Hearing of citizens concerning city matters they wish to address.
Next meeting date: March 12, 2018
Motion to adjourn

City of Batesville
Common Council
Memorial Building
January 8, 2018
7:00 PM

Members Present: Kevin Chaffee, Darrick Cox, Jim Fritsch, John Irrgang, Tracy Rohlfing
Absent: None

Mayor: Mike Bettice Clerk-Treasurer: Paul Gates

John Irrgang made a motion, seconded by Jim Fritsch to approve the minutes from the last regular meeting on December 11, 2017.
Vote: For: Chaffee, Cox, Fritsch, Irrgang, Rohlfing. Against: None. **Motion carried.**

Jim Fritsch made a motion, seconded by Tracy Rohlfing to approve the minutes from the special meeting on December 28, 2017.
Vote: For: Chaffee, Fritsch, Irrgang, Rohlfing. Against: None. **Motion carried.**

Mayor Bettice asked for any comments regarding the Department Head reports that were made available to the public. No comments were received.

Mayor Bettice announced his appointments for the various positions on City boards for 2018. Also, Common Council appointments for 2018 were announced. Lists of these appointments are attached at the end of these minutes.

Kevin Chaffee made a motion, seconded by Darrick Cox to approve a new contract with the Town of Sunman, Indiana to furnish the City's Court services to the citizens and businesses of Sunman for the calendar years 2018-2019.
Vote: For: Chaffee, Cox, Fritsch, Irrgang, Rohlfing. Against: None. **Motion carried.**

Darrick Cox made a motion seconded by Jim Fritsch to adopt **Resolution #1-2018**, for the transfer of appropriations for year-end 2017.
Vote: For: Chaffee, Cox, Fritsch, Irrgang, Rohlfing. Against: None. **Motion carried.**

Paul Gates gave the Clerk/Treasurer report. The following points were made:

- The summaries of the city's cash position and expenses vs. budget for total year 2017 were reviewed:
  - The non-utility fund balances at the end of 2017 were around $475,000 above the beginning of the year when adjusted for the Merkel Road project. When added to the cash balance increase in 2016, the total increase for the 2 years was around $835,000.
  - The City ended the year below the apportioned budget by around $793,000 for non-utility operational department accounts.
  - For the Wastewater Treatment Plant operations, the operational expenses were around $119,000 below the apportioned budget, while fund balances

were around $885,000 below the beginning of the year due to the payment for the liner and slip-line projects completed in 2017.
    - The Clerk-Treasurer thanked the Department heads for watching their expenses while still keeping up with essential building and equipment maintenance and replacement schedules.
- The City is still waiting for approval of the non-utility budget for 2018 by the Department of Local Government Finances (DLGF).
- The State Board of Accounts examination of the City's operations for 2012-2015 is complete. A review of the final report should take place in January 2018.

Darrick Cox made a motion, seconded by Jim Fritsch to approve payment of the claims as presented by the City Clerk/Treasurer.
Vote: For: Chaffee, Cox, Fritsch, Irrgang, Rohlfing. Against: None. **Motion carried.**

Mayor Bettice discussed the following topics:

- In 2018, the Merkel Road, EMS/Fire Vehicle and Fire Station Renovation projects will probably use some of the savings from the last 2 years that the Clerk-Treasurer mentioned in his report.
- Bidding will begin soon for a new low-profile Fire/EMT vehicle that can go below the railroad underpass on Huntersville Road. This vehicle will provide a short-term solution to respond to Fire/EMT runs south of the railroad track when a train in coming through town. A long-term solution will need to be reviewed, especially with the possibility of more train traffic with the development of the new port on the Ohio river.
- The Coalition for a Drug Free Batesville is asking residents to provide feedback for the Community Perception survey that can be found on the City's website.
- On December 22nd, an engine fire occurred on one of the EMT vehicles. We are waiting for the insurance settlements for the vehicle and the building damages.
- On Tuesday, February 20th the Mayor will give his second annual State of the City presentation at the Middle School Commons at 6:30pm. All residents are encouraged to attend.
- Continuing projects:
    - The Blight Elimination Grant for the former Feller's service station property was approved. Work to get approval to demolish the building is in process.
    - The grant to develop the northside park project has still not officially been received.
    - The Merkel Road-Industrial Park Road project is in process. Stormwater work is being performed as weather permits, while work on the roads will begin in early Spring 2018.
    - The firehouse water infiltration remediation project continues. Consultants have met with the Mayor and Fire Chief to determine the best cost-effective and architecturally pleasing options for the exterior material.

Mayor Bettice concluded his announcements with remarks about upcoming events in the city, including the Southeast Indiana Health Center Drawdown Fundraiser, the Chamber of Commerce

Awards Banquet, Phi Beta Psi's Xi Chapter Soup & Sips event, the Food Growers Association's Winter Conference, and the Rural Alliance for the Arts annual Art Auction.

Mayor Bettice asked if any citizens had concerns regarding city matters that they wished to bring before Council. No comments were received.

Jim Fritsch made a motion, seconded by John Irrgang to adjourn the meeting.
Vote: For: Chaffee, Cox, Fritsch, Irrgang, Rohlfing. Against: None. **Motion carried**.

Meeting adjourned at 7:35 PM.

____
Michael A. Bettice, Mayor

Attest:

____
Paul J. Gates, Clerk-Treasurer

2018
City of Batesville
Summary of Appointments

CITY ATTORNEY	POLICE CHIEF	FIRE CHIEF
Doug Wilson (Annual Appointment)	Stan Holt (Annual Appointment)	Todd Schutte (Annual Appointment)

Name **Appointed by** **Expiration Year - Length**

RIPLEY COUNTY BEVERAGE BOARD

Rick Lindemann (Annual Appointment)	Mayor	12/31/18

RIPLEY COUNTY BOARD OF HEALTH

Bill Hisrich	Mayor	12/31/19 – 3 years

BOARD OF ZONING APPEALS

Ken Wanstrath	Mayor	12/31/18– 4 years
Chris Fairchild	Mayor	12/31/19 – 4 years
Dave Raver	Mayor	12/31/19 – 4 years
Tony Gutzwiller	Council	12/31/18 – Annual
Luke Kaiser	Council	12/31/18– 4 years

PLANNING COMMISSION (Annual Appointment)

Dave Raver	Mayor	12/31/18
Tony Gutzwiller	Mayor	12/31/18
Tim Macyauski	Mayor	12/31/18
Paul Hardebeck	Mayor	12/31/18
Mike Bettice	Council	12/31/18
Jim Fritsch	Council	12/31/18
Tracy Rohlfing	Council	12/31/18

TECHNICAL ADVISORY COMMITTEE TO THE PLAN COMMISSION (Annual Appointment)

Mike Bettice	Mayor	12/31/18
Randy Jobst	Mayor	12/31/18
Eric Laker	Mayor	12/31/18
Scott Bauer	Mayor	12/31/18
Stan Holt	Mayor	12/31/18
Todd Schutte	Mayor	12/31/18
Tim Macyauski	Mayor	12/31/18
Ed Krause	Mayor	12/31/18
Kevin Chaffee	Mayor	12/31/18

INDUSTRIAL PARK COMMISSION

Andy Saner (Banks)	Mayor	12/31/20 – 4 years
Mike Bettice (Mayor)	Mayor	Term
Dale Meyer (Business)	Mayor	12/31/20 – 4 years
Kevin Campbell (Residents)	Mayor	12/31/20 – 3 years
Kevin Chaffee (Council)	Mayor	12/31/19 – 2 years

BOARD OF FINANCE (Annual Appointment)

Jim Fritsch	Mayor	12/31/18
Darrick Cox	Mayor	12/31/18
Tracy Rohlfing	Mayor	12/31/18

BOARD OF PUBLIC WORKS AND SAFETY (Annual Appointment)

Mike Bettice	Mayor	12/31/18
John Irrgang	Mayor	12/31/18
Brad Dreyer	Mayor	12/31/18

ECONOMIC DEVELOPMENT COMMISSION

Mike Bettice	Mayor	12/31/19 – 4 years
J.B. Showalter	Mayor	12/31/19 – 3 years
Kevin McGuire	Mayor	12/31/19 – 4 years
Kevin Campbell	Council	12/31/19 – 2 years
Andy Saner	County Council	12/31/18– 1 year

BOARD OF PARKS AND RECREATION

Don Karbowski	Mayor	12/31/18 – 4 years
Lisa Gausman	Mayor	12/31/19 – 4 years
Ed Negovetich	Mayor	12/31/20 – 4 years
	Council	12/31/20 – 3 years
Tim Hunter	School Board	Term

UTILITIES SERVICE BOARD

Tim Dietz	Mayor	12/31/18 – 4 years
Jay Reichmuth	Mayor	12/31/18 – 4 years
Hank Pictor	Mayor	12/31/19 – 4 years
Arnie Kirschner	Council	12/31/20 – 4 years
Neil Wessling	Council	12/31/19 – 4 years

DEPARTMENT OF REDEVELOPMENT COMMISSION (Annual Appointment)

Bill Narwold	Mayor	12/31/18
Kevin Campbell	Mayor	12/31/18
Andy Saner	Mayor	12/31/18
Darrick Cox	Council	12/31/18
Jim Fritsch	Council	12/31/18
Steve Stein	School Board-Non Voting	12/31/18

RURAL FIRE DEPARTMENT

Jim Fritsch	Mayor	Term

PRESIDENT OF COMMON COUNCIL

Kevin Chaffee	Council	Annual

DEPARTMENT HEADS

Scott Bauer	Gas Utility Manager
Mike Baumer	City Park Manager
Jane Tekulve	Memorial Pool Manager
Stan Holt	Police Chief
Randy Jobst	Wastewater Utility Manager
Tim Macyauski	Director of Operations-Street/Building Departments
Todd Schutte	Fire Chief/Homeland Security Director
Eric Laker	Water Utility Manager

BATESVILLE POLICE DEPARTMENT

104 EAST CATHERINE STREET
BATESVILLE, INDIANA 47006

Calls For Service Totals By Call Type

01/01/2018 to 01/31/2018

Call Type		Totals
911	Hang Up	16
ALARMS	Alarm calls	29
ANIMAL	Animal Complaints / Missing / Found	8
ASSIST	Other Agency Assist	20
AST UTIL	Assist Utility Dept	1
BMV	BMV requests / 10-27, 28 & 10-29 on…	211
CIVIL	Civil Disputes	1
CMHC	Any CMHC Related Call	10
CON BURN	Controlled Burn	1
CRASH	Traffic Accident	20
CRIM PE	Crimes against persons,not domesic…	1
CRIM PR	Crimes against property	2
CUSTODY	Custody Dispute	3
DIS VEH	Disabled Vehicle	12
DOMESTIC	Domestic Cases	8
DRUNK	Report of Drunk Driver or Pedestrian	6
EMS	Lifesquad Runs	13
ESCORT	Requested police escorts / Courtesy…	6
EX PAT	Extra Patrol	3
FIGHT	Physical, bar fight - Not Domestic	2
FINGERP	Fingerprints requested	2
FIRE	Fire Department	1
HANDGUN	Handgun Permits	4
INTIMID	Intimidation	1
INVEST	Investigations	1
J4	Civil service	5
JUV	Incorrigible Juvenile	2
LOCKOUT	Lock out	31
NOISE	Noise Complaint	3
OFF SAF	Officer Safety	1
OTHER	Miscellaneous	97
PARKING	Parking Complaints	3
PROP	Lost & Found	9
R D	Reckless Driving	5
REPO	Reposession	4
ROAD HAZ	Road Hazard	7
SEC CK	Security Check Business/Resd	2
SILVER	Silver Alert	2

BATESVILLE POLICE DEPARTMENT
104 EAST CATHERINE STREET
BATESVILLE, INDIANA 47006

Calls For Service Totals By Call Type

01/01/2018 to 01/31/2018

Call Type		Totals
SOLICIT	Solicitor	1
STOPS	Officer Traffic stops	96
SUSP A	Suspicious Activity / Persons	24
THEFT	Theft	7
TRAFFIC	Reported Traffic Complaints	8
VIN	Vin number Checks / all 10-29's…	9
WELFARE	Welfare Check	7
WX	Weather	12
	Grand Total for all calls	717

BATESVILLE
POLICE DEPARTMENT
104 EAST CATHERINE STREET
BATESVILLE, INDIANA 47006

Date : **02/06/2018**
Page : **1**
Agency : **BPD**

Incident Primary Offense Totals

01/01/2018 to 01/31/2018

Offense	Total Incidents
35-42-2-1.3 Domestic Battery	2
35-43-1-2 Mischief	2
35-43-4-2 Theft	1
35-43-4-2.5 Auto Theft	1
35-43-5-3.5 Identity Deception	5
35-43-5-4 Fraud	2
35-44-3-4 Obstruction of Justice	1
35-46-1-15.1 Invasion of Privacy	1
35-48-4-11 Possession - Marijuana	5
35-48-4-13(b) Common Nuisance - Maintaining	1
35-48-4-6 Possession - Cocaine or a Narcotic Drug	1
35-48-4-7 Possession - Controlled Substance	3
35-48-4-8.3 Possession - Paraphernalia	2
9-24-18-1 Operator Never Licensed	1
9-24-19-2 Driving While Suspended - Prior	1
9-26-1-2 Leaving the Scene - Property Damage…	2
9-30-5-1(a) Operating Vehicle w/ BrACE .08	1
9-30-5-1(c) Operarting While Intoxicated/ Cont…	1
9-30-5-2(b) OWI-Endangering	2
90.05 Animals creating a nuisance	1
<empty>	1
Agency Assist Supplemental Case Report	1
Body Attachment	1
Lost or Stolen Lost or Stolen Items	1
Mental Health Issue Community Mental Health…	1
Grand Total	41

BATESVILLE FIRE & RESCUE
115 E. CATHERINE STREET | BATESVILLE, INDIANA 47006
812.934.2230 | FAX 812.934.0271 | www.batesvilleindiana.us

MONTHLY REPORT JANUARY - 2018

FIRE

NUMBER OF STILL ALARMS		0
NUMBER OF GENERAL ALARMS		5
NUMBER OF RURAL ALARMS		0
NUMBER OF EXTRICATION ALARMS		2
NUMBER OF MEDICAL ASSISTS		5
NUMBER OF PUBLIC RELATION CALLS		0
NUMBER OF PERSONEL RESPONDING		62
NUMBER OF HOURS WORKED AT INCIDENTS		62
EST. PROPERTY FIRE LOSS-LOCAL	$ 0.00	
NUMBER OF MEETINGS		3
NUMBER OF PERSONEL IN ATTENDENCE		37
NUMBER OF TRAINING HOURS		107

EMS

ALS - 1	17
ALS - 2	0
BLS	54
OTHER	32
TOTAL CALLS	***103***
TOTAL HOURS WORKED	1,832.75

FIRE & EMS CHIEF

BATESVILLE FIRE & RESCUE
115 E. CATHERINE STREET | BATESVILLE, INDIANA 47006
812.934.2230 | FAX 812.934.0271 | www.batesvilleindiana.us

2017 Annual Report

Fire

1. Runs	2013	2014	2015	2016	2017
Residential	11	20	22	15	13
Industrial	1	2	8	2	3
Vehicle	4	13	7	4	2
Brush	4	7	5	4	11
Auto Extrication	45	59	52	64	35
False Alarm	51	39	40	27	87
Medical Assist (EMS)	72	35	55	55	42
Mutual Aid (Given)	4	9	1	7	7
All Other Responses	56	58	63	35	41
Total Number of Runs:	248	242	252	213	241
2. Estimated Fire Loss	$711,800.00	$444,500.00	$117,000.00	$106,000.00	$1,210,500.00
3. Average number of men reporting to fires	7	7.4	6	6	6
4. Number of men hours working at fires	2233	2362	1826	1190	2290
5. Firemen attending meetings (average per meeting)	17	16.1	17	14	14
6. Drills at station (hours)	2790	1928	1579	1365	1315
7. Gave fire prevention talk to schools and civic groups	2294	2173	745	253	571

EMS

1. Runs	2013	2014	2015	2016	2017
Abdominal Pain	22	24	25	31	27
Back Pain	17	20	22	15	13
Breathing Problems	75	80	96	81	92
Chest Pain	61	50	59	59	70
Diabetic Symptoms	30	15	20	12	16
Seizures	36	5	44	26	40
Injuries	263	317	307	377	323
Others	366	339	477	503	476
Total Number of Runs:	846	850	1050	1104	1057
2. Number of men hours working EMS	17,352.30	18,196.10	18,394.72	18,863.43	19,064.85
3. Number of Staff Responding EMS	1692	1780	2100	2208	2138

STREET & MAINTENANCE DEPARTMENT
MONTHLY REPORT
January 2018

Pickup up Christmas trees

Plow and salt streets during winter storms

Cleaned and serviced mowers

Patched pot holes

Picked up leaf piles

Removed walls for the fire dept

Put stone along edge of Huntersville Road between 46 and the back lot of BHS

Took down all wreaths, bows and Christmas trees

Built hanging racks in the Memorial building for all the Christmas wreaths

Worked with Darren Gunter repairing storm sewer by FCN Bank

Worked on repairing plows, spreaders and trucks from snow storm

Serviced vehicles and equipment

Hauled stone to bins

Leveled old Feller lot with stone

Painted 3 rooms for the police dept

Traffic control for county putting in guard rail on Mitchel Ave

Monthly Report of Operation

Activated Sludge Type Wastewater Treatment Plant

REPORT FOR:

Name of City: **Batesville**

Permit Number: **IN0039268**

For Month of: **January**

Year: **2018**

Name of Certified Operator: **Randy Jobst** class: **III** Certif: **18986**

Expiration Date: **06/2013**

*If there is no Tertiary unit(has secondary unit only) use effluent columns.

			BYPASSE OVERFLO		Chem Used		RAW SEWAGE					PRIMARY EFFLUENT			AERATION Mixed Liquor				Return Sludge		SBR Tank			
Day Of Month	Day of Week	Precipitation - Inches	At Plant Site	Collection System ("√" If occurred)	Ferric Chloride - GPD	Total Flow MGD	pH	CBOD5 - mg/l	Susp. Solids - mg/l	Phosphorous - mg/l (if applicable)	Ammonia - mg/l (if applicable)	(T or C) BOD5 - MGL	Susp. Solids - mg/l	Flow, MGD	Settleable Solids % In 30 Minutes	Susp. Solids - mg/l	Sludge Vol. Index - ml/gm	Dissolved Oxygen - mg/l	Volume - MGD	Total Solids - mg/l	Flow - MGD	30 min. Settling	MLSS	Dissolved Oxygen -
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24
1	Mon				**80**	0.663	7.4	303	318	8.78	29.50	68	43	0.773	222.5			6.7	0.806		0.000			13
2	Tue				**60**	0.809	7.7	343	407	11.26	17.70	75	71	0.866	190.0			6.3	0.764		0.000			12
3	Wed				**80**	0.830	7.3	314	469	3.97	21.40	175	179	0.904	222.5			6.3	0.723		0.000	100		13
4	Thu				**60**	0.798	7.3	399	656	10.20	24.20	151	127	0.895	227.5	4,860	46.8	6.2	0.710	9,250	0.000	190	3,090	15
5	Fri				**80**	0.851	7.6	231	200	7.94	21.70	176	156	0.927	220.0	4,935	44.6	6.1	0.653	9,720	0.000	160	3,540	15
6	Sat				**60**	0.687								0.810	140.0			6.3	0.592		0.000			15
7	Sun				**80**	0.695								0.828	197.5			6.3	0.616		0.000			15
8	Mon	0.27			**80**	1.075	7.4	227	341	8.35	17.40	154	183	1.128	195.0			5.9	0.648		0.000	200		14
9	Tue				**80**	1.087	7.4	329	495	11.16	18.40	166	193	1.114	210.0	4,965	42.5	5.9	0.662	8,720	0.000	190	2,930	12
10	Wed				**60**	1.044	7.5	121	353	5.50	22.10	85	178	1.116	205.0			5.8	0.605		0.000	160		9
11	Thu	0.01			**80**	1.140	7.5	362	480	8.14	15.10	166	219	1.087	205.0	5,185	39.6	5.6	0.616	15,340	0.000	150	2,970	7
12	Fri	0.67			**80**	1.429	7.5	145	190	3.74	8.20	135	177	0.757	195.0	5,003	39.5	6.0	0.354	14,980	0.000	160	3,060	7
13	Sat				**60**	1.585								1.295	205.0			6.4	0.580		0.000			2
14	Sun				**60**	1.219								1.213	205.0			6.4	0.579		0.000			4
15	Mon	0.07			**60**	1.025	7.4	118	98	3.39	12.70	151	151	1.058	215.0			6.3	0.529		0.000	180		5
16	Tue				**100**	1.023	7.5	136	99	3.68	13.50	145	150	1.025	177.5	4,258	41.8	6.4	0.520	6,950	0.000	170	3,060	5
17	Wed				**80**	0.878	7.5	126	122	4.24	16.40	130	123	0.995	190.0			6.3	0.579		0.000	170		6
18	Thu				**80**	0.879	7.5	317	335	8.81	22.60	153	147	0.963	177.5	4,678	38.2	6.2	0.556	6,870	0.000	160	3,060	7
19	Fri				**90**	1.027	7.6	314	320	7.75	18.80	162	151	0.998	170.0	3,745	45.4	6.1	0.546	7,970	0.000	160	2,960	5
20	Sat				**90**	0.956								1.016	157.5			6.1	0.536		0.000			6
21	Sun				**100**	1.180								1.181	157.5			6.1	0.513		0.000			6
22	Mon	0.04			**100**	1.432	7.5	60	281	6.50	15.30	52	178	1.276	165.0			5.9	0.483		0.000	160		4
23	Tue	0.01			**100**	1.337	7.6	67	276	3.00	13.80	66	160	1.247	152.5	3,675	41.6	6.0	0.591	16,180	0.000	180	3,280	2
24	Wed	0.01			**100**	1.254	7.7	237	364	11.47	13.80	145	179	1.255	180.0			5.9	0.676		0.000	180		2
25	Thu				**100**	1.142	7.6	193	223	5.86	17.30	129	159	1.126	177.5	4,638	38.5	6.1	0.664	10,120	0.000	180	3,200	4
26	Fri				**100**	1.077	7.5	264	243	7.47	20.20	170	173	1.102	180.0	4,358	41.3	5.9	0.654	7,620	0.000	180	3,140	3
27	Sat	0.54			**100**	1.835								1.127	180.0			6.1	0.652		0.000			4
28	Sun				**100**	1.888								1.310	190.0			6.4	0.647		0.000			3
29	Mon				**100**	1.404	7.5		148	2.70	6.64		158	1.273	190.0			6.0	0.635		0.000	200		2
30	Tue				**100**	1.202	7.5		151	4.07	12.60		139	1.122	195.0	4,558	42.8	6.1	0.631	9,300	0.000	210	3,410	3
31	Wed				**80**	1.121	7.5		210	4.38	14.50		153	1.145	195.0			5.9	0.622		0.000	210		4
Average		0.20			83	1.115	[redacted]	230	295	6.6	17.1	133	154	1.062	190.0	4571	41.9	6.1	0.611	10252	0.000	174	3142	7
Maximum		0.67			100	1.888	7.7	399	656	11.5	29.5	176	219	1.310	227.5	5185	46.8	6.7	0.806	16180	0.000	210	3540	15
Minimum		0.01			60	0.663	7.3	60	98	2.7	6.6	52	43	0.757	140.0	3675	38.2	5.6	0.354	6870	0.000	100	2930	2
No. of Data**			0	0	31	31	23	20	23	23	23	20	23	31	31	12	12	31	31	12	31	21	12	31

MONTHLY REMOVAL SUMMARY

Comments for the Month (i.e. major repairs, breakdowns, process upsets and their causes. Etc. inplant treatment process bypass)

Percent Removal	BOD5	S.S.	Ammonia	Phosphorus
Primary Treatment				
Secondary Treatment				
Tertiary Treatment				
Overall Treatment				

87.0

Monthly Report of Operation

Activated Sludge Type Wastewater Treatment Plant

Send by the 28th of the month to:

INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT
OFFICE OF WATER QUALITY, DATA MANAGEMENT SECTION
100 NORTH SENATE, P.O. BOX 6015
INDIANAPOLIS, INDIANA 46206-6015

Permit Number: **IN0039268**

Month / Year: **January, 2018**

		SECONDARY EFFLUENT				FINAL EFFLUENT						FILTER EFFLUENT		SLUDGE TO DIGESTER				DIGESTER OPERATION — Anaerobic Sludge				Primary Sludge			
Day Of Month	Day of Week	(T or C) BOD5 - mg/l	Susp. Solids - mg/l	Treated Flow - MGD	pH	CBOD5 - mg/l	Susp. Solids - mg/l	Dissolved Oxygen - mg/l	Phosphorous - mg/l (if applicable)	Ammonia - mg/l (if applicable)	E-Coli - colony/100ml (If applicable)	CBOD5 - mg/l	Susp. Solids - mg/l	Primary Sludge Gal.	Waste Activated Sludge Gal. x 1000	pH	Gas Production Ft.3 x 1000	Temperature - C	Total Solids In Sludge - %	Volatile Solids In Sludge - %	Total Solids In Sludge - %	Volatile Solids In Sludge - %			
	1	24	25	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	46	47
1	Mon	6	16	0.463	7.0	3.1	7.0	9.76	0.49	0.05				1,400	9.7	7.2		35.0							
2	Tue	9	17	0.569	7.1	8.3	18.3	9.30	1.09	0.07				1,400	9.1	7.2		35.0							
3	Wed	7	14	0.607	7.0	3.7	5.9	9.07	0.74	0.08				1,300	16.3	7.2		35.0							
4	Thu	6	12	0.550	7.0	5.0	8.4	8.76	0.77	0.09				1,400	15.4	7.2		35.0	2.8	62.0	6.40	79			
5	Fri	8	15	0.574	7.0	7.9	14.0	8.42	0.95	0.06				1,500	18.1	7.6		35.0	2.7	61.0	5.30	78			
6	Sat			0.473				8.88						1,400	6.4			35.0							
7	Sun			0.461				8.85						1,400	9.2			35.0							
8	Mon	5	12	0.759	7.0	3.1	2.0	7.94	0.67	0.15				1,300	16.6	7.2		35.0							
9	Tue	6	14	0.779	7.1	3.0	3.2	8.20	0.66	0.09				1,300	16.1	7.2		35.0	2.8	60.0	7.20	78			
10	Wed	3	13	0.777	7.0	3.1	2.0	8.09	0.67	0.11				1,300	14.4	7.2		35.0							
11	Thu	6	14	0.770	7.1	3.8	3.7	8.12	0.81	0.40				1,200	19.2	7.2		35.0	2.8	62.0	5.90	77			
12	Fri	7	13	1.543	7.1	13.0	28.6	8.50	1.11	0.96				1,300	16.9	7.2		35.0	2.9	63.0	7.00	80			
13	Sat			1.166				9.97						1,200	11.4			35.0							
14	Sun			0.865				9.32						0	7.3			35.0							
15	Mon	9	15	0.778	7.1	6.2	10.1	9.06	0.77	0.07				0	17.6	7.3		35.0							
16	Tue	7	12	0.849	7.1	8.0	13.5	9.29	0.88	0.07				1,700	22.1	7.3		35.0	2.8	60.0					
17	Wed	8	15	0.660	7.1	4.9	6.5	8.96	0.62	0.06				1,200	17.3	7.3		35.0							
18	Thu	5	10	0.644	7.1	12.0	12.7	8.23	0.79	0.11				1,300	18.7	7.2		35.0	2.7	62.0	5.20	79			
19	Fri	5	9	0.680	7.0	13.1	26.8	8.86	1.32	0.16				1,300	16.2	7.2		35.0	2.7	64.0	5.70	82			
20	Sat			0.691				8.47						1,300	8.6			35.0							
21	Sun			0.867				8.12						0	9.2			35.0							
22	Mon	3	21	1.046	7.2	3.2	1.6	8.04	0.35	0.11				0	16.9	7.3		35.0							
23	Tue	4	14	1.038	7.3	3.5	3.3	7.77	0.47	0.13				0	14.1	7.3		35.0	2.8	60.0					
24	Wed	6	13	0.968	7.2	3.8	5.1	7.99	0.65	0.09				0	14.2	7.3		35.0							
25	Thu	7	13	0.872	7.3	3.0	2.9	8.20	0.86	0.07				500	11.6	7.3		35.0	2.8						
26	Fri	5	5	0.842	7.1	9.6	16.3	8.00	0.97	0.10				1,100	13.4	7.3		35.0	2.7	61.0	7.50	77			
27	Sat			1.029				8.33						1,300	11.3			35.0							
28	Sun			1.273				8.67						1,300	12.2			35.0							
29	Mon		18	1.096	7.2		2.0	7.99	0.35	0.79				1,700	17.6	7.2		35.0							
30	Tue		5	0.863	7.1		2.6	8.23	0.38	0.10				1,300	12.3	7.2		35.0	2.7	62.0	5.50	79			
31	Wed		12	0.859	7.2		2.6	7.84	0.46	0.12				1,300	15.0	7.2		35.0							
Average		6	13.1	0.820	[redacted]	6.1	8.7	8.56	0.73	0.17				1055	14.0	[redacted]		35	2.8	62	6.2	79			
Maximum		9	21.1	1.543	7.3	13.1	28.6	9.97	1.32	0.96				1700	22.1	7.3		35	2.9	64	7.5	82			
Minimum		3	5.2	0.461	7.0	3.0	1.6	7.77	0.35	0.05				0	6.4	7.6		35	2.7	60	5.2	77			
No of Data		20	23	31	23	20	23	31	23	23	0	0	0	31	31	23		31	12	11	9	9	0	0	0

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

(SIGNATURE OF CERTIFIED OPERATOR) **(Date)**

(SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT) **(Date)**

Batesville Water & Gas Utility
Operations Report
December-2017

WATER UTILITY

Plant Operations: Chemicals Used	Oct.	Nov.	Dec.	Dec. 2016	Previous 3 Month Average
Chlorine	600	564	600	647	588
Poly Aluminum Chloride	9,876	8,580	7,592	9,290	8,683
Fluoride	565	523	462	566	517
Poly Phosphate (Dry)	993	904	707	377	868
Caustic Soda, NaOH	2,105	1,572	1,528	2,237	1,735
Activated Carbon	3,034	3,116	2,895	2,777	3,015
Polymer	412	363	345	391	373
Carusol-Sodium Permanganate	1,478	1,181	1,040	2,241	1,233
Ora-Cle	1,858	1,704	1,321	1,469	1,628

Pumping Report:					
Park Influent	25,723,150	22,420,000	22,910,000	24,910,000	23,684,383
Plant Effluent	25,950,000	23,037,000	24,618,000	24,143,000	24,535,000
Metered Sales & Plant Use	25,017,390	22,823,448	22,699,145	23,618,752	23,513,328
KWH Used	58,469	49,896	45,640	58,033	51,335
Electricity $/ 1,000 Gal	0.2012	0.2155	0.0912	0.2438	0.1693
Chemical Cost $/ 1,000 Gal	0.4627	0.5019	0.4140	0.4827	0.4595
Total $/ 1,000 Gal	0.6639	0.7174	0.5052	0.7265	0.6288
Percent Unaccounted Water	3.6%	0.9%	7.8%	2.2%	4.2%
Cost of Lost Water ($)	$619.16	$153.20	$969.41	$380.87	$642.46

Plant Work:

Updating information on GIS mapping system.
Working on Long-term Water Supply
Cleaned all 5 gravity filters

Distribution Operations:

12-11 Water main break in front of 502 Liberty St.

Meters:	Oct.	Nov.	Dec.	Dec. 2016
New Meters Installed	4	0	2	0
Meters Changed Out	5	1	2	2
Neptune Radio Read Meters	6	0	2	2
Total Customers	2,970	2,970	2,972	2,942
Man Hours Spent Locating	56.0	55.5	39	49.5

Total Automatic Reading Meters
Dec-17
2,964

Batesville Water & Gas Utility
Operations Report
December-2017

GAS UTILITY

Sales:	Oct.	Nov.	Dec.	Dec. 2016	Preceding 12 Months Avg. Month	Preceding 12 Months Total
Degree Days	285	641	1,073	1,041	390	4,681
Total Gas Moved, MCF *	28,281	55,822	92,862	90,605	40,129	481,548
Gas Utility Purchased, MCF *	17,566	36,506	59,938	58,521	22,543	270,517
Delivered Gas Cost, $/MCF	2.47	2.02	2.66	1.35	5.97	
Operating Expense / Total MCF	4.20	3.11	2.72	2.20	6.05	
Total Metered Sales, MCF **	17,819	49,995	69,377	82,222	39,274	471,287
Receipts / MCF Bought	5.01	7.35	6.28	7.84	9.77	
Fuel Adjustment Tracker	2.0576	1.7093	1.7093	1.9944	1.5139	

* Gas reported the first of the month to end of reporting month.
** Gas reported the middle of previous month to middle of reporting month (meter reading cycle).

Actual Billed Quantities and Receipts:	Oct.	Nov.	Dec.	Dec. 2016	Avg. Month	Total
Firm Customer Sales, MCF **	6,091	24,787	37,103	44,280	19,650	235,795
Interruptible Sales, MCF **	1,429	3,783	3,839	4,089	5,138	61,659
Transportation Sales, MCF **	10,296	21,333	28,216	33,625	15,576	186,911
% Interrupt. & Trans. Sales, MCF	65.8%	50.2%	46.2%	45.9%	52.7%	52.7%
Firm Customer Receipts $/MCF	9.36	7.92	7.74	8.02	8.19	
Interruptible Receipts $/MCF	7.28	6.79	6.72	7.06	6.73	
Transportation Receipts $/MCF	1.45	1.45	1.50	1.45	1.46	

Distribution Operations
No mains were installed during December.
Entered mapping information in GIS system.

Services:
2 new services was installed using 153 ft. of 3/4" pe service pipe
1 service was removed from service using 65 ft. of 3/4" steel service pipe.
Excess flow valves installed - 2

Gas Leaks Investigated:	Oct	Nov.	Dec.	
"1" Immediate Hazard	0	1	1	Leak on regulator @ hospital entrance.
"2" Probable Hazard	0	0	0	
"3" Non-Hazardous	10	2	0	

Responded to 3 gas leak reports
Responded to 1 Carbon Monoxide report

Meters:	Oct.	Nov.	Dec.	Dec. 2016	Dec. 2017 Automatic Reading Meters	
New Meters Installed	6	2	2	2		
Meters Changed Out	7	3	0	3		
Neptune Meter Reading	8	5	0	4	Neptune	3,025
Total Customers	3,052	3,054	3,055	3,026		

Equipment, or Work, Being Quoted:
None at this time.

BATESVILLE WATER UTILITY
Capital Improvement Report
December-2017

Water Utility			
Reservoirs / Water Supply:	**This Month**	**YTD Amount**	**Budget**
Merkel Property on 1400 N. Grade, Seed & Finish (Dirt from Coonhunters Dredging)		$8,600	$20,000
Water Main from Aquifer to Industrial Park Water Tank (15.5 Miles of 20" pipe) **Eng. & Surveying Cost**	$47,506	$121,581	$250,000
Water Main from Aquifer to Industrial Park Water Tank (15.5 Miles of 20" pipe) **Easements - 29 Total**	$96,766	$487,838	$500,000
Park Reservoir Aeration		$0	$20,000
Sub Total	**$144,272**	**$618,019**	**$790,000**
Clarifier and Filter Plant:			
Filter Plant Chemical Feed Pumps (3K ea), Chlorine/pH Analyzers (3K ea)		$2,995	$12,000
Filter Plant -Turbidity Analyzers (5K ea)	$2,473	$2,473	$20,000
Filter Plant SCADA System		$3,168	$12,000
Clarifier SCADA System		$0	$12,000
Filter Plant Emergency Reporting Auto dialer		$0	$5,000
Sub Total	**$2,473**	**$8,636**	**$61,000**
Equipment / Office:			
Service Trucks replace - 2005 Dodge		$31,486	$40,000
Computer Workstation Upgrade		$0	$3,000
Sub Total	**$0**	**$31,486**	**$43,000**
Distribution System:			
Meters	$491	$7,258	$10,000
Meter Tops		$785	$5,000
Neptune Radio Reading System	$231	$5,745	$15,000
Neptune Radio Read MRX920 Mobile Data Collector 1/2 Water		$0	$5,000
Mixing unit for .5MG Water Tower at Filter Plant		$0	$30,000
Water Main Replacements & Fire Hydrants (Walnut St. Water Main?)		$0	$250,000
Sub Total	**$722**	**$13,788**	**$315,000**
	This Month	**YTD Amount**	**Budget**
Water Utility Total Expenditures	**$147,467**	**$671,929**	**$1,209,000**

BATESVILLE GAS UTILITY
Capital Improvements Report
December-17

GAS UTILITY	Amount Spent			Estimated
Buildings / Office:	**This Month**	**YTD**	**Budget**	**Delivery Date**
Pave Warehouse Lot Greenman and South St. (Replace concrete and Top Coat)		$34,391	50,000	All Year
Sub Total	**$0**	**$34,391**	**$50,000**	
Equipment / Operations:				
Electro-fusion machine (replace 1997 model)		$4,300	4,500	March
Vermeer RXT450 Trencher		$61,500	65,000	Feb.
SCADA Radio & Controls		$0	5,000	All Year
Neptune Radio Reading System		$1,683	10,000	All Year
Computer Upgrade		$0	3,000	March - June
Sub Total	**$0**	**$67,483**	**$87,500**	
Distribution System:				
New Gas Main Extensions - (Hwy 129 S. Werner Sub.) (Meyer Ct. Hoosier Heights)		$75,028	150,000	As Needed
Main and Valve Replacements (Merkel Rd.)		$26,020	100,000	As Needed
Meters (new and changed out)	$348	$20,957	30,000	All Year
Services	$1,026	$18,428	20,000	As Needed
Sub Total	**$1,374**	**$140,433**	**$300,000**	
Gas Utility Total Expenditures	**$1,374**	**$242,307**	**$437,500**	

Batesville Water Utility
Comparative Profit & Loss/Budget Report-Unaudited
December 31, 2017

	Budget for Year	Prior Year Actual	Current Month Actual	Current Month Budget	Variance to Budget	Prior Year Year-To-Date	Year-to-Date Actual	Year-to-Date Budget	Variance to Budget
INCOME:									
Metered Sales	1,818,807	145,956.78	141,071.06	131,318	9,753.06	1,781,698.54	1,793,767.44	1,818,807	(25,039.56)
Fire Protection/Municipal	264,756	22,063.44	22,063.44	22,063	0.44	258,641.83	264,761.28	264,756	5.28
Water Mains	792	87.73	87.41	-	87.41	1,387.12	1,103.87	792	311.87
Less Customer Refunds	-	-	-	-	-	(956.94)	-	-	-
Penalties	5,260	822.22	796.13	400	396.13	6,436.70	6,165.34	5,260	905.34
Miscellaneous	26,200	1,071.21	1,657.98	1,500	157.98	30,246.75	55,951.43	26,200	29,751.43
Total Operating Income	2,115,815	170,001.38	165,676.02	155,281	10,395.02	2,077,454.00	2,121,749.36	2,115,815	5,934.36
DIRECT COSTS:									
Chemicals	180,000	24,886.28	19,784.81	16,000	3,784.81	190,129.83	174,809.27	180,000	(5,190.73)
Purchased Power	81,000	5,610.38	5,559.82	6,700	(1,140.18)	72,199.11	70,694.33	81,000	(10,305.67)
Direct Costs-Sludge	21,500	2,704.32	2,665.96	1,900	765.96	19,044.02	17,416.24	21,500	(4,083.76)
Total Direct Costs	282,500	33,200.98	28,010.59	24,600	3,410.59	281,372.96	262,919.84	282,500	(19,580.16)
Gross Profit	1,833,315	136,800.40	137,665.43	130,681	6,984.43	1,796,081.04	1,858,829.52	1,833,315	25,514.52
EXPENSES:									
Actual Salary	286,214	38,756.15	26,585.91	30,243	(3,657.49)	271,872.15	273,691.52	286,214	(12,522.63)
Less Capitalized Salary	-	-	-	-	-	-	-	-	-
Net Salaries	286,214	38,756.15	26,585.91	30,243	(3,657.49)	271,872.15	273,691.52	286,214	(12,522.63)
Payroll Tax Expense	21,895	2,776.79	1,819.88	2,314	(493.74)	19,535.08	19,322.47	21,895	(2,572.91)
Distribution Supply & Maint.	37,000	1,092.01	10,282.64	2,500	7,782.64	27,170.01	21,083.16	37,000	(15,916.84)
Plant/Property Supply & Maint.	144,000	17,608.66	1,105.89	5,333	(4,227.11)	104,890.44	95,177.79	144,000	(48,822.21)
Equipment Repair & Maint.	10,000	986.98	166.40	833	(666.60)	5,268.09	6,159.18	10,000	(3,840.82)
Miscellaneous Supplies	24,725	3,277.06	5,143.18	2,800	2,343.18	25,640.59	30,662.30	24,725	5,937.30
Employee Benefits-NonInsurance	2,650	-	248.99	250	(1.01)	2,471.53	2,667.64	2,650	17.64
General & Administrative	21,350	2,219.47	2,883.09	2,400	483.09	21,788.11	23,570.41	21,350	2,220.41
Outside Services	86,850	4,569.06	9,712.26	4,300	5,412.26	77,531.00	80,055.31	86,850	(6,794.69)
Vehicle Fuel	7,700	309.43	455.00	750	(295.00)	4,961.52	4,545.78	7,700	(3,154.22)
Vehicle Maint & Repairs	3,000	68.01	1,408.11	500	908.11	3,135.78	3,682.15	3,000	682.15
Insurance	131,952	10,553.20	9,024.50	10,996	(1,971.50)	123,515.01	114,056.02	131,952	(17,895.98)
Pension	31,544	3,337.28	2,195.90	3,305	(1,109.35)	29,655.95	27,514.43	31,544	(4,029.86)
Bad Debt.	2,520	240.00	140.00	210	(70.00)	1,920.00	580.00	2,520	(1,940.00)
Depreciation	320,760	27,630.00	26,730.00	26,730	-	331,560.00	320,760.00	320,760	-
Total Operating Expenses	1,132,161	113,424.10	97,901.75	93,464	4,437.48	1,050,915.26	1,023,528.16	1,132,161	(108,632.66)
Net Operating Income	701,154	23,376.30	39,763.68	37,217	2,546.95	745,165.78	835,301.36	701,154	134,147.18
OTHER INCOME:									
Interest	1,080	809.58	633.27	90	543.27	998.70	2,498.88	1,080	1,418.88
Gain(Loss)-Property Sale	-	-	-	-	-	6,000.00	6,758.00	-	6,758.00
Total Other Income	1,080	809.58	633.27	90	543.27	6,998.70	9,256.88	1,080	8,176.88
Net Income before URT Tax	702,234	24,185.88	40,396.95	37,307	3,090.22	752,164.48	844,558.24	702,234	142,324.06
Utility Receipts Tax Expense	28,312	2,179.05	2,065.36	2,065	(0.01)	26,517.86	26,913.37	28,312	(1,398.87)
Net Income	673,922	22,006.83	38,331.59	35,241	3,090.23	725,646.62	817,644.87	673,922	143,722.93

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Batesville Water Utility
Balance Sheet-Unaudited
December 31, 2017

	Current Month Prior Year	Two Months Prior	One Month Prior	Current Month Current Year	1-Year Change
Assets					
Cash-Maintenance & Operations	2,186,696.29	2,157,065.38	2,199,562.82	2,328,936.54	142,240.25
Cash-Depreciation/Replacement	257,171.21	702,905.13	560,796.15	399,332.17	142,160.96
Cash-Money Market	-	-	-	-	-
Petty Cash	200.00	200.00	200.00	200.00	-
Cash-Meter Deposits	29,600.00	28,900.00	28,700.00	27,900.00	(1,700.00)
Cash-Cash Reserve	-	-	-	-	-
Accounts Receivable	7,459.57	7,649.75	8,213.14	7,725.42	265.85
Allowance for Doubtful Accounts	(2,435.91)	(2,156.63)	(2,296.63)	(2,436.63)	(0.72)
Due from Gas Utility	-	-	-	-	-
Miscellaneous Receivables	-	-	-	-	-
Misc Receivable-Due from Clearing Acct	(5,484.82)	(29,530.78)	14,987.42	5,451.85	10,936.67
Inventory	-	-	-	-	-
Investments-Deprec	-	-	-	-	-
Investments-Meter Deposits	-	-	-	-	-
Prepaid Expenses	6,956.50	12,513.46	10,835.58	7,681.88	725.38
Utility Plant Inventory in Stock	258,254.26	247,674.55	257,617.72	246,962.62	(11,291.64)
Plant & Property	13,814,706.60	14,188,380.61	14,313,612.45	14,462,129.86	647,423.26
Accumulated Depreciation	(4,580,902.24)	(4,824,127.80)	(4,850,857.80)	(4,877,587.80)	(296,685.56)
Net Plant & Property	9,492,058.62	9,611,927.36	9,720,372.37	9,831,504.68	339,446.06
Total Assets	11,972,221.46	12,489,473.67	12,541,370.85	12,606,295.91	634,074.45
Liabilities					
Accounts Payable	27,101.31	-	-	15,118.60	(11,982.71)
Miscellaneous Payables	-	-	-	34,112.29	34,112.29
Retainage Payable	-	-	-	-	-
Sales Tax Payable	-	-	-	-	-
Payroll Taxes Payable	-	-	-	-	-
Utility Receipts Tax Payable	-	2,536.06	4,837.42	-	-
Meter Deposits Payable	29,600.00	28,900.00	28,700.00	27,900.00	(1,700.00)
Loans Payable	604,000.00	434,000.00	417,000.00	400,000.00	(204,000.00)
Total Liabilities	660,701.31	465,436.06	450,537.42	477,130.89	(183,570.42)
Capital					
Retained Earnings	9,029,580.67	9,755,227.29	9,755,227.29	9,755,227.29	725,646.62
Donated Surplus	1,556,292.86	1,556,292.86	1,556,292.86	1,556,292.86	-
YTD Profit (Loss)	725,646.62	712,517.46	779,313.28	817,644.87	91,998.25
Total Capital	11,311,520.15	12,024,037.61	12,090,833.43	12,129,165.02	817,644.87
Total Liabilities & Capital	11,972,221.46	12,489,473.67	12,541,370.85	12,606,295.91	634,074.45

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Batesville Gas Utility
Comparative Profit & Loss/Budget Report-Unaudited
December 31, 2017

	Budget for Year	Prior Year Actual	Current Month Actual	Current Month Budget	Variance to Budget	Prior Year Year-To-Date	Year-to-Date Actual	Year-to-Date Budget	Variance to Budget
INCOME:									
Firm Sales	2,058,703	120,556.77	277,018.70	173,298	103,721.13	1,556,066.62	1,967,685.18	2,058,703	(91,017.77)
Interruptible Sales	162,922	11,333.59	25,685.15	16,210	9,474.69	117,261.72	161,922.27	162,922	(999.51)
Total Metered Sales	2,221,625	131,890.36	302,703.85	189,508	113,195.82	1,673,328.34	2,129,607.45	2,221,625	(92,017.28)
Transportation Sales	348,255	21,724.56	30,935.45	27,405	3,530.25	308,346.44	314,903.90	348,255	(33,351.30)
Less Customer Refunds	-	(379.49)	-	-	-	(14,037.58)	(3,378.02)	-	(3,378.02)
Penalties	8,190	773.77	1,235.30	810	425.30	7,230.88	7,997.97	8,190	(192.03)
Miscellaneous	44,900	2,321.13	2,051.89	3,100	(1,048.11)	29,387.15	25,286.88	44,900	(19,613.12)
Total Operating Revenue	2,622,970	156,330.33	336,926.49	220,823	116,103.26	2,004,255.23	2,474,418.18	2,622,970	(148,551.75)
DIRECT COSTS:									
Supply	1,107,491	54,851.64	135,303.84	116,497	18,807.32	559,541.04	963,371.35	1,107,491	(144,120.13)
Demand Charge	288,000	23,981.80	23,934.08	24,000	(65.92)	286,731.54	292,959.25	288,000	4,959.25
Direct Costs-Misc	-	-	-	-	-	-	-	-	-
Total Direct Costs	1,395,491	78,833.44	159,237.92	140,497	18,741.40	846,272.58	1,256,330.60	1,395,491	(139,160.88)
Gross Profit	1,227,478	77,496.89	177,688.57	80,327	97,361.86	1,157,982.65	1,218,087.58	1,227,478	(9,390.87)
OPERATING EXPENSES:									
Actual Salary	363,976	50,308.51	37,725.73	38,465	(739.35)	348,007.32	368,509.64	363,976	4,533.63
Less Capitalized Salaries	-	(288.00)	(416.00)	-	(416.00)	(3,872.00)	(8,064.00)	-	(8,064.00)
Net Salaries	363,976	50,020.51	37,309.73	38,465	(1,155.35)	344,135.32	360,445.64	363,976	(3,530.37)
P/R Tax Expense	27,844	3,555.22	2,627.85	2,943	(314.73)	24,934.44	26,209.90	27,844	(1,634.26)
Distribution Supply & Maint.	20,000	9,233.20	2,476.17	1,667	809.17	34,457.90	19,304.24	20,000	(695.76)
Plant/Property Supply & Maint.	30,000	2,460.65	278.46	2,500	(2,221.54)	13,360.08	19,051.82	30,000	(10,948.18)
Equipment Repair & Maint.	20,000	1,784.59	691.08	1,667	(975.92)	12,379.30	7,707.41	20,000	(12,292.59)
Miscellaneous Supplies	22,000	1,219.86	1,466.22	3,300	(1,833.78)	21,174.05	13,159.17	22,000	(8,840.83)
Employee Benefits-NonInsurance	3,450	-	401.00	-	401.00	3,072.07	2,455.90	3,450	(994.10)
General & Administrative	37,650	1,755.35	5,250.22	3,000	2,250.22	43,135.92	45,983.09	37,650	8,333.09
Outside Services	28,600	3,572.03	2,103.21	3,730	(1,626.79)	33,117.30	27,829.55	28,600	(770.45)
Vehicle Fuel	11,250	702.61	776.18	900	(123.82)	10,373.52	8,995.57	11,250	(2,254.43)
Vehicle Maint & Repairs	8,800	3,709.14	98.49	500	(401.51)	12,500.83	1,736.80	8,800	(7,063.20)
Insurance	165,036	13,115.07	12,735.57	13,753	(1,017.43)	153,451.99	151,860.96	165,036	(13,175.04)
Pension	39,752	4,332.08	2,995.55	4,226	(1,230.53)	37,583.88	38,595.70	39,752	(1,156.16)
Bad Debt	3,300	813.00	110.00	275	(165.00)	3,843.00	510.00	3,300	(2,790.00)
Depreciation	284,760	24,110.00	23,730.00	23,730	-	289,320.00	284,760.00	284,760	-
Total Operating Expenses	1,066,418	120,383.31	93,049.73	100,656	(7,606.01)	1,036,839.60	1,008,605.75	1,066,418	(57,812.28)
Net Operating Income	161,060	(42,886.42)	84,638.84	(20,329)	104,967.87	121,143.05	209,481.83	161,060	48,421.41
OTHER INCOME:									
Rental Income	-	-	-	-	-	-	-	-	-
Interest	1,080	809.58	633.27	90	543.27	1,023.55	2,498.88	1,080	1,418.88
Gain(Loss)-Property Sale	-	-	-	-	-	3,450.00	-	-	-
Total Other Income	1,080	809.58	633.27	90	543.27	4,473.55	2,498.88	1,080	1,418.88
Net Income before URT Tax	162,140	(42,076.84)	85,272.11	(20,239)	105,511.14	125,616.60	211,980.71	162,140	49,840.29
Utility Receipts Tax Expense	35,978	2,148.92	3,561.21	3,037	524.42	27,644.05	33,084.17	35,978	(2,894.15)
Net Income	126,162	(44,225.76)	81,710.90	(23,276)	104,986.72	97,972.55	178,896.54	126,162	52,734.44

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Batesville Gas Utility
Balance Sheet-Unaudited
December 31, 2017

	Current Month Prior Year	Two Months Prior	One Month Prior	Current Month Current Year	1-Year Change
Assets					
Cash-Maintenance & Operations	864,994.71	1,253,913.56	1,157,919.25	1,203,053.08	338,058.37
Cash-Depreciation/Replacement	1,797,103.79	1,643,801.95	1,643,801.95	1,608,550.42	(188,553.37)
Cash-Clearing Account	-	-	-	-	-
Petty Cash	200.00	200.00	200.00	200.00	-
Cash-Meter Deposits	27,000.00	26,100.00	26,400.00	25,800.00	(1,200.00)
Cash-Main Extensions	10,784.52	5,795.08	5,795.08	5,795.08	(4,989.44)
Cash-Cash Reserve	408,000.00	578,000.00	595,000.00	612,000.00	204,000.00
Accounts Receivable	(25,864.68)	(24,721.57)	(27,165.02)	(16,357.70)	9,506.98
Allowance for Doubtful Accounts	(4,275.67)	(4,046.67)	(4,166.67)	(4,276.67)	(1.00)
Miscellaneous Receivables	-	-	-	-	-
Rent Receivable	-	-	-	-	-
Misc Receivable-Due from Clearing Acct	10,741.06	(6,125.69)	22,596.12	81,300.97	70,559.91
Loans Receivable	604,000.00	434,000.00	417,000.00	400,000.00	(204,000.00)
Inventory	-	-	-	-	-
Investments	-	-	-	-	-
Investments-Valuation to Market Adj	-	-	-	-	-
Prepaid Expenses	5,662.59	14,974.10	13,771.03	4,474.56	(1,188.03)
Utility Plant Inventory in Stock	131,074.65	127,310.79	126,832.39	123,611.77	(7,462.88)
Plant & Property	8,760,022.41	8,919,450.31	8,922,504.00	8,959,610.02	199,587.61
Accumulated Depreciation	(4,098,045.55)	(4,298,520.15)	(4,319,337.53)	(4,343,000.97)	(244,955.42)
Net Plant & Property	4,793,051.51	4,748,240.95	4,729,998.86	4,740,220.82	(52,830.69)
Total Assets	8,491,397.83	8,670,131.71	8,581,150.60	8,660,760.56	169,362.73
Liabilities					
Accounts Payable	4,178.64	-	-	834.27	(3,344.37)
Miscellaneous Payables	-	-	-	-	-
Due CAI	-	-	-	-	-
Due to Water Utility	-	-	-	-	-
Due to Other City Departments	-	-	-	-	-
Unapplied Receipts	-	-	-	-	-
Sales Tax Payable	-	-	-	-	-
Payroll Taxes Payable	-	-	-	-	-
Utility Receipts Tax Payable	-	1,113.43	2,335.21	-	-
Meter Deposits Payable	27,000.00	26,100.00	26,400.00	25,800.00	(1,200.00)
Main Extensions Payable	10,784.52	5,795.08	5,795.08	5,795.08	(4,989.44)
Rental Deposit Payable	-	-	-	-	-
Total Liabilities	41,963.16	33,008.51	34,530.29	32,429.35	(9,533.81)
Capital					
Retained Earnings	8,104,137.23	8,202,109.78	8,202,109.78	8,202,109.78	97,972.55
Donated Surplus	247,324.89	247,324.89	247,324.89	247,324.89	-
YTD Profit (Loss)	97,972.55	187,688.53	97,185.64	178,896.54	80,923.99
Total Capital	8,449,434.67	8,637,123.20	8,546,620.31	8,628,331.21	178,896.54
Total Liabilities & Capital	8,491,397.83	8,670,131.71	8,581,150.60	8,660,760.56	169,362.73

Gas Sales and Supply Purchase Analysis-12-December 2017

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Batesville Gas Utility
Comparative Sales & Cost- Actual vs Budget
December 31, 2017

	Budget for Year	Prior Year Month Actual	Current Month Actual	Current Month Budget	Variance to Budget	Prior Year Year-To-Date	Year-to-Date Actual	Year-to-Date Budget	Variance to Budget
Metered Sales (MCF)	291,100.0	14,884.6	28,569.1	21,500.0	7,069.1	252,021.4	265,982.4	291,100.0	(25,117.6)
Transport Sales (MCF)	240,175.0	15,513.1	21,332.9	18,900.0	2,432.9	220,020.4	216,982.5	240,175.0	(23,192.5)
Tracker-Firm		2.5157	1.7093	2.7138					
Tracker Savings-Interruptible		(0.3802)	(0.3414)	(0.3003)					
Tracker-Interruptible		2.1355	1.3679	2.4135					
Purchases (MCF)	286,920.0	19,497.0	36,506.0	31,700.0	4,806.0	215,511.0	268,582.0	286,920.0	(18,338.0)
Purchases (DTH)	292,950.0	19,731.0	37,930.0	32,200.0	5,730.0	219,091.0	274,190.0	292,950.0	(18,760.0)
Firm Sales ($)	2,058,703	120,557	277,019	173,298	103,721	1,556,067	1,967,685	2,058,703	(91,018)
Interruptible Sales ($)	162,922	11,334	25,685	16,210	9,475	117,262	161,922	162,922	(1,000)
Total Metered Sales ($)	2,221,625	131,890	302,704	189,508	113,196	1,673,328	2,129,607	2,129,607	(92,017)
Transportation Sales ($)	348,255	21,725	30,935	27,405	3,530	308,346	314,904	348,255	(33,351)
Supply Costs ($)	1,107,491	54,852	135,304	116,497	18,807	559,541	963,371	1,107,491	(144,120)
Demand Charge ($)	288,000	23,982	23,934	24,000	(66)	286,732	292,959	288,000	4,959
Total Direct Costs ($)	1,395,491	78,833	159,238	140,497	18,741	846,273	1,256,331	1,256,331	(139,161)
Margin	1,174,389	74,781	174,401	76,417	97,985	1,135,402	1,188,181	1,221,532	13,792

Batesville Parks Department

January 2018

Dailey and as needed:

- Pick up trash/debris in Liberty Park, South St Park, Brum Woods, and Village Green
- Clean and inspect restrooms in Liberty Park
- Empty trash barrels in Liberty Park and Brum Woods
- Maintain pop machine in park

January:

- Snow/ice removal at Memorial Building and downtown sidewalks numerous times
- Repair broken hose on tractor.
- Build wood shelves in Memorial Building garage to store all wood painted Christmas boxes
- Remove 2 old bundles of fencing from proposed Six Pine Ranch Park
- Write and submit Rising Sun Regional Foundation grant for playground safety surfacing
- Thaw frozen pipes in grandstand woman's restroom. Replace broken plumbing
- Mark proposed Six Pine Ranch property for surveying.
- Remove all Christmas boxes in town and store.
- Perform complete maintenance on ExMark mower. Wash and wax. Replace worn belt
- Remove garland and wreaths in Liberty park
- Take JD Gator to Greensburg for re call on steering
- Remove all live garland in pots, take to Leissing's
- Write and submit JA Hillenbrand grant for playground safety surfacing
- Perform complete maintenance on JD Gator. Wash/wax.
- Install new safety lights on JD Gator
- Write and submit letter of intent application to Reeve's Foundation for playground safety surfacing
- Perform complete maintenance on Toro infield groomer. Wash, wax and paint
- Assemble new walk behind salt spreader
- Make 20 new base plugs to mark bases when dragging fields
- Pick up and haul away many fallen tree limbs in Liberty park
- Install new trail stop sign after original was hit by a vehicle
- Repair broken batter's box template
- Install storage pole in Memorial Building garage to hang wreaths from
- Work on dump truck bed: Clean, wire brush, remove rust and paint under and outside of bed.

Batesville Economic Development Report
December 2017 thru January 18, 2018
Prepared by: Sarah Lamping

- Met with prospect purchasing property downtown. Looking into grant opportunities with Trena Carter; Historic Preservation Grant offered by the state.
- Met with prospect looking to purchase local industrial site – location not disclosed by prospect. Also, discussed housing and mixed use-development opportunities in Batesville.
- Met with prospect looking to start small business in downtown.
- Discussed tax abatement potential with local corporation looking to expand
- Sale closed on 10 acres purchased by Wood-Mizer from Kelley Trust to be used for future expansion (5 - year time frame)
- Med-Mizer featured in national publication (Expansion Solutions Magazine; November/December 2017 issue*) highlighting the evolution of their business and the benefits of doing business in Batesville.
- Updated sites on Zoom Prospector – State website of available properties. Starbucks building had dropped the price from $1.2M to $749,000.
- Shell Marketing
  - Reviewed Velocity Reports for December with Colliers International.
    - 2 new prospects continuing to pursue 11 active prospects
    - Marketing Implementation & 2018 Roadmap**
    - Need assistance from EDC, City Council members and Mayor to acquire local list of vendors and suppliers to send direct mail
    - Primary Marketing Brochure
      - Plan to update the primary photo for this brochure with a drone aerial to give the marketing a different look in 2018
      - Metric Marketing Brochure created for international prospect
- Innovation Networks (Skill Up) Grant – Round 3 offered by Department of Workforce Development (DWD) submitted; letters of support provided.
- Indiana Small Business Development Center has reinstated local Business Advisor (Ginnie Faller) for our 6-county region.
- Provided support the night of the Annual Tree Lighting Ceremony.
- Met with Mayor and Hillenbrand Industries to review HI legislative issues to be addressed in 2018.
- Attended SE Indiana regional LEDO meeting.
  - Presentations emailed to group for review.
- Attended Next Level Jobs Initiatives Roundtable discussion with Secretary Milo sponsored by Hoosier Energy.
- Participated in the Indiana Economic Development Association Annual Conference in Indianapolis. Participated in Request for Information (RFI) Workshop provided by IEDA. Information provided on data sources to review when submitting state leads.
- Attended Batesville Main Street Strategic Planning Session on January 6th. MS group looking to collaborate more closely with City initiatives.
- Meet and greet with Greg Pence at the Memorial Building.
- No EDC meeting held in December. Next meeting held February 16, 2018 at 8:00 AM.

Attachments

*Expansion Solutions Magazine; November/December 2017 issue

** Marketing Implementation & 2018 Roadmap

Steven Harmeyer

Community Development Director

sharmeyer@batesvilleindiana.us

(812) 933-6116

Community Development Report

February 2018

- Coordinating marketing strategy with Sarah Lamping and EDC
- Getting price and design for summer banner project
- Meeting with small businesses to discuss workforce issues and trends.
- Meeting with local business/artist to discuss potential art mural.
- Coordinating Indiana Arts Commission consultancy grant
- Submitted annual Main Street form.
- Worked with Hispanic Community Advisory Committee on initiatives.
- Assisted non-English speakers to connect them with ESL class
- Assisted individuals with finding housing and jobs
- Assisted resident in setting up solar energy bus tour
- Continued distribution of City monthly newsletter
- Working with artist for a possible downtown art mural
- Received costs to potentially update wayfinding signage around Batesville.
- Working with Dave Raver to draft Comprehensive Plan Summary document
- Working with Indiana Drive Train to address the CDL driver pipeline shortage.
- Manage 'Batesville Jobs' on Facebook – a daily update of available jobs in Batesville.
- Provide media/ social media outreach for City, city agencies and non-profits.
- Manage document that lists grant information, deadlines and how to apply.

City of Batesville
Non-Utility Financial Report
Thru January 31, 2018

FUND BALANCE SUMMARY

	1/1/18 Balance	Jan YTD Rev	Jan YTD Exp.	1/31/18 Balance	2018 Net Chg
2018 Fund Activity for Non-Utility Departments	$ 6,100,128.38	$ 455,826.11	$ (564,012.40)	$ 5,991,942.09	$ (108,186.29)

2018 EXPENSE SUMMARY

		January YTD 2018		
Expenses by Class Category - Operational Dept's Budgeted Accounts	2018 Budget	Apportioned Budget	Actual Expenses	Act vs Budget Fav / (Unfav)
Salaries, Wages, Benefits	3,577,930.00	275,225.38	309,523.03	(34,297.65)
Supplies	304,150.00	25,345.83	19,408.87	5,936.96
Other Services - Utilities, Travel, Repairs, Consultants, etc.	1,238,710.00	103,225.83	127,129.44	(23,903.61)
Capital Outlays - Buildings, Land, Improvements, etc.	1,086,800.00	90,566.67	61,174.65	29,392.02
Totals by Class Category - Operational Dept's Budgeted Accounts	$6,207,590.00	$494,363.72	$517,235.99	($22,872.27)
Total Expenses - Non-Operational Dept's Budgeted Accounts	2,790,067.00		10,210.43	
Total - All budgeted Accounts	$8,997,657.00		$527,446.42	
Total Expenses - Non-Budgeted Accounts			36,565.98	
Grand Total - All Expenses			$564,012.40	

City of Batesville
Wastewater Treatment Plant Financial Report
Thru January 31, 2018

FUND BALANCE SUMMARY

	1/1/18 Balance	Jan YTD Rev	Jan YTD Exp.	1/31/18 Balance	2018 Net Chg
2018 Fund Activity for Wastewater Utility	$ 1,758,842.20	$ 161,911.41	$ (134,814.51)	$ 1,785,939.10	$ 27,096.90

2018 EXPENSE SUMMARY

		January YTD 2018		
Expenses by Class Category - Operational Dept's Budgeted Accounts	**2018 Budget**	**Apportioned Budget**	**Actual Expenses**	**Act vs Budget Fav / (Unfav)**
Salaries, Wages, Benefits	676,900.00	52,069.23	60,855.79	(8,786.56)
Supplies	131,200.00	10,933.33	3,229.48	7,703.85
Other Services - Utilities, Travel, Repairs, Consultants, etc.	439,200.00	76,016.67	70,379.26	5,637.41
Capital Outlays - Buildings, Land, Improvements, etc.	44,000.00	3,666.67	349.98	3,316.69
Totals by Class Category - Operational Dept's Budgeted Accounts	**$ 1,291,300.00**	**$ 142,685.90**	**$ 134,814.51**	**$ 7,871.39**
Total Expenses - Non-Operational Dept's Budgeted Accounts	**785,400.00**		**0.00**	
Total - All budgeted Accounts	**$ 2,076,700.00**		**$ 134,814.51**	

City of Batesville
Gas Utility Financial Report
Thru January 31, 2018

FUND BALANCE SUMMARY

	1/1/18 Balance	Jan YTD Receipts	Jan YTD Expenditures	1/31/18 Balance	2018 Net Chg
2018 Fund Activity for Gas Utility (Includes Cash Reserve Fund)	$ 3,455,198.58	$ 460,704.75	$ (303,438.24)	$ 3,612,465.09	$ 157,266.51
Cash Reserve Amounts	$ 612,000.00	$ 17,000.00		$ 629,000.00	$ 17,000.00
2018 Fund Activity for Gas Utility (Excludes Cash Reserve Fund)	$ 2,843,198.58	$ 443,704.75	$ (303,438.24)	$ 2,983,465.09	$ 140,266.51

2018 EXPENDITURE SUMMARY

		January YTD 2018		
Expenditures by Class Category - Operational Dept's Budgeted Accounts	2018 Budget	YTD Budget	Actual Expenditures	Act vs Budget Fav / (Unfav)
Salaries, Wages, Benefits	588,335.54	44,591.22	57,456.46	(12,865.24)
Supplies	46,880.00	3,690.00	3,040.35	649.65
Other Services - Utilities, Travel, Repairs, Consultants, etc.	1,473,207.26	214,701.70	207,411.39	7,290.31
Capital Outlays - Buildings, Land, Improvements, etc.				
Totals by Class Category - Operational Dept's Budgeted Accounts	$ 2,108,422.81	$ 262,982.92	$ 267,908.20	$ (4,925.28)
Total Expenditures - Non-Operational Dept's Budgeted Accounts	470,000.00		4,890.00	
Total - All budgeted Accounts	$ 2,578,422.81		$ 272,798.20	
Total - All not budgeted Accounts			30,640.04	
Total - All Accounts			$ 303,438.24	

City of Batesville
Water Utility Financial Report
Thru January 31, 2018

FUND BALANCE SUMMARY

	1/1/18 Balance	Jan YTD Receipts	Jan YTD Expenditures	1/31/18 Balance	2018 Net Chg
2018 Fund Activity for Water Utility	$ 2,756,168.71	$ 201,996.37	$ (319,515.48)	$ 2,638,649.60	$ (117,519.11)

2018 EXPENDITURE SUMMARY

Expenditures by Class Category - Operational Dept's Budgeted Accounts	2018 Budget	January YTD 2018 YTD Budget	January YTD 2018 Actual Expenditures	January YTD 2018 Act vs Budget Fav / (Unfav)
Salaries, Wages, Benefits	414,786.84	31,772.61	37,078.34	(5,305.73)
Supplies	220,395.00	14,410.00	14,139.19	270.81
Other Services - Utilities, Travel, Repairs, Consultants, etc.	391,434.69	25,510.00	14,756.30	10,753.70
Capital Outlays - Buildings, Land, Improvements, etc.				
Totals by Class Category - Operational Dept's Budgeted Accounts	$ 1,026,616.52	$ 71,692.61	$ 65,973.83	$ 5,718.78
Total Expenditures - Non-Operational Dept's Budgeted Accounts	12,165,000.00		208,347.96	
Total - All budgeted Accounts	$ 13,191,616.52		$ 274,321.79	
Total - All not budgeted Accounts			45,193.69	
Total - All Accounts			$ 319,515.48	