

CITY OF BATESVILLE, INDIANA

Mayor Mike Bettice

SUBJECT: Board of Works Meeting, Monday, March 13, 2023, at 6:30 p.m.
Council Meeting – Will follow Board of Works Meeting

ADDRESSED TO: Darrick Cox, Beth Enneking, Paul Gates, John Irrgang, Tracy Rohlfing, Melissa Tucker, Brad Dreyer, Doug Wilson, Stan Holt, Todd Schutte, Tim Macyauski, Randy Jobst, Eric Laker, Scott Bauer, Mike Baumer, Sarah Lamping, Tricia Miller, The Daily News, WRBI, The Batesville Leader

Board of Works

Call Meeting to order.

Roll Call.

Review of minutes:

Old Business:

1.

New Business:

1. Street Closure Request – St John's UCC Picnic
2. Street Closure Request – St Louis Catholic School Cardinal Crawl
3. Street Closure Request – Indianapolis Symphony Orchestra, BAAC & City
4. Award CCMG 2022-2 Contract

**City of Batesville
Board of Works
Memorial Building
February 13, 2023
6:30 PM**

Members Present: Mayor Mike Bettice, Brad Dreyer, John Irrgang
Absent: None

Clerk-Treasurer: Paul Gates

John Irrgang made a motion, seconded by Brad Dreyer to approve the minutes for the Board of Works meeting on January 9, 2023.

Vote: For: Bettice, Dreyer, Irrgang. Against: None. **Motion carried.**

Brad Dreyer made a motion, seconded by John Irrgang to approve temporary street/parking lot closures for the following events:

- Margaret Mary Health's Hospice Walk, Saturday April 29th from 9:00-10:00am. Portions of Six Pine Ranch Road, Pheasant Run Road, and Whippoorwill Drive.
- Margaret Mary Health's Spring Girls on the Run, Saturday May 13th from 9:00-10:00am. Portions of Six Pine Ranch Road, Pheasant Run Road, and Whippoorwill Drive.
- Cook Performance Olympics, Saturday, March 4th from 8:30-9:00am. Pearl Street from Main Street to Mulberry Street.
- The Alzheimer's Association's Walk to End Alzheimer's on September 9th; street closures around Liberty Park and Brum Woods.
- Batesville Farmers Market, the Village Green parking lot use, on Saturdays from 7:00am-Noon from May 6th - October 28th.
- Batesville Kiwanis' Carnival, the Village Green and Ward Building parking lots from May 8th thru May 14th.

Vote: For: Bettice, Dreyer, Irrgang. Against: None. **Motion carried.**

Brad Dreyer made a motion, seconded by John Irrgang to adjourn the meeting.

Vote: For: Bettice, Dreyer, Irrgang. Against: None. **Motion carried.**

Meeting adjourned at 6:35 PM.

Attest:

Michael A. Bettice, Mayor

Paul J. Gates, Clerk-Treasurer

**City of Batesville
Board of Works
Memorial Building
March 9, 2023
3:00 PM**

Members Present: Mayor Mike Bettice, John Irrgang
Absent: Brad Dreyer

Clerk-Treasurer: Paul Gates

Bids were opened for the 2022-2 Community Crossing Matching Grant program. The following bids were received:

- | | |
|---|---------------|
| • Paul H. Rohe Co., Inc. – Aurora, IN | \$ 267,045.00 |
| • All Star Paving, Inc. – Seymour, IN | 307,544.75 |
| • Dave O'Mara Contractor, Inc. – North Vernon, In | 323,827.00 |
| • Globe Asphalt – Westbrook, IN | 240,278.50 |

These bids will be reviewed by the City Attorney and contracted engineer and an award will be voted on by the Board of Works at an upcoming meeting.

Mike Bettice made a motion, seconded by John Irrgang to adjourn the meeting.

Vote: For: Bettice, Irrgang. Against: None. **Motion carried.**

Meeting adjourned at 3:15 PM.

Attest:

Michael A. Bettice, Mayor

Paul J. Gates, Clerk-Treasurer



Board of Works
Application for Road Closure(s) /Parking Lot(s) Usage

Request for usage must be made to the City of Batesville Board of Works **60 days prior to the event date**. Please describe the following city streets and/or parking areas to be used on the lines **below**. **By completing this form**, you acknowledge that any use of spray paint or adhesive markings on city streets and/or trails is **prohibited**:

Columbus Ave and Huntersville Rd and the West entrance of the
Intermediate School entrance.

Event: St John's UCC Picnic Date/Time: July 22, 2023
Contact: St John's UCC Organization: Church
Mobile Number: 812 934-4144 Address: 300 N. Huntersville Rd
Date request submitted: 2/14/2023 City/State/Zip: Batesville IN 47006

Shannon: stjohnsuccbatesville@etczone.com

Please Include the following with this request:

- ☐ Submitted route(s) and Map of location or route
☐ A copy of your Certificate of Liability (Naming City of Batesville as additional insured)
☒ Site Safety Plan **If your event is approved, you may have to complete the Indiana Department of Homeland Security Special Endorsement Permit by visiting: <https://publicsafety.dhs.in.gov/>. Certain Circumstances apply.

Have you notified property owners of affected street(s) closure? YES NO

Please select the following, if needed:

- ☒ Cones ☒ Barricades (You are responsible for moving barriers into place and removing from roadway after event)
☐ Fencing ☐ Police Traffic Assistance

**Return completed form 60 DAYS
PRIOR TO THE EVENT:**

Andrea Wade, Mayor's Office
132 South Main Street
Batesville, IN 47006
or awade@batesvilleindiana.us

Approval of Application (Office use only)

Date Received: 2/14/2023

Date of Board of Works Approval: _____

Reviewed (Initial): Police Chief SA

Fire Chief TS

Street IM

Mayor WAD

132 SOUTH MAIN STREET | BATESVILLE, INDIANA 47006
812.933.6100 | FAX 812.933.0698 | www.batesvilleindiana.us

Site Safety Plan

Event: St. John's UCC Sunday School Picnic

Complete form and present to the Fire Chief for approval

Event Coordinator

St. John's UCC Sunday School Board

Phone Number

(812) 934-4144

Secondary Event Coordinator

Jeff Schwier

Phone Number

(812) 212-9408

Event Date:

Saturday,
July 22, 2023

Parking Lot or Road Closures:

List areas and times of closures

Columbus Ave between Huntersville Rd
and Horseshoe of Batesville
Intermediate School. 3 PM to 9 PM

Equipment to be used:

List items used to close/block off parking lot/road

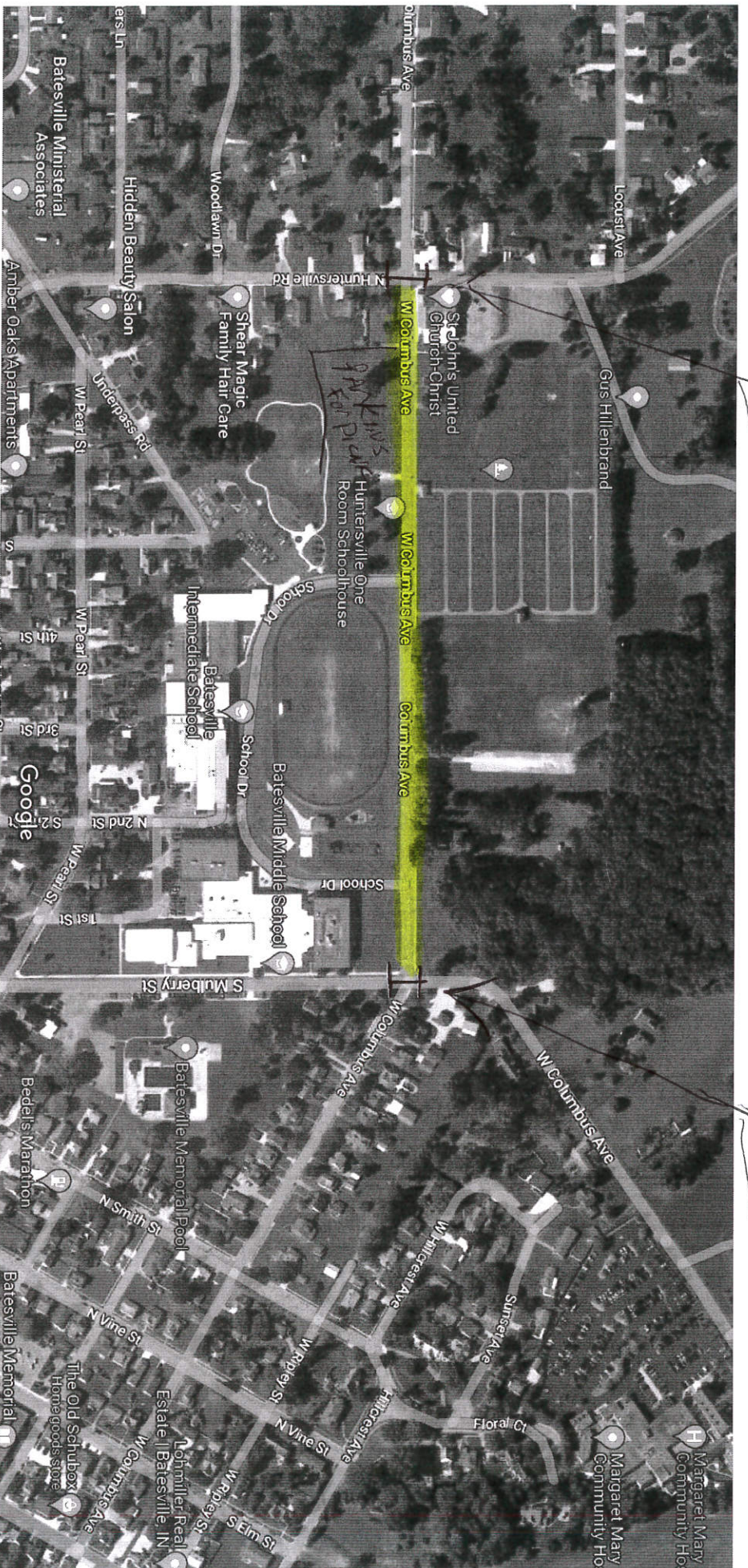
Life Safety Strategy:

See Chapter 4 of the Indiana Fire Code, Section 404.3.2, #4

Go gle Maps

Closure

Closure



Imagery ©2023 CNES / Airbus, IndianaMap Framework Data, Maxar Technologies, USDA/FPAC/Geo, Map data ©2023 200 ft

St John's
United Church
of Christ

SUNDAY School
Picnic



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/7/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Marsh & McLennan Agency LLC One South Jefferson Street Roanoke VA 24011	CONTACT NAME:	
	PHONE (A/C, No, Ext): 800-283-1478	FAX (A/C, No):
INSURED J000900 St. John UCC 300 N. Huntersville Road Batesville, IN 47006	E-MAIL ADDRESS: ibcertificates@MarshMMA.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Lexington Insurance Company	
	INSURER B: Lexington Insurance Company	
	INSURER C:	
	INSURER D:	
	INSURER E:	
INSURER F:		
NAIC #		
19437		
19437		

COVERAGES**CERTIFICATE NUMBER:** 1124511**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY	Y		011971558	1/1/2023	1/1/2024	EACH OCCURRENCE \$ 2,000,000
B	☐ CLAIMS-MADE ☒ OCCUR			048409888	1/1/2023	1/1/2024	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000
							MED EXP (Any one person) \$ 10,000
							PERSONAL & ADV INJURY \$ 2,000,000
							GENERAL AGGREGATE \$ 5,000,000
							PRODUCTS - COMP/OP AGG \$ 5,000,000
							\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	☐ ANY AUTO						BODILY INJURY (Per person) \$
	☐ OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
	☐ HIRED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
	☐ SCHEDULED AUTOS						\$
	☐ NON-OWNED AUTOS ONLY						\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	☐ OCCUR						\$
	☐ CLAIMS-MADE						\$
	DED						\$
	RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N					OTH-ER
	If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Closure of Columbus Av. from Huntersville Rd. to Mulberry St. on July 22, 2023

CERTIFICATE HOLDER**CANCELLATION**

City of Batesville
132 S. Main St.
Batesville IN 47066

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

H. Andrew Perry

PD SA FD TS Operations TM Mayor MB

Andrea Wade

From: Randy Streator <do-not-reply@batesvilleindiana.us>
Sent: Sunday, February 19, 2023 8:35 AM
To: Andrea Wade; Tim Macyauski; bvillestdept@etczone.com
Cc: Mike Bettice
Subject: Street Closure Request
Attachments: StLouisCertofLiability.jpg

Event Name: St Louis Cardinal Crawl

Date of requested closure: 4/8/2023

Requested streets to be closed: See attached map for route of the event.

Time of requested closure: 9am – 11am

Organization: St Louis Catholic School

Contact:

Randy Streator

rstreator@gmail.com

812 212 0356

17 E St Louis Pl, Batesville, IN 47006

Event Coordinator:

Randy Streator

812 212 0356

Secondary Event Coordinator:

Michelle Wachsmann

812 212 4531

Requested streets to be closed: See attached map for route of the event.

Equipment to be used: See route map for roads to be blocked.

Additional Requests: Request Police Traffic Assistance

Certificate of Liability (if applicable) is attached.

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/16/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS ON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, LLC 2850 Golf Rd Rolling Meadows IL 60008	CONTACT NAME: Kathy Flanagan PHONE: 630-932-3400 FAX: 630-932-4223 EMAIL: kflanagan@gbtpa.com ADDRESS: Kathleen Flanagan INSURER(S) AFFORDING COVERAGE INSURER A: Underwriters at Lloyd's London INSURER B: Princeton Excess & Surplus Lines Ins Co INSURER C: Underwriters at Lloyd's London INSURER D: Safety National Casualty Corporation INSURER E: INSURER #:
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COVERAGES
CERTIFICATE NUMBER: 1217399543
REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

USER ID#	TYPE OF INSURANCE	ACORD USER ID#	INSURED	POLICY NUMBER	POLICY EFF DATE (MM/DD/YYYY)	POLICY EXP DATE (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY ☒ CLAIMS-MADE ☒ OCCUR ☒ HOV LUMP SUM GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO- JECT ☐ LOC OTHER:			BP1018522	7/1/2022	7/1/2023	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Per occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP-OP AGG \$
A	AUTOMOBILE LIABILITY ☒ ANY AUTO ☒ OWNED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY ☒ AUTOS ONLY SCHEDULED AUTOS ONLY			BP1018522	7/1/2022	7/1/2023	COMBINED SINGLE LIMIT (Per accident) \$750,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B C	UMBRELLA LMB ☒ EXCESS LMB DED ☒ RETENTION \$ 1,000,000 CLAIMS-MADE			82A3FE000005604 CO1018522	7/1/2022	7/1/2023	EACH OCCURRENCE \$10,000,000 AGGREGATE \$10,000,000
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/OWNER EXCLUDED? (If yes, specify in note) If yes, specify description of operations below			SP4087040 BP1018522	7/1/2022	7/1/2023	PER STATUTE ON- ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

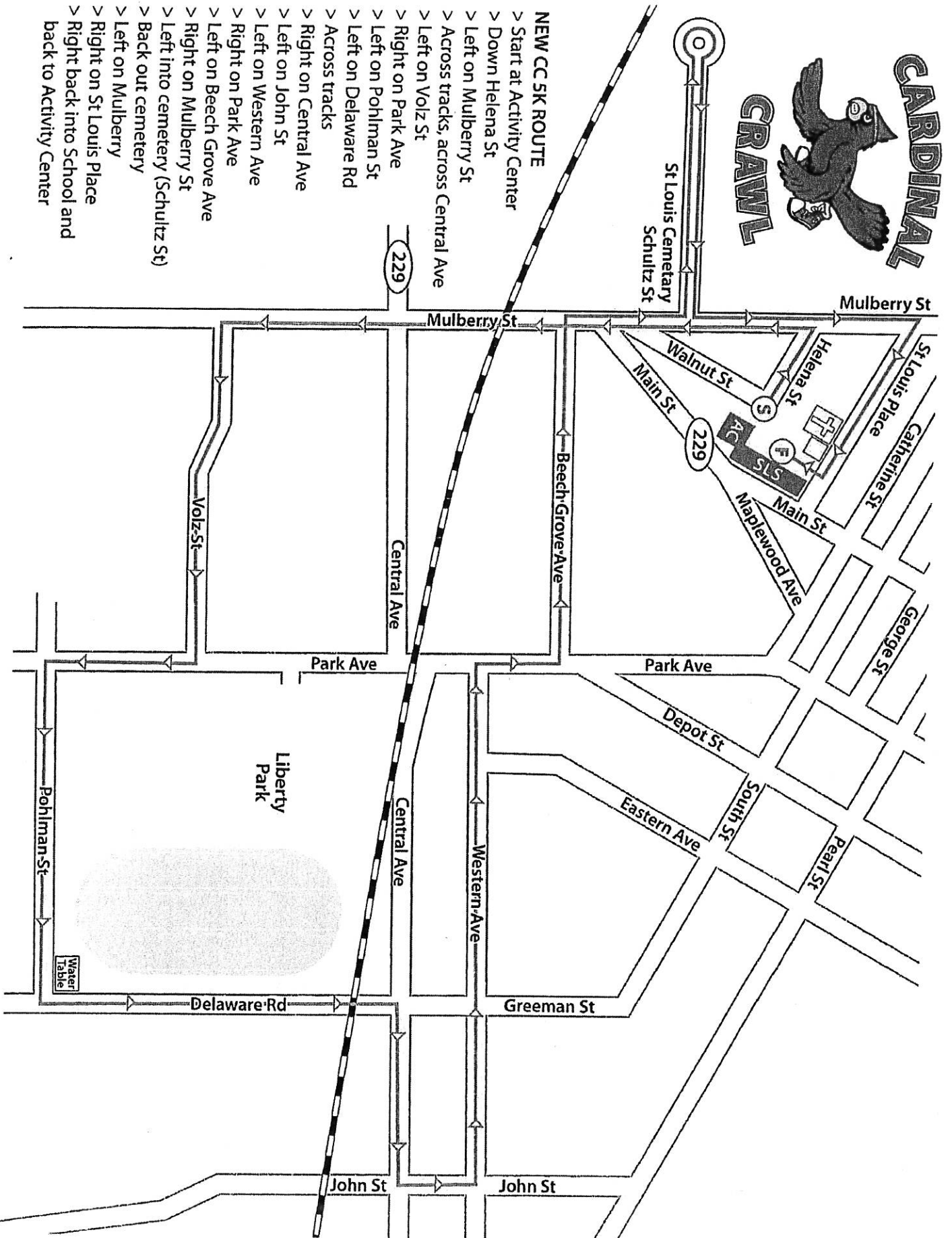
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
If Additional Insured status noted herein, coverage afforded by Form # TNC-0116 Rev. 01/01/12.
Proof of Insurance for use of property and streets for "Cardinal Crawl 5K Walk" on Saturday, April 8, 2023 by St. Louis School, 13 E. St. Louis Place, Batesville, IN 47006. The City of Batesville is named Certificate Holder and Additional Insured in connection with this event.

CERTIFICATE HOLDER City of Batesville 132 S. Main Street Batesville IN 47006	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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CARDINAL



CRAWL





Board of Works
Application for Road Closure(s) /Parking Lot(s) Usage

Consideration for usage of a city street or parking lot should be submitted to the Mayor's Office, **60 days** prior to the requested event date. Once received, the request is placed on the Board of Works agenda for review during their meeting held on the 2nd Monday, monthly at the Memorial Building. **All events, from 5k's & parades to festivals, must include a copy of the event's Site Safety Plan and Certificate of Liability (naming the City of Batesville as an additional insured).** Final decisions will be forwarded to the contact's name listed on this application. **In the event you have issues with the roadway or lot the day of the event, contact the Batesville Police Department at 812-934-3131 and they will notify the appropriate party to assist you.**

Pohlman Street, from Delaware to Coonhunters Rd. One way traffic -
Gillespie Soccer Park Drive - Exit John Street onto Central Ave.

Event: ISO Star Spangled Symphony

Date/Time: 6/28 - 6/30

Contact: Andrea Wade

Organization: City, BAAC

Mobile Number: 513.216.8234

Address: _____

Date request submitted: 2/23/2023

City/State/Zip: _____

Have you:

- ☒ Included a Map of location or route
- ☐ Included a copy of your Certificate of Liability (Naming City of Batesville as additional insured)
- ☐ Notified surrounding property owners of affected street(s) closure? YES NO
- ☒ Included the Site Safety Plan ****Festival?** You must complete the Indiana Department of Homeland Security Special Endorsement Permit by visiting: <https://publicsafety.dhs.in.gov/>. Certain Circumstances apply.

Your Needs:

- ☒ Cones 50 Amount
- ☒ Barricades (You are responsible for moving & removing from roadway after event)
- ☐ Fencing (10ft panel) _____ Amount
- ☐ Police Traffic Assistance

**Return completed form 60 DAYS
PRIOR TO THE EVENT:**

Andrea Wade, Mayor's Office
132 South Main Street
Batesville, IN 47006
awade@batesville.in.gov 812.933.6100

Approval of Application (Office use only)

Date Received: 2/23/2023

Date of Board of Works Approval: _____

Reviewed (Initial): Police Chief SA

Fire Chief TS

Street JM

Mayor MAB



Batesville - Star Spangled Symphony

Contacts: Sarah Heppner, Batesville Area Arts Council, (812) 212-0862
Mike Bettice, City of Batesville, (812) 212-6130
Andrea Wade, City of Batesville, (513) 266-8234
Erin Casler, Indiana Symphony Orchestra, DOO (317.262.1100 EXT 4912)

Wednesday, June 28, 2023 – Stage delivered and set up

- Close Pohlman St. (CONES) between Delaware Rd. and Coonhunters Rd. (Orange Barriers) from 12:00 p.m.-to Friday, June 30 - 3:00 am – Batesville PD monitors

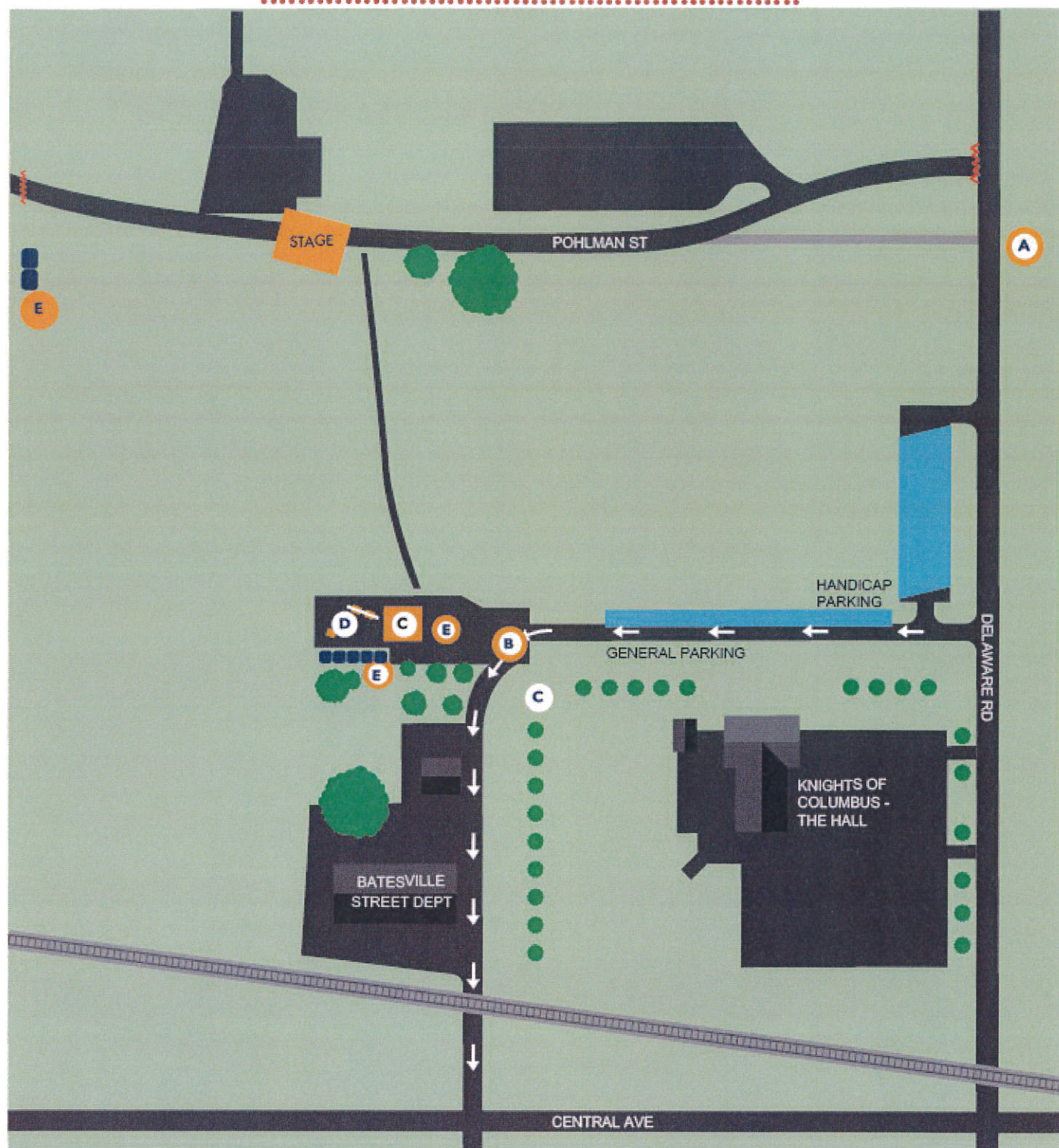
Thursday, June 29, 2023 – Event day

- Divert Traffic One-Way from Delaware Rd. to Gillespie Soccer complex Entrance and Exit on John St. using Volunteers and Batesville Police Department staff from **5:00 pm-12:00 am**
- Traffic assistance on Central Avenue at John Street Batesville Police Department staff from **6:00 pm – 12:00 am**
- Traffic assistance on Delaware at Pohlman Rd road closure using Volunteers and Batesville Police Department staff from **5:00 pm-12:00 am**
- Traffic assistance on Coonhunters Rd from 6:00 pm to 12:00 am using Batesville Police Department Staff from **5:00 pm to 12:00 am**

Procedure for reporting a fire or other emergency: call 911.

Life Safety Strategy:

1. Exit signs will be posted within Soccer Complex. Safety Plan Map will be available to view at the Information Booth. Inclement weather and shelter in place information located on event brochure
2. Volunteers identified with T SHIRTS
3. Volunteers will be on hand to assist those participants needing assistance.
4. Fire Emergency: All participants will be directed to a safety zone – near the information booth (or an area determined based on location of emergency).
5. Fire Department will also be on site coordinating with Pyrotechnics Company.
6. EMT's will also be on site to provide aid in the event of a health emergency.



Bill Gillespie Soccer Park

- | | | |
|-----------------|---|--|
| Road | ■ | A Main Pedestrian Entrance |
| Closed | ⚡ | B Drop-Off/Pick-Up |
| Railroad Tracks | ⚡ | C Concessions, Guest Services & First Aid |
| | | D Playground |
| | | E Restrooms |



CONTRACTOR'S BID FOR PUBLIC WORK - FORM 96

State Form 52414 (R2 / 2-13) / Form 96 (Revised 2013)
Prescribed by State Board of Accounts

PART I

(To be completed for all bids. Please type or print)

Date (month, day, year): 3/9/2023

1 Governmental Unit (Owner): City of Batesville, Ripley County, Indiana

2 County: Ripley

3 Bidder (Firm): Globe Asphalt Paving Co., Inc.

Address: 6445 E 30th St.

City/State/ZIPcode: Indianapolis, IN 46219

4 Telephone Number: 317-568-4344

5 Agent of Bidder (if applicable): John F. Shumaker

Pursuant to notices given, the undersigned offers to furnish labor and/or material necessary to complete
2022-2 Community Crossings Paving Program -Application #12076
the public works project of (DES#2201309)

(Governmental Unit) in accordance with plans and specifications prepared by _____

Globe Asphalt Paving Co., Inc and dated 3/9/2023 for the sum of

Two Hundred Forty Thousand - Two Hundred Seventy eight and $\frac{50}{100}$ \$ 240,278.50

The undersigned further agrees to furnish a bond or certified check with this bid for an amount specified in the notice of the letting. If alternative bids apply, the undersigned submits a proposal for each in accordance with the notice. Any addendums attached will be specifically referenced at the applicable page.

If additional units of material included in the contract are needed, the cost of units must be the same as that shown in the original contract if accepted by the governmental unit. If the bid is to be awarded on a unit basis, the itemization of the units shall be shown on a separate attachment.

The contractor and his subcontractors, if any, shall not discriminate against or intimidate any employee, or applicant for employment, to be employed in the performance of this contract, with respect to any matter directly or indirectly related to employment because of race, religion, color, sex, national origin or ancestry. Breach of this covenant may be regarded as a material breach of the contract.

CERTIFICATION OF USE OF UNITED STATES STEEL PRODUCTS (if applicable)

I, the undersigned bidder or agent as a contractor on a public works project, understand my statutory obligation to use steel products made in the United States (1.C. 5-16-8-2). I hereby certify that I and all subcontractors employed by me for this project will use U.S. steel products on this project if awarded. I understand that violations hereunder may result in forfeiture of contractual payments.

ACCEPTANCE

The above bid is accepted this _____ day of _____, subject to the following conditions: _____

Contracting Authority Members:

PART II

(For projects of \$150,000 or more - JC 36-1-12-4)

Governmental Unit: City of Batesville, Ripley County, Indiana

Bidder (Firm) Globe Asphalt Paving Co., Inc.

Date (month, day, year): 3/9/2023

These statements to be submitted under oath by each bidder with and as a part of his bid. Attach additional pages for each section as needed.

SECTION I EXPERIENCE QUESTIONNAIRE

- 1 What public works projects has your organization completed for the period of one (1) year prior to the date of the current bid?

Contract Amount	Class of Work	Completion Date	Name and Address of Owner
\$ 148,000.00	Durathum Pavement Marking	2022	Cultural Trail, City of Indianapolis
\$ 456,598.00	Grading Asphalt Paving	2021	Community Crossings, Town of Sunman
\$ 490,484.00	Grading Asphalt Paving	2021	Street Resurfacing, Town of Milan
\$ 173,809.00	Grading Asphalt Paving	2022	Oldenburg CCMG

- 2 What public works projects are now in process of construction by your organization?

Contract Amount	Class of Work	Expected Completion Date	Name and Address of Owner
\$ 1,588,641.00	Durathum Pavement Marking	2022	City of Shelbyville
\$ 454,818.00	Grading Asphalt Paving	2022	Town of Speedway
\$ 662,507.00	Grading Asphalt Paving	2023	Decatur Co Mem Hospital, Greensburg
\$ 587,248.00	Grading Asphalt Paving	2022	City of Rushville - 8th Street

3

Have you ever failed to complete any work awarded to you? NO If so, where and why?

- 4 List references from private firms for which you have performed work.

Wurster Construction - Al Wurster

Smock Fansler Corporation - Tom Fansler III

REI Investments - Dave Ford

SECTION II PLAN AND EQUIPMENT QUESTIONNAIRE

- 1 Explain your plan or layout for performing proposed work. (Examples could include a narrative of when you could begin work, complete the project, number of workers, etc. and any other information which you believe would enable the governmental unit to consider your bid.)

Per generally accepted construction scheduling practices and methods and in accordance
with specifications issued for this project.

- 2 Please list the names and addresses of all subcontractors (i.e. persons or firms outside your own firm who have performed part of the work) that you have used on public works projects during the past five (5) years along with a brief description of the work done by each subcontractor.

Service Transport, 3925 E 26th ST., Indianapolis, IN 46218 - Trucking

Otto's Parking Marking, 2449 E Main St., Greenwood, IN 46142 - Pavement Markings

Leslie Coatings, Inc., 1101 E 30th Street, Indianapolis, IN - Athletic Surface Coating

Reece Seal Coatings, 1205 W Troy, Indianapolis, IN - Crack Sealing & Seal Coating

Javelina Construction, 13376 Britton Park Rd., Fishers, IN - Milling

- 3 If you intend to sublet any portion of the work, state the name and address of each subcontractor, equipment to be used by the subcontractor, and whether you will require a bond. However, if you are unable to currently provide a listing, please understand a listing must be provided prior to contract approval. Until the completion of the proposed project, you are under a continuing obligation to immediately notify the governmental unit in the event that you subsequently determine that you will use a subcontractor on the proposed project.

TBD

- 4 What equipment do you have available to use for the proposed project? Any equipment to be used by subcontractors may also be required to be listed by the governmental unit.

See Attached List

- 5 Have you entered into contracts or received offers for all materials which substantiate the prices used in preparing your proposal? If not, please explain the rationale used which would corroborate the prices listed.

YES

SECTION III CONTRACTOR'S FINANCIAL STATEMENT

Attachment of bidder's financial statement is mandatory. Any bid submitted without said financial statement as required by statute shall thereby be rendered invalid. The financial statement provided hereunder to the governing body awarding the contract must be specific enough in detail so that said governing body can make a proper determination of the bidder's capability for completing the project if awarded.

SECTION IV CONTRACTOR'S NON - COLLUSION AFFIDAVIT

The undersigned bidder or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting nor to prevent any person from bidding nor to include anyone to refrain from bidding, and that this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

He further says that no person or persons, firms, or corporation has, have or will receive directly or indirectly, any rebate, fee, gift, commission or thing of value on account of such sale.

SECTION V OATH AND AFFIRMATION

I HEREBY AFFIRM UNDER THE PENALTIES FOR PERJURY THAT THE FACTS AND INFORMATION CONTAINED IN THE FOREGOING BID FOR PUBLIC WORKS ARE TRUE AND CORRECT.

Dated at Indianapolis this 9th day of March, 2023

Globe Asphalt Paving Co., Inc.

(Name of Organization)

By William A. Shumaker

President

(Title of Person Signing)

ACKNOWLEDGEMENT

STATE OF Indiana)
) ss
COUNTY OF Marion)

Before me, a Notary Public, personally appeared the above-named William A. Shumaker and swore that the statements contained in the foregoing document are true and correct.

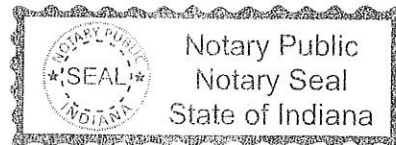
Subscribed and sworn to before me this 9th March, 2023.

Shay M. Akard

Notary Public

My Commission Expires: 9/27/2023

County of Residence: Marion



Sub-project A:

PARK AV - DANISE DR to PARK PL

Mill and HMA Overlay with Widening and Drainage Improvements

Pay Item Description	Units	Quantity	Unit Price	Pay Item Total
Estimated Segment Length	LFT	850	N/A	N/A
Average Segment Width	LFT	14	N/A	N/A
CONSTRUCTION ENGINEERING	LS	1	\$ 2,025.00	\$ 2,025.00
MOBILIZATION AND DEMOBILIZATION	LS	1	\$ 3,000.00	\$ 3,000.00
CLEARING RIGHT OF WAY	LS	1	\$ 5,500.00	\$ 5,500.00
STORMWATER MANAGEMENT IMPLEMENTATION	LS	1	\$ 2,750.00	\$ 2,750.00
EXCAVATION, COMMON	CYS	147	\$ 49.00	\$ 7,203.00
SUBGRADE TREATMENT, TYPE V	SYS	415	\$ 18.00	\$ 7,470.00
COMPACTED AGGREGATE NO. 53	TON	70	\$ 49.00	\$ 3,430.00
WIDENING WITH HMA, TYPE B	TON	85	\$ 112.00	\$ 9,520.00
MILLING, ASPHALT, 1 1/2 IN.	SYS	520	\$ 5.00	\$ 2,600.00
MILLING, PROFILE	SYS	880	\$ 5.00	\$ 4,400.00
165#/SYD HMA SURFACE, TYPE B	TON	146	\$ 102.00	\$ 14,892.00
275#/SYD HMA INTERMEDIATE, TYPE B	TON	30	\$ 98.00	\$ 2,940.00
HMA WEDGE AND LEVEL, TYPE B	TON	12	\$ 102.00	\$ 1,224.00
ASPHALT FOR TACK COAT	TON	1.0	\$ 750.00	\$ 750.00
CURB AND GUTTER, TURNOUT CONCRETE	LFT	4	\$ 1,650.00	\$ 6,600.00
CURB AND GUTTER, ROLL CURB	LFT	546	\$ 40.00	\$ 21,840.00
RIPRAP, REVETMENT	TON	2	\$ 120.00	\$ 240.00
MULCHED SEEDING U	SYS	470	\$ 6.00	\$ 2,820.00
CONCRETE, CLASS A	CYS	20	\$ 390.00	\$ 7,800.00
CASTING, ADJUST TO GRADE	EACH	3	\$ 900.00	\$ 2,700.00
CASTING, WATER VALVE, ADJUST TO GRADE	EACH	3	\$ 225.00	\$ 675.00
CONSTRUCTION SIGN, A	EACH	6	\$ 275.00	\$ 1,650.00
BARRICADE, III-A	LFT	48	\$ 30.00	\$ 1,440.00
MAINTAINING TRAFFIC	LS	1	\$ 3,000.00	\$ 3,000.00
Sub-project Total				\$ 116,469.00

Sub-project B:

Pay Item Description	Units	Quantity	Unit Price	Pay Item Total
Estimated Segment Length	LFT	370	N/A	N/A
Average Segment Width	LFT	32	N/A	N/A
Construction Engineering	LS	1	\$ 1,500.00	\$ 1,500.00
Mobilization and Demobilization	LS	1	\$ 1,500.00	\$ 1,500.00
Sidewalk, Concrete, Remove	SYS	211	\$ 17.50	\$ 3,692.50
PCCP, Remove	SYS	30	\$ 22.00	\$ 660.00
Excavation, Common	CYS	19	\$ 49.00	\$ 931.00
Bed Course Material	TON	70	\$ 45.00	\$ 3,150.00
Compacted Aggregate, No. 53	TON	10	\$ 49.00	\$ 490.00
HMA Patching, Type B	TON	46	\$ 112.00	\$ 5,152.00
Milling, Asphalt, 1.5 In.	SYS	1244	\$ 5.00	\$ 6,220.00
Milling, Approach, 1.5 In.	SYS	93	\$ 5.00	\$ 465.00
HMA, 9.5 mm, Surface, Type B	TON	113	\$ 102.00	\$ 11,526.00
Asphalt for Tack Coat	TON	0.5	\$ 750.00	\$ 375.00
Curb Ramp, Concrete	SYS	59	\$ 305.00	\$ 17,995.00
Detectable Warning Surfaces	SYS	13	\$ 330.00	\$ 4,290.00
Sidewalk, Concrete	SYS	191	\$ 96.00	\$ 18,336.00
Curb, Concrete, Remove	LFT	347	\$ 10.00	\$ 3,470.00
Curb, Roll, Concrete	LFT	24	\$ 49.00	\$ 1,176.00
Curb, Monolithic, Concrete	LFT	282	\$ 49.00	\$ 13,818.00
HMA for Approaches, Type B	TON	9	\$ 112.00	\$ 1,008.00
PCCP for Approaches, 9 In.	SYS	30	\$ 120.00	\$ 3,600.00
Mulched Seeding, R	SYS	33	\$ 17.50	\$ 577.50
Concrete, Class A	CYS	12	\$ 375.00	\$ 4,500.00
Casting, Structure, Adjust to Grade	EACH	3	\$ 900.00	\$ 2,700.00

Casting, Valve, Adjust to Grade	EACH	5	\$ 275.00	\$ 1,375.00
Construction Sign, Type A	EACH	6	\$ 275.00	\$ 1,650.00
Construction Sign, Type B	EACH	16	\$ 275.00	\$ 4,400.00
Maintaining Traffic	LS	1	\$ 3,000.00	\$ 3,000.00
Sign Post, Square, Type 1, Reinforced Anchor Base	LFT	35	\$ 45.00	\$ 1,575.00
Sign, Sheet, with Legend, 0.080 in.	SFT	40	\$ 35.00	\$ 1,400.00
Sign, Ground Mounted, Reset	EACH	1	\$ 450.00	\$ 450.00
Transverse Marking, Thermoplastic, Stop Line, White, 24 in	LFT	57	\$ 7.50	\$ 427.50
Transverse Marking, Thermoplastic, Crosswalk Line, White, 24 in	LFT	320	\$ 7.50	\$ 2,400.00
Sub-project Total				\$ 123,809.50

Globe Asphalt Paving Co. Inc.

Grand Total \$ 240,278.50

Council Meeting

Call Meeting to order.

Pledge of Allegiance.

Roll Call.

Review of minutes:

Department Head Reports.

Police Dept. – Stan Holt; Fire Dept. – Todd Schutte; Building/Street Dept. – Tim Macyauski;
WWTP Dept. – Randy Jobst; Water/Gas Dept. – Eric Laker/Scott Bauer; Park Dept. – Mike Baumer;
Economic Dev. Director – Sarah Lamping; Community Dev. Director – Tricia Miller

Old Business:

New Business:

1. Ordinance #01 – ARI READI Authorization
2. Ordinance #02 – Vacating Alley
3. Ordinance #03 – Food Trucks

Clerk-Treasurer Report

Motion to approve claims

Mayor Report

Hearing of citizens concerning city matters they wish to address.

Next meeting date: April 10, 2023

Motion to adjourn

**City of Batesville
Common Council
Memorial Building
February 13, 2023
6:43 PM**

Members Present: Darrick Cox, Beth Enneking, John Irrgang, Melissa Tucker
Absent: Tracy Rohlfsing

Mayor: Mike Bettice

Clerk-Treasurer: Paul Gates

Melissa Tucker made a motion, seconded by John Irrgang to approve the minutes from the Council meeting on January 9, 2022.

Vote: For: Cox, Enneking, Irrgang, Tucker. Against: None. **Motion carried.**

Mayor Bettice asked for any comments regarding the Department Head reports that were made available to the public. No comments were made.

Mayor Bettice gave an update on the need for the City to approve joining with other members of Accelerate Rural Indiana to form a Regional Development Authority in order to receive funds from the current and any future READI programs. An ordinance will be presented to Council at the next Council meeting for a first reading.

A discussion regarding Food Truck operations in the City was held. Questions about locations, safe distances from buildings, fire safety, liability insurance, inspections, and fees were discussed. An ordinance will be drafted by the City attorney for review at the next Council meeting.

Leon Smith, representing the Batesville Youth Sports Alliance presented to Council a request for Belterra funds to assist in getting this new group's program started. The goal of the group is to provide a collaborative partnership to enhance youth sports programming and physical fitness opportunities in the City. After many questions from Council, it was decided to table any vote on this request until more information can be gathered.

Paul Gates gave the Clerk/Treasurer report:

- The January YTD 2023 financial summaries for Non-Utility and the three utilities were included in the monthly packet and online as usual.
- The Annual Financial Report for 2022 was submitted to Gateway on February 9th.
- The 2022 Year-end Fund Reports will be published in the Versailles Republican on Thursday, February 16th.

Darrick Cox made a motion, seconded by Beth Enneking to approve payment of the claims as presented by the City Clerk-Treasurer.

Vote: For: Cox, Enneking, Irrgang, Tucker. Against: None. **Motion carried.**

Mayor Bettice discussed the following topics:

- The Coalition for a Drug Free Batesville is asking everyone to go to the City's website and take the Community Perception Survey.
- The Star Spangled Symphony will take place again this year on Thursday June 29th.
- The Mayor's annual State of the City presentation will be on Tuesday, February 21st at 6:00pm at the Batesville Middle School.
- Construction of the Skatepark is complete and already being used by many people. A formal grand opening event is being planned for April 22nd.
- Upcoming events include Schmidt Bakery's annual Cherry Thing-a-Ling sale and the Friends of the Memorial Library's used book and media sale.

The Mayor asked if there were any citizens who had matters that they wanted to address to Council. No comments were heard.

Beth Enneking made a motion, seconded by Darrick Cox to adjourn the meeting.
Vote: For: Cox, Enneking, Irrgang, Tucker. Against: None. **Motion carried.**

The meeting adjourned at 8:03 PM.

Michael A. Bettice, Mayor

Attest:

Paul J. Gates, Clerk-Treasurer



BATESVILLE POLICE DEPARTMENT

Law Total Incident Report, by Agency, Nature

Agency: BATESVILLE POLICE DEPT

<u>Nature of Incident</u>	<u>Total Incidents</u>
911 Hangup Call	39
911 Open Line	16
Traffic Accident with Damage	12
Traffic Accident with Injury	1
Accident Unknown	2
Traffic Accident Leaving Scene	2
Traffic Accident with Damage	3
Accident Unknown	1
Agency Assist	10
Alarm-Bank	2
Alarm-Business	17
Alarm-Residence	6
Alarm-Testing	1
Alarm Calls	1
Animal Problem -Not Livestock	4
Battery	1
BMV Request	2
Citizen Assist	17
Civil Dispute	6
Civil Process	1
Community Mental Health Issue	3
Criminal Mischief	1
Custody Dispute	1
DCS Assist	1
Domestic Disturbance	7
Controlled Substance Problem	4
EMS & MEDIC	5
Escort	1
Fire Investigation	1
Fire Vehiele	1
Fire Str. 2 dept. & ems	1
Fraud or Scam	3
Funeral Detail	1
Golfcart Inspection	1
Harassment	3
III FOR EMPLOYMENT	1
Impaired Driver	2
Intoxicated Person	1
Invasion of Privacy	1
Juvenile Problem	5
K9 Deployment	3
K9 Training	3
Landing Zone	1

<u>Nature of Incident</u>	<u>Total Incidents</u>
Lockout	20
Lost Property	1
Medical Waste	1
Missing Person	1
Parking Complaint	4
Pedestrian Prob	2
Property Damage	1
Rail Road Problem	1
Reckless Driver	3
Road Hazard	9
Juvenile Runaway	1
SRO Activity	2
Sex Offense	4
Speeding Vehicle	1
Threatened or Attempted	1
Threatened or Completed	1
Suspicious Activity	10
Suspicious Person	12
Suspicious Vehicle	10
Theft	4
Theft Identity	2
Traffic Control	1
Traffic Hazard	2
Traffic Stop	68
Unknown Emergency	1
Unwanted Person	4
Utility Problem Not Gas	1
Abandoned Vehicle	1
Disabled Vehicle	5
VIN Serial Nmbr Inspection	18
Wanted Person	4
Warrant Service	2
Welfare Check	14
Total Incidents for This Agency	407

Total reported: 407

Report Includes:

All dates between `00:00:00 02/01/23` and `00:00:00 02/28/23`, All agencies matching `BPD`, All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes



BATESVILLE FIRE & RESCUE
115 E. CATHERINE STREET | BATESVILLE, INDIANA 47006
812.934.2230 | FAX 812.934.0271 | www.batesvilleindiana.us



MONTHLY REPORT FEBRUARY - 2023

NUMBER OF STILL ALARMS	0
NUMBER OF GENERAL ALARMS	12
NUMBER OF RURAL ALARMS	3
NUMBER OF EXTRICATION ALARMS	1
NUMBER OF EMS CALLS	93
NUMBER OF PUBLIC RELATION CALLS	0

TOTAL CALLS: 109

NUMBER OF PERSONEL RESPONDING	114
NUMBER OF MAN HOURS WORKED	158

EST. PROPERTY FIRE LOSS	\$1500.00
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TOTAL TRAINING HOURS	227.5
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FIRE & EMS CHIEF





Batesville City Fire Department Training Report



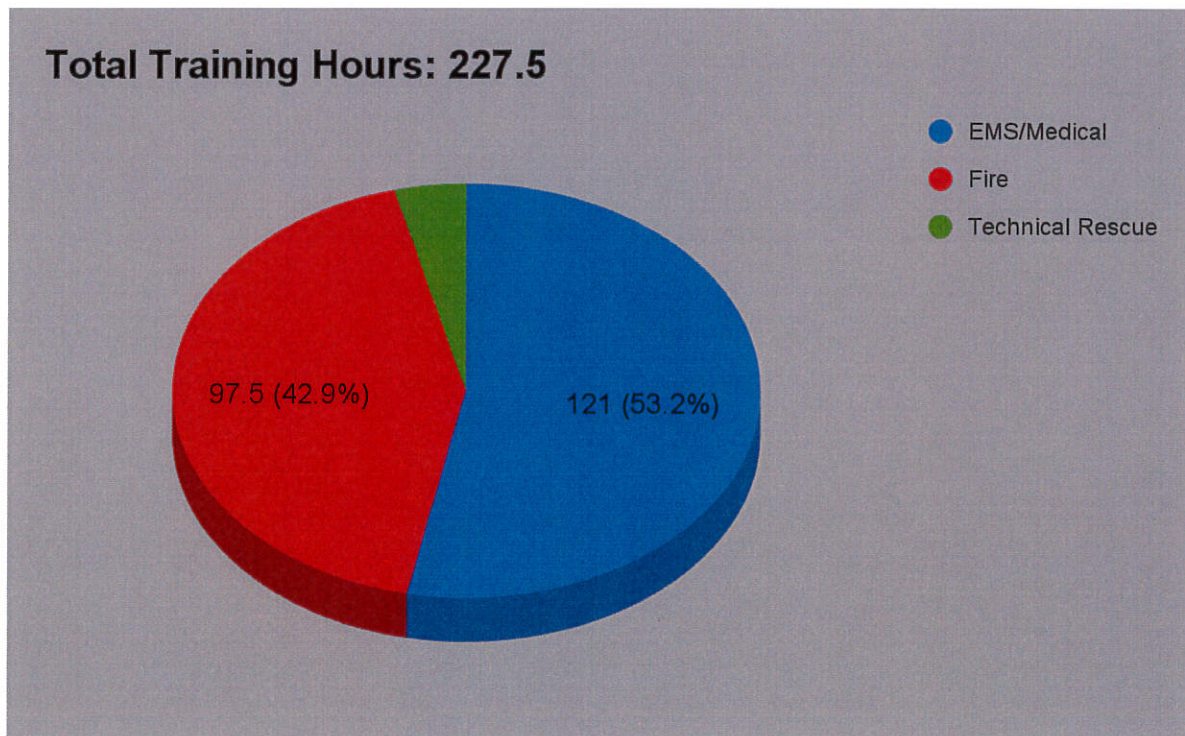
February 2023

Department (combined) Trainings: 3

Both career, part-time, and volunteer members of the Batesville City Fire Department participated in a CPR/Stop the Bleed Refresher course as well as two commercial occupancy walkthroughs. These walkthroughs allow us to better respond to possible emergencies at commercial occupancies through the use of pre-planning.

Shift Trainings: 20

Shift Training topics were based heavily in EMS/Medical and Fire training. Crews took advantage of the unseasonably warm weather by spending multiple days working outside on fire hose deployment. Crews completed a total of 20 shift trainings in the month of February.



STREET & MAINTENANCE DEPARTMENT

MONTHLY REPORT

February2023

Grade and stone alleys

Dug out mud in parking lot of the new skate park and filled with clean grindings

Cleaned catch basins

Cleaned equipment and removed salt spreaders

Patched holes

Repaired restrooms at PD

Swept streets

Repaired front door of Memorial bldg.

Trimmed trees along Dogwood Trail

Dug out grass area and extended parking by field 6&7 of the Plex

Feb-2023	Batesville WWTP								
	4001 - Effluent Flow MGD	4081 - Effluent pH SU	4021 - Effluent CBOD mg/L	4041 - Effluent TSS mg/L	4095 - Effluent Dissolved Oxygen mg/L	4061 - Effluent Phosphorus mg/L	4101 - Effluent Ammonia mg/L	1841 - Aeration Tank Avg Settleable Solids mg/L	1821 - Aeration Tank Avg MLSS mg/L
1 Wed	0.9402	7.60	3.60	3.90	8.89	0.42	0.0280	0.00	
2 Thu	0.8184	7.70	3.90	7.80	8.59	0.55	0.0540	0.00	
3 Fri	0.8877	7.50	3.50	11.60	8.48	0.60	0.0180	0.00	
4 Sat	0.7034				8.57			0.00	
5 Sun	0.6504				8.00			0.00	
6 Mon	0.7150	7.50	4.40	1.80	7.53	0.45	0.0190	0.00	
7 Tue	0.7460	7.60	3.50	2.30	7.60	0.53	0.0190	0.00	
8 Wed	0.6656	7.50	3.20	7.80	7.63	0.47	0.3860	0.00	
9 Thu	1.2396	7.70	3.50	1.60	9.83	0.48	0.6080	0.00	
10 Fri	0.8310	7.70	3.10	3.40	7.97	0.61	0.0150	0.00	
11 Sat	0.8180				8.22			0.00	
12 Sun	0.7042				7.92			0.00	
13 Mon	0.7551	7.50	4.00	1.40	7.53	0.43	0.0170	0.00	
14 Tue	0.5400	7.50	3.00	5.80	7.52	0.48	0.0240	0.00	
15 Wed	0.4913	7.60	3.20	3.30	7.34	0.50	0.0870	0.00	
16 Thu	1.2848	7.60	3.00	2.30	7.51	0.44	3.0400	0.00	
17 Fri	1.1103	7.60	3.00	3.70	9.01	0.45	0.1970	0.00	
18 Sat	0.7312				9.09			0.00	
19 Sun	0.6184				8.55			0.00	
20 Mon	0.8530	7.60	3.60	11.30	8.03	0.35	0.0470	0.00	
21 Tue	0.9862	7.50	4.80	2.70	7.45	0.38	0.3500	0.00	
22 Wed	1.1601	7.50	3.60	2.40	7.52	0.46	1.8200	0.00	
23 Thu	1.3785	7.50	3.00	2.90	7.67	0.37	1.1000	0.00	
24 Fri	0.8052	7.60	4.30	1.80	7.80	0.60	0.0740	0.00	
25 Sat	0.6852				7.91			0.00	
26 Sun	0.6235				7.68			0.00	
27 Mon	0.8244	7.50	3.30	3.10	8.04	0.41	0.0310	0.00	
28 Tue	1.0329	7.60	3.50	3.30	7.72	0.49	0.2630	0.00	
29 Wed								0.00	
30 Thu								0.00	
31 Fri								0.00	
MIN	0.5	7.5	3.0	1.4	7.3	0.4	0.0		
MAX	1.4	7.7	4.8	11.6	9.8	0.6	3.0		
AVG	0.8	7.6	3.5	4.2	8.1	0.5	0.4		
SUM	23.6	151.4	67.4	84.2	225.6	9.5	8.2		

**Batesville Water & Gas Utility
Operations Report
January-2023**

WATER UTILITY

<u>Plant Operations:</u>	January				Previous 3 Month Average
Chemicals Used (lbs)	November	December	January	2022	
Chlorine	352	314	333	341	333
Poly Aluminum Chloride	2,343	2,155	1,887	995	2,128
Fluoride	612	563	637	566	604
Poly Phosphate (Dry)	454	419	477	307	450
Caustic Soda, NaOH	268	246	197	278	237
Activated Carbon	409	386	320	367	372
Polymer	68	64	54	46	62
Carusol-Sodium Permanganate	198	190	168	186	185
Ora-Cle	213	195	169	253	192
Salt	81,000	72,400	86,800	70,200	80,067

Pumping Report:

Park Influent	2,496,780	4,683,420	4,458,000	4,467,000	3,879,400
Wellfield Effluent	18,412,416	18,015,540	25,284,100	19,668,760	20,570,685
Filter Plant Effluent	3,695,000	3,648,000	4,265,000	4,584,000	3,869,333
Softening Plant Effluent	20,231,242	19,183,892	22,757,784	19,226,558	20,724,306
Total Water Pumped to Distribution	23,926,242	22,831,892	27,022,784	23,810,558	24,593,639
Metered Sales & Plant Use	20,562,887	19,811,900	25,540,180	22,342,278	21,971,656
KWH Used	57,160	58,900	82,440	91,380	66,167
Electricity \$/ 1,000 Gal	0.3189	0.3717	0.5110	0.5066	0.4005
Chemical Cost \$/ 1,000 Gal	0.4438	0.4248	0.4030	0.3760	0.4239
Total \$/ 1,000 Gal	0.7627	0.7965	0.9140	0.8826	0.8244
Percent Unaccounted Water	14.1%	13.2%	5.5%	6.2%	10.7%
Cost of Lost Water (\$)	\$2,565.23	\$2,405.42	\$1,355.10	\$1,295.90	\$2,161.56

Plant Work:

Service Oser & Bischoff pumps
Service High Service Pumps at Filter Plant
Counted all Water Inventory
Updating information in GIS mapping system

Distribution Operations:

Main Break Country Club Drive

Meters:

	November	December	January	2022
New Meters Installed	0	1	1	1
Meters Changed Out	2	2	7	1
Neptune Radio Read Meters	0	1	1	1
Total Customers	3,139	3,140	3,141	3,108

Man Hours Spent Locating	51	43	57	51
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02/16/23
10:56 AM

Batesville Water Utility
Comparative Profit & Loss/Budget Report-Unaudited
January 31, 2023

	<u>Budget for</u>	<u>Prior Year</u>	<u>Current Month</u>	<u>Current Month</u>	<u>Variance to</u>	<u>Prior Year</u>	<u>Year-to-Date</u>	<u>Year-to-Date</u>	<u>Variance to</u>
	<u>Year</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>To-Date</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
INCOME:									
Metered Sales	2,482,970	198,639.18	186,387.81	181,160	5,227.81	198,639.18	186,387.81	181,160	5,227.81
Fire Protection/Municipal	386,400	32,533.52	32,594.31	32,200	394.31	32,533.52	32,594.31	32,200	394.31
Water Mains	-	-	-	-	-	-	-	-	-
Less Customer Refunds	-	-	-	-	-	-	-	-	-
Penalties	5,635	598.77	538.09	600	(61.91)	598.77	538.09	600	(61.91)
Miscellaneous	41,700	13,259.40	2,164.47	4,000	(1,835.53)	13,259.40	2,164.47	4,000	(1,835.53)
Total Operating Income	2,916,705	245,030.87	221,684.68	217,960	3,724.68	245,030.87	221,684.68	217,960	3,724.68
DIRECT COSTS:									
Chemicals	176,000	8,740.88	11,304.14	14,000	(2,695.86)	8,740.88	11,304.14	14,000	(2,695.86)
Purchased Power	114,000	10,225.17	10,689.66	9,000	1,689.66	10,225.17	10,689.66	9,000	1,689.66
Direct Costs-Sludge	34,000	2,347.31	2,562.69	2,750	(187.31)	2,347.31	2,562.69	2,750	(187.31)
Total Direct Costs	324,000	21,313.36	24,556.49	25,750	(1,193.51)	21,313.36	24,556.49	25,750	(1,193.51)
Gross Profit	2,592,705	223,717.51	197,128.19	192,210	4,918.19	223,717.51	197,128.19	192,210	4,918.19
EXPENSES:									
Actual Salary	338,540	21,859.34	22,979.89	25,371	(2,391.26)	21,859.34	22,979.89	25,371	(2,391.26)
Less Capitalized Salary	-	-	-	-	-	-	-	-	-
Net Salaries	338,540	21,859.34	22,979.89	25,371	(2,391.26)	21,859.34	22,979.89	25,371	(2,391.26)
Payroll Tax Expense	25,898	1,573.22	1,653.80	1,941	(287.09)	1,573.22	1,653.80	1,941	(287.09)
Distribution Supply & Maint.	130,000	2,101.61	359.00	10,837	(10,478.00)	2,101.61	359.00	10,837	(10,478.00)
Plant/Property Supply & Maint.	60,000	3,768.45	2,572.34	5,000	(2,427.66)	3,768.45	2,572.34	5,000	(2,427.66)
Equipment Repair & Maint.	8,000	-	-	663	(663.00)	-	-	663	(663.00)
Tools & Equipment	10,000	-	-	837	(837.00)	-	-	837	(837.00)
Meters & Parts	12,000	969.76	1,224.64	1,000	224.64	969.76	1,224.64	1,000	224.64
Miscellaneous Supplies	32,750	518.11	1,953.68	2,000	(46.32)	518.11	1,953.68	2,000	(46.32)
Employee Benefits-Noninsurance	2,200	356.14	-	200	(200.00)	356.14	-	200	(200.00)
General & Administrative	32,625	4,825.35	3,494.00	6,770	(3,276.00)	4,825.35	3,494.00	6,770	(3,276.00)
Outside Services	435,805	6,222.06	1,838.89	8,512	(6,673.11)	6,222.06	1,838.89	8,512	(6,673.11)
Vehicle Fuel	8,200	640.69	578.98	600	(21.02)	640.69	578.98	600	(21.02)
Vehicle Maint & Repairs	3,400	50.95	292.90	200	92.90	50.95	292.90	200	92.90
Insurance	151,715	8,648.13	15,709.96	12,448	3,261.93	8,648.13	15,709.96	12,448	3,261.93
Pension	37,302	2,426.01	2,911.60	2,804	108.09	2,426.01	2,911.60	2,804	108.09
Bad Debt.	2,400	-	-	200	(200.00)	-	-	200	(200.00)
Depreciation	773,280	63,790.00	64,440.00	64,440	-	63,790.00	64,440.00	64,440	-
Total Operating Expenses	2,064,116	117,749.82	120,009.68	143,823	(23,812.90)	117,749.82	120,009.68	143,823	(23,812.90)
Net Operating Income	528,589	105,967.69	77,118.51	48,387	28,731.09	105,967.69	77,118.51	48,387	28,731.09
OTHER INCOME:									
Interest	76,160.00	98.20	17,911.07	7,900	10,011.07	98.20	17,911.07	7,900	10,011.07
Gain(Loss)-Property Sale	-	-	-	-	-	-	-	-	-
Total Other Income	76,160.00	98.20	17,911.07	7,900	10,011.07	98.20	17,911.07	7,900	10,011.07
OTHER EXPENSE:									
Interest	585,798	49,933.00	49,044.00	49,044	-	49,933.00	49,044.00	49,044	-
Total Other Expense	585,798	49,933	49,044	49,044	-	49,933	49,044	49,044	-
Net Income before URT Tax	18,951.12	56,132.89	45,985.58	7,243	38,742.16	56,132.89	45,985.58	7,243	38,742.16
Utility Receipts Tax Expense	-	3,225.10	(283.15)	-	(283.15)	3,225.10	(283.15)	-	(283.15)
Net Income	18,951	52,907.79	46,268.73	7,243	39,025.31	52,907.79	46,268.73	7,243	39,025.31

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Batesville Gas Utility
Comparative Profit & Loss/Budget Report-Unaudited
January 31, 2023

	<u>Budget for</u>	<u>Prior Year</u>	<u>Current Month</u>	<u>Current</u>	<u>Variance to</u>	<u>Prior Year</u>	<u>Year-to-Date</u>	<u>Year-to-</u>	<u>Variance to</u>
	<u>Year</u>	<u>Actual</u>	<u>Actual</u>	<u>Month</u>	<u>Budget</u>	<u>To-Date</u>	<u>Actual</u>	<u>Date</u>	<u>Budget</u>
INCOME:									
Firm Sales	2,932,612	361,828.14	395,682.95	447,021	(51,338.05)	361,828.14	395,682.95	447,021	(51,338.05)
Interruptible Sales	251,198	31,532.40	34,937.87	40,665	(5,727.13)	31,532.40	34,937.87	40,665	(5,727.13)
Total Metered Sales	3,183,810	393,360.54	430,620.82	487,686	(57,065.18)	393,360.54	430,620.82	487,686	(57,065.18)
Transportation Sales	379,768	48,919.95	38,723.14	44,770	(6,046.86)	48,919.95	38,723.14	44,770	(6,046.86)
Less Customer Refunds	-	-	-	-	-	-	-	-	-
Penalties	7,950	1,067.22	1,227.14	1,330	(102.86)	1,067.22	1,227.14	1,330	(102.86)
Miscellaneous	36,500	3,851.97	6,092.25	3,000	3,092.25	3,851.97	6,092.25	3,000	3,092.25
Total Operating Revenue	3,608,028	447,199.68	476,663.35	536,786	(60,122.65)	447,199.68	476,663.35	536,786	(60,122.65)
DIRECT COSTS:									
Supply	1,843,510	219,493.52	449,465.28	303,964	145,501.28	219,493.52	449,465.28	303,964	145,501.28
Demand Charge	438,000	23,921.12	36,533.06	36,500	33.06	23,921.12	36,533.06	36,500	33.06
Direct Costs-Misc	-	-	-	-	-	-	-	-	-
Total Direct Costs	2,281,510	243,414.64	485,998.34	340,464	145,534.34	243,414.64	485,998.34	340,464	145,534.34
Gross Profit	1,326,518	203,785.04	(9,334.99)	196,322	(205,656.99)	203,785.04	(9,334.99)	196,322	(205,656.99)
OPERATING EXPENSES:									
Actual Salary	443,823	30,649.27	33,869.62	32,694	1,175.16	30,649.27	33,869.62	32,694	1,175.16
Less Capitalized Salaries	-	-	(832.00)	-	(832.00)	-	(832.00)	-	(832.00)
Net Salaries	443,823	30,649.27	33,037.62	32,694	343.16	30,649.27	33,037.62	32,694	343.16
P/R Tax Expense	33,952	2,179.90	2,434.98	2,501	(66.15)	2,179.90	2,434.98	2,501	(66.15)
Distribution Supply & Maint.	18,000	981.80	90.24	1,500	(1,409.76)	981.80	90.24	1,500	(1,409.76)
Plant/Property Supply & Maint.	15,000	-	-	1,250	(1,250.00)	-	-	1,250	(1,250.00)
Equipment Repair & Maint.	15,000	435.37	203.47	1,250	(1,046.53)	435.37	203.47	1,250	(1,046.53)
Tools & Equipment	12,000	427.25	1,377.00	1,000	377.00	427.25	1,377.00	1,000	377.00
Meters, Regulators & Parts	12,000	10,938.71	-	1,000	(1,000.00)	10,938.71	-	1,000	(1,000.00)
Miscellaneous Supplies	16,850	431.99	77.25	650	(572.75)	431.99	77.25	650	(572.75)
Employee Benefits-NonInsurance	2,300	155.14	-	-	-	155.14	-	-	-
General & Administrative	77,660	5,186.55	7,045.97	6,350	695.97	5,186.55	7,045.97	6,350	695.97
Outside Services	52,100	2,098.61	(118.50)	2,753	(2,871.83)	2,098.61	(118.50)	2,753	(2,871.83)
Vehicle Fuel	13,500	954.20	1,293.90	950	343.90	954.20	1,293.90	950	343.90
Vehicle Maint & Repairs	3,800	-	80.90	400	(319.10)	-	80.90	400	(319.10)
Insurance	158,406	10,049.98	11,919.19	13,086	(1,167.19)	10,049.98	11,919.19	13,086	(1,167.19)
Pension	48,436	3,420.69	4,233.20	3,624	609.48	3,420.69	4,233.20	3,624	609.48
Bad Debt	1,200	-	-	100	(100.00)	-	-	100	(100.00)
Depreciation	288,600	24,520.00	24,050.00	24,050	470.00	24,520.00	24,050.00	24,050	470.00
Total Operating Expenses	1,212,627	92,429.46	85,725.22	93,159	(7,433.80)	92,429.46	85,725.22	93,159	(7,433.80)
Net Operating Income	113,891	111,355.58	(95,060.21)	103,163	(198,223.19)	111,355.58	(95,060.21)	103,163	(198,223.19)
OTHER INCOME:									
Rental Income	-	-	-	-	-	-	-	-	-
Interest	49,800	40.40	10,076.56	4,150	5,926.56	40.40	10,076.56	4,150	5,926.56
Gain(Loss)-Property Sale	-	-	-	-	-	-	-	-	-
Total Other Income	49,800	40.40	10,076.56	4,150	5,926.56	40.40	10,076.56	4,150	5,926.56
OTHER EXPENSE:									
Interest	-	-	-	-	-	-	-	-	-
Total Other Expense	-	-	-	-	-	-	-	-	-
Net Income before URT Tax	163,691	111,395.98	(84,983.65)	107,313	(192,296.63)	111,395.98	(84,983.65)	107,313	(192,296.63)
Utility Receipts Tax Expense	-	6,227.68	(229.62)	-	(229.62)	6,227.68	(229.62)	-	(229.62)
Net Income	163,691	105,168.30	(84,754.03)	107,313	(192,067.01)	105,168.30	(84,754.03)	107,313	(192,067.01)

Gas Sales and Supply Purchase Analysis-01-January 2023.xlsx

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Batesville Gas Utility Comparative Sales & Cost- Actual vs Budget January 31, 2023

	Budget for Year	Prior Year Month Actual	Current Month Actual	Current Month Budget	Variance to Budget	Prior Year To-Date	Year-to-Date Actual	Year-to-Date Budget	Variance to Budget	Good or Bad
Firm Sales (MCF)	262,250.0	37,669.4	34,162.9	37,600.0	(3,437.1)	37,669.4	34,162.9	37,600.0	(3,437.1)	BAD
Interruptible Sales (MCF)	25,260.0	3,686.0	3,368.1	3,800.0	(431.9)	3,686.0	3,368.1	3,800.0	(431.9)	BAD
Metered Sales (MCF)	287,510.0	41,355.4	37,531.0	41,400.0	(3,869.0)	41,355.4	37,531.0	41,400.0	(3,869.0)	BAD
Transport Sales (MCF)	256,600.0	32,613.3	26,161.9	30,250.0	(4,088.1)	32,613.3	26,161.9	30,250.0	(4,088.1)	BAD
Tracker-Firm		3,400.2	5,435.7	5,819.2						
Tracker Savings-Interruptible		(0.3536)	(0.5333)	(0.5282)						
Tracker-Interruptible		3,046.6	4,902.4	5,291.0						
Purchases (MCF)	284,425.0	25,527.0	55,088.0	44,200.0	10,888.0	25,527.0	55,088.0	44,200.0	10,888.0	BAD
Purchases (DTH)	294,125.0	26,024.0	55,688.0	45,600.0	10,088.0	26,024.0	55,688.0	45,600.0	10,088.0	BAD
Firm Sales (\$)	2,932,612	361,828	395,683	447,021	(51,338)	361,828	395,683	447,021	(51,338)	BAD
Interruptible Sales (\$)	251,198	31,532	34,938	40,665	(5,727)	31,532	34,938	40,665	(5,727)	BAD
Total Metered Sales (\$)	3,183,810	393,361	430,621	487,686	(57,065)	393,361	430,621	487,686	(57,065)	BAD
Transportation Sales (\$)	379,768	48,920	38,723	44,770	(6,047)	48,920	38,723	44,770	(6,047)	BAD
Supply Costs (\$)	1,843,510	219,494	449,465	303,964	145,501	219,494	449,465	303,964	145,501	BAD
Demand Charge (\$)	438,000	23,921	36,533	36,500	33	23,921	36,533	36,500	33	BAD
Total Direct Costs (\$)	2,281,510	243,415	485,998	340,464	145,534	243,415	485,998	340,464	145,534	BAD
Margin	1,282,068	198,866	(16,654)	191,992	(208,646)	198,866	(16,654)	191,992	(208,646)	BAD
Variance: Good or Bad					BAD				BAD	

BATESVILLE GAS UTILITY
Capital Improvements Report
January-23

<u>GAS UTILITY</u>					
Equipment / Operations:					
	Amount Spent		YTD	Budget	Estimated Delivery Date
	This Month				
2014 & 2016 Service truck replacements	\$0		\$0	0	March
2016 Vac Trailer replacement	\$0		\$0	0	May
Misc. equipment (line locators, gas detectors, etc.)	\$1,377		\$1,377	10,000	All Year
SCADA Radio & Controls	\$0		\$0	15,000	All Year
Sub Total	\$1,377		\$1,377	\$25,000	
<u>Distribution System:</u>					
New Gas Main Extensions - (Gillman sub. Hwy 129 S.) (Farmington Heights)	\$0		\$0	100,000	As Needed
Main and Valve Replacements	\$0		\$0	50,000	As Needed
Meters (new and changed out)	\$1,379		\$1,379	40,000	All Year
Gas services	\$2,564		\$2,564	25,000	As Needed
Sub Total	\$3,943		\$3,943	\$215,000	
Gas Utility Total Expenditures			\$5,320	\$5,320	\$240,000

Batesville Parks Department

February 2023

Daily and as needed:

- Pick up debris/trash and fallen limbs in parks and Brum Woods.
- Clean and inspect grandstand restrooms at Liberty Park.
- Empty trash barrels in Liberty Park, Brum Woods, and Freedom Park.
- Raise, lower, half-staff, replace flags on 12 flagpoles in parks and town.

February:

- Put out wood cut out cherries. Remove at end of month.
- Repair flickering outside light on Plex garage.
- Install camera at Village Green pointing towards gazebo.
- Install new water and drain lines in pavilion kitchen: Tear out all old water and drain lines and replace all lines, repair large hole in drywall on ceiling, remove large sink, paint behind sink and re install tight against wall.
- Bring trash cans to skatepark.
- Remove large Bradford Pear tree in Village Green. Haul to Leissing's.
- Maintenance on Gator: Purchased a 2011 Gator: Replace seat, clean, wax, paint frame, bed, and brush guard, rims, replace oil and filter, hydro oil, new front brakes, new front caliper, install light kit for turn signals and flashers.
- Tear out all chicken wire and plywood on roof in BB grandstand. Repair gutter board.
- Prime and paint grandstand gutter board.
- Re wire electric lines torn out when grandstand roof blew off. Install new light above scorer's table.
- Remove dangerous tree over Brum Woods trail #2.
- Bring 70 hanging basket holders to Garden Shack.
- Frame top part of grandstand for metal siding installation. Used all old "J" channel and siding from old shelters.



Batesville Economic Development Report

February 17, 2023

Prepared by Sarah Lamping

Worked with EnviroForensics to investigate potential environmental issues related to properties in and around downtown. Located the source for any Environmental Restrictions Covenants that may exist.

- George & Elm parking lot
- AP Building, Training Center
- Feller Lot
- Walnut and Boehringer Lot

BRE Initiatives

- Continue to assist local businesses in identifying existing available warehouse space and areas of opportunity for expansion and relocation.
- Referred two prospects to New Horizon for warehouse and production space.

READI Initiative

- Continue to collaborate with the ARI Steering Committee on establishing a Regional Development Authority for Accelerate Rural Indiana.
- Working to secure Batesville representation on the RDA Board
- RDA by-laws and agreement letter are in process.
- Working to secure the passing of an ordinance by the City Council to allow Batesville to become a member of the RDA.
- BCSC has received READI funding for the first semester of the Dual Credit – Dual Enrollment program.

Batesville Marketing Coalition (BMC)

- Build out of the Discover Batesville website continues.
- Creating content for 2023 Q1 Newsletter.

Participating in a monthly HR Roundtable discussion hosted by the Batesville Area Chamber of Commerce. Presentations were given by the Drug Coalition for a Drug-Free Batesville and CERT to make HR professionals aware of the local support currently available to employees and employers.

Final design recommendations and a preliminary budget have been received from HWC for the Village Green Structure to be located downtown.

The Ripley County Community Foundation in partnership with the Batesville Area Chamber of Commerce and the Ripley County Chamber of Commerce, Genesis: Pathways to Success launched the Side Hustle Series at Amack's Well. A **total of 31 entrepreneurs were in attendance** to network and listen to the entrepreneurial story of [Iron Timbers](#). The Paynes did a fabulous job of detailing the establishment of their business, providing an abundance of advice/tips, and answering questions.



Community Development Report March 2023

- Co-directing the Marketing Campaign for Discover Batesville
 - Implementing Qtr. 1, 2023 marketing projects
 - Cross-Promoting Discover Batesville
 - Working with the city photographer on several photoshoots
 - Working on Qtr. 1 E-Newsletter launched date set for the end of March.
 - Creating economic development assets
 - Working with TPI on the Economic and Community Development presentation, Real Estate, and Workforce Development brochures
 - Working on an 80-page website build-out for Discover Batesville
 - *About* section
 - Adding a *Doing Business* and *Sites and Building* section
 - *Workforce* will replace *Job Resources*
 - *Explore our Community* – Education, Healthcare, Arts & Culture, Parks & Rec, and Housing
 - *Our Partners* – this includes the City of Batesville, Main Street, and the Chamber of Commerce
 - *Media* that includes our E-Newsletter, press releases, media toolkit, and archives section of previous newsletters and press releases
 - Creating monthly social media decks on 3 different platforms
 - Goal is to cover all 5 buckets each month
 - Reviewing social analytics
 - Working on a new paid media social campaign
- Community Partners
 - Met with local organizations to discuss community initiatives and gaps
 - Attended group meetings-Voices for Children, Main St., EDC, Batesville Kiwanis, KSLA, Rotary, BBL, BAAC, Drug-Free Coalition, Mayor's Youth Council, BARC, BCSC, HCAC, OA, Duke Energy and HWC
 - New Trails are complete – working with Parks & Rec on maps and signage
 - Batesville Skatepark and Outdoor Adventure is complete – grand opening set for 4/22
 - Working with BMS and BACC on Community Clean-Up Days event – scheduled for 4/21 & 4/22
 - Round 3 of the Veteran Banners is almost completed-they will be going up in May of 2023
 - Working on community booth for Farmer's Market
 - Attended several Community Development workshops
 - Guest Speaker at BHS-Kiwanis Student Leadership Academy winter conference
- Communications
 - Press releases sent to media on city updates. All press releases are posted on the city website

CITY OF BATESVILLE
ORDINANCE #01-2023
AUTHORIZING THE CITY OF BATESVILLE, INDIANA
TO JOIN THE ACCELERATE RURAL INDIANA
REGIONAL DEVELOPMENT AUTHORITY

WHEREAS, the Indiana General Assembly created the Regional Economic Acceleration and Development Initiative (“READI”) during the 2021 legislative session to be administered by the Indiana Economic Development Corporation (the “IEDC”) for the purpose of providing \$500 million of grants to regions across the state; and

WHEREAS, the Counties of Decatur, Rush, and Shelby, along with the Cities of Greensburg, Rushville, Shelbyville, and Batesville, formed the Accelerate Rural Indiana READI region (the “ARI Region”) and completed a Regional Development Plan (the “Regional Plan”) which was awarded \$20 million of READI funds; and

WHEREAS, the ARI Region’s READI funds are currently administered by a temporary fiscal agent due to the lack of an existing regional entity capable of administering the funds; and

WHEREAS, pursuant to IC 36-7.6 (the “Act”), one (1) or more counties and one (1) or more adjacent counties may participate in the establishment of a Regional Development Authority (the “Development Authority”) as a separate body corporate and politic to carry out the purposes of the Act; and

WHEREAS, the Act authorizes a Development Authority to fund and develop airport authority projects, transportation projects, economic development projects, and any project that enhances the region with the goal of attracting people or business, that are of regional importance; and

WHEREAS, the ARI Region’s Regional Plan listed the formation of a Development Authority as a regional priority for regional cohesion and administration of READI funds; and

WHEREAS, the fiscal bodies of Decatur, Shelby, and Rush Counties have each adopted an ordinance authorizing the counties to participate in the establishment of the Accelerate Rural Indiana Regional Development Authority (the “ARI RDA”); and

WHEREAS, the City of Batesville believes they could benefit from joining the ARI RDA; and

WHEREAS, pursuant to the Act, a third class city that is not a member of a Development Authority and is located in a county that is adjacent to a county that is a member of a Development Authority; and

WHEREAS, the City of Batesville is a third class city that is not a member of a Development Authority and is located in a county that is adjacent to a county that is a member of the ARI RDA; and

WHEREAS, the City of Batesville finds that it is necessary to participate in the ARI RDA for the purposes granted to it under the Act, including administering current ARI Region READI monies and applying for future rounds of READI monies;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF BATESVILLE COMMON COUNCIL THAT:

1. The City of Batesville Common Council finds and determines that it is in the best interest of the City of Batesville to authorize the City's participation in the ARI RDA as a separate body corporate and politic for the purposes and with all the powers and duties granted to it under the Act.

2. The City of Batesville Common Council hereby authorizes the City of Batesville's participation in the ARI RDA.

3. The City's membership period will expire eight (8) years from the date of the passage of this Ordinance.

4. Pursuant to the Act, the Development Authority shall be governed by five (5) individuals appointed by the executives of the Members of the Development Authority who meet the criteria as defined under the Act.

5. This Ordinance shall be in full force and effect from and after its passage.

Adopted this ____ day of _____, 2023.

Michael A. Bettice, Mayor

ATTEST:

Paul J. Gates, Clerk-Treasurer

CITY OF BATESVILLE
ORDINANCE NO. 02-2023
AN ORDINANCE VACATING AN ALLEY

WHEREAS, a petition was filed by Park Avenue Realty, LLC with the Batesville Plan Commission requesting the vacation of a 16 foot wide platted alley that lies between Lots 2 and Lot 3 of Albers Heirs Addition in the City of Batesville, Ripley County Indiana; and

WHEREAS, pursuant to Indiana Code 36-7-3-12 notice was given by publication at least 10 days prior to a public hearing and all adjoining landowners are petitioners.

WHEREAS and the plan commission heard said petition and recommended to council that said petition be granted.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF BATESVILLE, INDIANA:

Section 1. That portion of the 16 foot platted alley that lies between Lots 2 and Lot 3 of Albers Heirs Addition of the city of Batesville is hereby vacated subject to any and all utilities located therein, or other easements required by the City to be executed.

Section 2. The land herein vacated shall revert to the adjoining landowners. The half of the alley adjacent to Lot 2 shall become the property of Park Avenue Realty, LLC and the half of the alley adjacent to Lot 3 shall become the property of Romweber Flats, LLC.

Section 3. This Ordinance shall be in full force and effect from and after its passage and after its execution by the Mayor.

Passed and adopted by first reading this 13th day of March, 2023 by the Common Council of the City of Batesville under suspension of rules.

WHEREUPON, the Mayor declared said ordinance finally and legally adopted.

Michael A. Bettice, Mayor

Attest:

Paul J. Gates, Clerk-Treasurer

**CITY OF BATESVILLE
ORDINANCE NO. 03-2023**

**AN ORDINANCE PERMITTING AND REGULATING MOBILE FOOD VENDORS IN
THE CITY OF BATESVILLE, INDIANA**

WHEREAS, there is a growing interest in food trucks, food concession carts, and other forms of mobile food sales;

WHEREAS, it is the intent of the Common Council of the City of Batesville, Indiana (“Common Council”) to encourage Mobile Food Vendors who attract residents and tourists, and who add to the vibrancy of the City of Batesville, Indiana, and while providing a framework under which such businesses operate;

WHEREAS, it is appropriate to establish reasonable regulations to govern mobile food vending in the City, in an effort to provide reasonable opportunities for Mobile Food Vendors to operate within the City;

WHEREAS, the Common Council finds that such regulations are needed in order to protect the public health, safety, and welfare of the City of Batesville, Indiana and the citizens and inhabitants thereof.

**NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF
THE CITY OF BATESVILLE INDIANA**, as follows:

There is hereby added to the Batesville Code of the City of Batesville, Indiana, Chapter 113, the language of which shall be as follows:

Chapter 113 Mobile Food Vendors

§ 113.01 **Purpose of the Chapter.** The purpose of this Chapter is to regulate the activities of individuals, firms, or corporations engaging in the practice of mobile food sales to sustain a safe and consistent standard of operation and to promote public health, safety, and welfare of the City of Batesville, Indiana and the citizens and inhabitants thereof.

§ 113.02 **Definitions.** For the purpose of this Chapter, the following terms, phrases, words, and abbreviations shall have the meaning given herein. When not inconsistent with the context, words used in the present tense include future tense, words in the plural number include the singular number and words in the singular number include the plural number:

- (1) “Board” shall refer to the Board of Public Works and Safety of the City of Batesville, Indiana.
- (2) “City” shall refer to the City of Batesville, Indiana.

- (3) "Food" shall mean any raw, cooked, or processed edible substance, ice, beverage, drink or ingredient used or intended for the use or for sale in whole or in part for human consumption.
- (4) "Food Caterer" shall refer to a person or company hired and paid to provide and serve food, usually for a large group and at a location separate from where the food is prepared. A Food Caterer does not include someone preparing and selling food to individuals.
- (5) "Food Vending Pushcart" shall mean any box or container with wheels that is not propelled or moved by an engine and was designed and manufactured specifically for the purpose of selling food.
- (6) "Mobile Food Vehicle" shall mean a self-contained food establishment that is on wheels, self-propelled or moved by an engine, weighs no more than sixteen thousand (16,000) pounds, and for which the primary purpose of the vehicle is the sale and/or production of food.
- (7) "Mobile Food Vendor" ("Vendor") includes any individual person, firm, or corporation who operates Mobile Food Vending Pushcarts and/or Mobile Food Vehicles.
- (8) "Mobile Food Vendor Permit" ("Permit") shall mean a permit which has been issued pursuant to the requirements of this ordinance.
- (9) "Special Event" shall mean any event so designated by the Board of Public Works and Safety of the City of Batesville, Indiana.

§ 113.03 Permit Required.

- (1) It shall be unlawful for a Mobile Food Vendor to engage in their respective businesses within the corporate limits of the City of Batesville, Indiana, without obtaining a Mobile Food Vendor Permit in compliance with the provisions of this Chapter. The obtaining of a permit by an employer or principal shall in no way relieve any employee or agent of that employer or principal of their legal obligation to obtain a permit, if their activity falls within the jurisdiction of this ordinance.
- (2) A Mobile Food Vendor shall obtain a separate permit for each Mobile Food Vehicle and/or Food Vending Pushcart they wish to operate. All permits issued under the authority of this Chapter shall not be transferable.
- (3) If any permit holder desires to continue in business after the expiration of a permit, a new permit must be obtained as required under this Chapter.

- (4) Permits issued under the provisions of this Chapter shall contain the information prescribed by the Board.
- (5) The Board reserves the right to determine if an application for a permit is satisfactory and complete.
- (6) Each Mobile Food Vendor must obtain all necessary and required licenses prior to applying for the City permit and must comply with all regulations established by the County Health Departments and/or other regulatory bodies depending upon the counties in which they will operate.
- (7) Nothing contained in this Chapter shall relieve a Mobile Food Vendor from obtaining other required licenses and/or permits from other regulatory bodies.

§ 113.04 **Application.** Applicants for any Mobile Food Vendor Permit under this Chapter must file a written sworn application signed by the applicant with the City of Batesville showing at minimum the following information:

- (a) The name, full address, telephone number, and email (if applicable) of the mobile food vending business, business owner, and business operator;
- (b) The intended locations of operation of the Mobile Food Vendor;
- (c) The duration of the permit being sought;
- (d) The intended hours of operation of the Mobile Food Vendor;
- (e) The name, the telephone number, the email address of the private property owner (if applicable) and the full address of the private property on which the Mobile Food Vendor intends to operate, if applicable;
- (f) A completed menu of food being sold;
- (g) Proof of Ripley and/or Franklin County Health Permits depending upon which counties they intend to operate;
- (h) Proof of insurance, if operating on property owned and maintained by the City, in compliance with the City minimum insurance requirements;
- (i) Letter of approval from private property owner, if operating on private property; and
- (j) Dated Mobile Food Vendor's signature verifying that they shall abide by the provisions of this Chapter.

§ 113.05 **Investigation of Applicant.**

- (1) Upon receipt by the City of Batesville of any application for a permit under the provisions of this Chapter, the Batesville Police Department may investigate a Mobile Food Vendor's criminal history and moral character as it deems necessary for the protection of the public good and welfare.
- (2) If, as a result of the investigation, the applicant's moral character and business responsibility are found to be such as to endanger or be detrimental to the public and its good and welfare, the permit shall be denied or, if issued, revoked by the Batesville Police Department.

§ 113.06 **Permit Fees.**

- (1) Each applicant shall pay a permit fee in accordance with the schedule set forth below:
 - (a) One Week Permit: \$25.00
 - (b) 30 Day Permit: \$50.00
 - (c) 90 Day Permit: \$120.00
 - (d) One Year Permit: \$240.00
- (2) A permit becomes active for a consecutive period of time on the day that the permit is approved.
- (3) In the event the permit is revoked, the City shall retain all funds.
- (4) No permit shall be issued until the permit fee has been paid.

§ 113.07 **Insurance and Indemnity.**

- (1) Applicants operating on property owned and maintained by the City shall provide a certificate of liability upon approval of the permit, which shall insure the applicant and name the City of Batesville, Indiana, as additional insured against the following liabilities and in the following amounts relative to such activity:
 - (a) General Liability: \$1,000,000;
 - (b) Automotive Liability: \$1,000,000; and
 - (c) Proof of Workers Compensation.
- (2) Mobile Food Vendors who are operating a Food Vending Pushcart are exempt from providing proof of automotive liability insurance. Mobile Food Vendors who are self-employed and have no additional employees are exempt from providing proof of workers compensation insurance.

§ 113.08 **Location Restrictions.**

- (1) Mobile Food Vendors shall be permitted to operate pursuant to the map and schedule designated by the Board of Public Works and Safety and incorporated by reference and attached hereto as Exhibit B:
- (2) Mobile Food Vendors may make special requests to the Board to operate on other locations owned and maintained by the City of Batesville, Indiana.
- (3) The City shall have the authority to designate other locations of permitted operation for Special Events.
- (4) With written consent of the property owners, Vendors may operate on private property that is in a business or industrial zone.
- (5) Where a Vendor seeks to operate in a right of way, the Vendor shall not impede the use of a City street, alleyway, and/or sidewalk.
- (6) No Mobile Food Vendor shall operate within 100 feet of a Special Event, unless granted approval by the coordinator of the Special Event or the Board.
- (7) No Mobile Food Vendor shall locate themselves in an area that significantly impedes or prevents the use of any City of Batesville, Indiana, property, or which would endanger the safety and/or property of the public.
- (8) No Mobile Food Vendor shall locate themselves in Residentially Zoned areas.

§ 113.09 Prohibited hours.

- (1) Mobile Food Vendors are prohibited from operating or parking on any property owned and maintained by the City of Batesville, Indiana, between the hours of 1:00 a.m. and 6:00 a.m.
- (2) Mobile Food Vendors may make special requests to the Board to operate during prohibited hours.
- (3) The City of Batesville Board of Public Works and Safety shall establish a map including locations at which Mobile Food Vendors are authorized to do business and the hours related thereto. This map and schedule shall be available in the office of the Mayor. Such map and schedule may be revised by the Board of Public Works and Safety as needed.

§ 113.10 Standard of conduct.

- (1) Mobile Food Vendors shall conduct themselves at all times in an orderly and lawful manner.

- (2) Mobile Food Vendors are prohibited from using a device or machine to produce unreasonable amounts of sound or light (such as but not limited to bull horns, strobe lights, and neon signs).
- (3) Mobile Food Vendors are required to obey the commands of law enforcement and code enforcement officials.
- (4) No Mobile Food Vendor shall provide tables, seating, or any other dining arrangements.
- (5) No Mobile Food Vendor shall sell or otherwise provide alcoholic beverages.
- (6) Mobile Food Vendors must provide waste receptacles that are sufficient in size for both customer and employee waste.
- (7) Mobile Food Vendors are responsible for the disposal of waste that is generated by the use of their waste receptacles and shall not dispose of their waste in waste receptacles owned and maintained by the City.
- (8) Mobile Food Vendors are prohibited from disposing of any food, liquid, or other waste materials in sanitary and/or storm water sewers.
- (9) Mobile Food Vendors are permitted one sandwich board, which may not exceed four (4) feet in height, two (2) feet in width, or eight (8) square feet in area. In addition, the sandwich board must be within ten (10) feet of the Food Vending Pushcart or Mobile Food Vehicle and cannot impede pedestrian or vehicular traffic.
- (10) Mobile Food Vendors shall not utilize any City or private electrical outlets while in operation. All electrical needs must be self-generated.
- (11) Mobile Food Vendors operating electrical equipment are required to use heavy-duty extension cords.
- (12) Mobile Food Vendors may operate a generator that produces no more than seventy-five (75) decibels.
- (13) Mobile Food Vendors must be parked a minimum of ten (10) feet away from nearby buildings or other Food Vending Pushcarts and/or Mobile Food Vehicles.
- (14) Mobile Food Vehicles operating deep frying appliances must be parked a minimum of twenty (20) feet away from nearby buildings or other Food Vending Pushcarts and/or Mobile Food Vehicles.
- (15) Mobile Food Vendors must be parked a minimum of fifty (50) feet from the entrance of a restaurant or from an outdoor dining area.

- (16) Mobile Food Vendors must be parked a minimum of fifteen (15) feet from a fire hydrant.
- (17) Mobile Food Vendors are prohibited from smoking within eight (8) feet of their Mobile Food Vehicle or Food Vending Pushcart.
- (18) No Food Vending Pushcart or Mobile Food Vehicle shall operate with a drive thru.
- (19) Mobile Food Vendors must display their permit at all times while in operation.
- (20) Food Vending Pushcarts and Mobile Food Vehicles can be inspected by the Code Enforcement Officer of the City or the City's police or fire departments when deemed necessary.

§ 113.11 Safety Requirements.

- (1) All Mobile Food Vehicles must have a 2A-10BC rated fire extinguisher.
- (2) Mobile Food Vehicles operating deep fryer appliances must have a Class K rated fire extinguisher.
- (3) Each fire extinguisher provided by a Mobile Food Vendor shall have a label or tag securely attached that indicates the last time it was serviced. The label or tag must state the month the service took place and the individual, firm, or corporation responsible for servicing it. All fire extinguishers must have been serviced and validated within the last twelve (12) months.
- (4) Mobile Food Vehicles must have all fire extinguishers mounted at a minimum of three (3) feet in height and a maximum of five (5) feet in height.

§ 113.12 Suspension; Revocation; Penalties.

- (1) Permits issued under the provision of this Chapter may be revoked by the Board, Code Enforcement Officer, and/or Batesville Police or Fire Departments after notice and hearing for any of the following causes:
 - (a) Fraud, misrepresentation, or false statements contained in the application for the permit.
 - (b) Fraud, misrepresentation, or false statements made in the course of the business for which the permit is issued.
 - (c) Any violation of any of the provisions of this Chapter.
 - (d) Conducting the business for which the permit is issued in an unlawful manner or in such a manner as to constitute a breach of the peace or to constitute a menace to the health, safety, or general welfare of the public.
- (2) Notice of hearing for revocation of a permit shall be given, in writing, setting forth specifically the grounds of the complaint and the time and place of the hearing. The

notice shall be mailed, postage prepaid, to the permit holder at their last known address, at least five (5) days prior to the date set for the hearing.

- (3) (a) Penalties. Any individual, firm, or corporation convicted of a violation of any provision of this Chapter shall be fined in a sum not less than the applicable amount set forth below:

First Offense:	\$25.00
Second Offense:	\$100.00
Third Offense:	\$300.00
Fourth Offense:	\$600.00

Each day any violation of this Chapter continues shall be considered a separate offense. The City of Batesville, Indiana, shall also have the right to recover the costs of administering this offense, including but not limited to, filing fees and attorney fees.

(b) Enforcement. The Code Enforcement Officer, the Batesville Police Department or the Batesville Fire Department shall enforce this Ordinance. Upon determination by the that there exists an emergency and that for the protection of the public welfare any permit should be immediately suspended, the Code Enforcement Officer, the Batesville Police Department or the Batesville Fire Department may forthwith suspend the permit pending hearing as provided for in this Ordinance.

(c) Administrative Liability. No officer, agent, or employee of the City of Batesville, Indiana, shall render themselves personally liable for any damage that may occur to persons or property, as a result of any act required or permitted in the discharge of their duties under this Chapter.

§ 113.13 Right to Appeal.

- (1) Any individual, firm, or corporation aggrieved by a decision in regard to the denial or revocation of a permit as provided for herein shall have the right to appeal to the Board. Appeal shall be taken by filing with the Board, within fourteen (14) days after notice of the decision has been mailed to the last known address of the individual, firm, or corporation, a written statement, setting forth the grounds for the appeal. The Board shall set the time and place for a hearing on the appeal and notice of the hearing shall be given to the individual, firm, or corporation in the manner provided for in 3.26.120 for notice of hearing on revocation. The order of the Board on the appeal shall be final.

§ 113.14 Exemptions.

- (1) Ice cream trucks, caterers, food delivery drivers, and other food service vehicles that do not park or locate in any one place for longer than ten minutes are exempt from the jurisdiction of this Chapter.

(2) Lemonade stands, bake sales, and other stands operated by children for the purpose of selling homemade foods are exempt from the jurisdiction of this Chapter.

§ 113.15 **Prior Ordinances.** All ordinances and/or parts of ordinances in conflict herewith are hereby repealed.

§ 113.16 **Severability.** If any section, sub-section, sentence clause, phrase or portion of this Ordinance shall for any reason be held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions hereunder.

§ 113.17 **Effective Date.** This Ordinance shall be in full force and effect from and after its passage by the Common Council, its approval by the Mayor, and completion of any other legal requirements, all in the manner as provided by law.

Passed and adopted on second reading this _____ day of _____, 2023, by the Common Council of the City of Batesville.

WHEREUPON, the Mayor declared said ordinance finally and legally adopted.

Michael A. Bettice, Mayor

Attest:

Paul J. Gates, Clerk-Treasurer



MOBILE FOOD VENDOR PERMIT APPLICATION

APPLICATION TYPE NEW _____ RENEWAL _____
TYPE OF LICENSE: 1 DAY _____ 30 DAY _____ 90 DAY _____ ANNUAL _____

GENERAL INFORMATION – MUST BE SUBMITTED FOR YOUR PLAN TO BE REVIEWED OR TO OBTAIN A PERMIT

- ☐ INDIANA FOOD OPERATORS LICENSE NUMBER _____
- ☐ INSPECTED BY BATESVILLE FIRE & EMS DEPARTMENT
- ☐ INVESTIGATED BY BATESVILLE POLICE DEPARTMENT
- ☐ INCLUDE A COPY OF YOUR COUNTY FOOD PERMIT
- ☐ INCLUDE A PHOTO OF THE MOBILE FOOD VEHICLE
- ☐ INCLUDE A COPY OF YOUR LIABILITY INSURANCE CERTIFICATE NAMING THE CITY OF BATESVILLE AS AN ADDITIONAL INSURED
- ☐ INCLUDE A LETTER FROM PROPERTY OWNER IF OPERATING ON PRIVATE PROPERTY

BUSINESS INFORMATION

- A. BUSINESS NAME _____
- B. BUSINESS ADDRESS _____
- C. MAILING ADDRESS (IF DIFFERENT THAN ABOVE) _____
- D. BUSINESS PHONE _____ BUSINESS EMAIL _____
- E. NUMBER OF EMPLOYEES _____
- F. INSURANCE CARRIER _____
- G. AMOUNT OF LIABILITY INSURANCE _____
- H. VEHICLE LICENSE NUMBER AND ISSUING STATE _____
- I. NAME OF MOBILE FOOD UNIT/CART _____
- J. VENDING FROM PRIVATE OR PUBLIC LOCATION? YES/NO (CIRCLE ONE)
- K. LOCATION ADDRESS _____

PERSONAL INFORMATION

- A. APPLICANT'S NAME _____
- B. RESIDENTIAL ADDRESS _____
- C. PHONE/CELL NUMBER _____ EMAIL _____
- D. VENDOR OWNER'S DRIVERS LICENSE NUMBER AND ISSUING STATE _____

By signing below, you are verifying that you shall abide by the provisions of this Chapter.

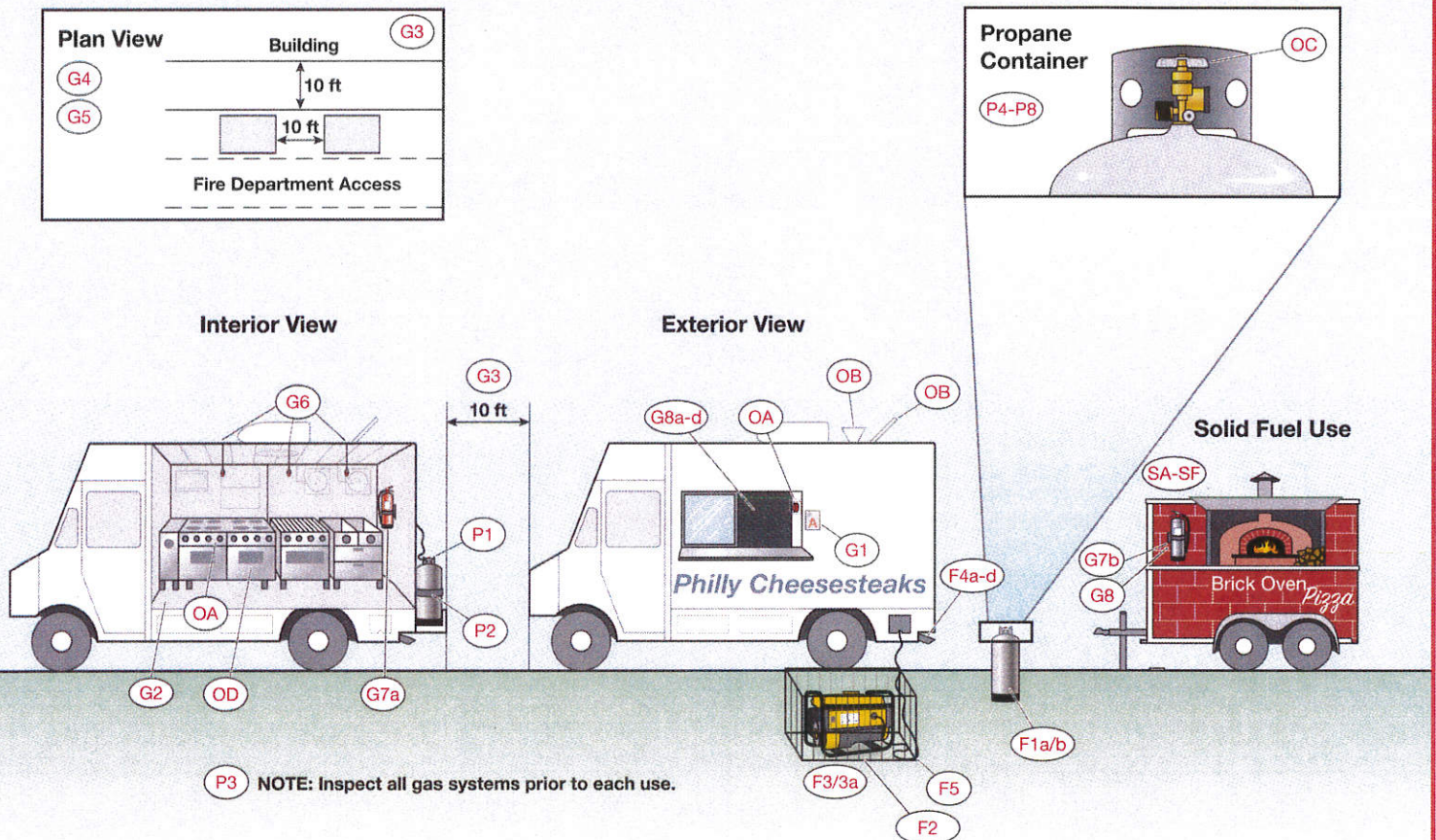
DATE _____ APPLICANT'S SIGNATURE _____

Mobile Food Vendor/Vehicle will be referred to as MFV from this point forward...

GENERAL REGULATIONS

- I. Investigation of applicant and/or vehicle
 1. Upon receipt by the Batesville Building Department of any application for a permit under the provisions of this Chapter, the Batesville Police Department may investigate a MFV's criminal history and moral character as it deems necessary for the protection of the public good and welfare.
 2. If, as a result of the investigation, the applicant's moral character and business responsibility are found to be such as to endanger or be detrimental to the public and its good and welfare, the permit shall be denied.
 3. Upon receipt by the Batesville Building Department of any application for a permit under the provisions of this Chapter, the Batesville Fire & EMS Department will inspect a MFV's Vehicle requiring the following:
 - a. Meet the requirements of the International Fire Code and the NFPA (National Fire Protection Agency).
- II. Permit fees
 1. Each applicant shall pay a permit fee in accordance with the schedule set forth below:
 2. A separate permit is required for each Mobile Food Vehicle.
 3. In the event the permit is revoked, the City shall retain all funds.
- III. Insurance and Indemnity
 1. Applicants operating on property owned and maintained by the City shall provide a certificate liability naming the City of Batesville as additional insured and in the following amounts relative to such activity:
 - a. General Liability
 - b. Automotive Liability
 - c. Proof of Workers Compensation
 2. MFV who are self-employed and have no additional employees are exempt from providing proof of workers Compensation insurance.
- IV. Conduct Standards
 1. MFV must display their permit at all times.
 2. MFV shall be permitted to operate pursuant to the designated area located on the attached map.
 3. MFV must be parked a minimum of one hundred (100 feet from the entrance of a restaurant or from an outdoor dining area.
 4. With written consent of the property owners, Vendors may operate on private property that is in a business or Industrial zone.
 5. MFV must be parked a minimum of ten (10) feet away from nearby buildings or other MFV
 6. MFV are prohibited from using a device or machine to produce unreasonable amounts of sound or light (Such as but not limited to strobe lights, neon signs and bull horns).
 7. No MFV shall provide tables, seating, or any other dining arrangements.
 8. No MFV shall sell or otherwise provide alcoholic beverages.
 9. MFV are prohibited from operating or parking on any property owned and maintained by the City of Batesville between the hours of 12 am and 6 am. daily.
 10. MFV must provide and use waste receptacles that are sufficient in size for both customer and employee waste and are responsible for disposing of said waste in their own receptacles and not city owned receptacles.
 11. MFV are prohibited from disposing of any food, liquid, or other waste materials in sanitary and/ or storm water sewers.
 12. MFV are permitted one sandwich board, which may not exceed four (4) feet in height, two (2) feet in width, or eight (8) square feet in area. In addition, the sandwich board must be within ten (10) feet of the Mobile Food Vehicle and cannot impede pedestrian traffic.
 13. MFV may operate a generator that produces no more than seventy-five (75) decibels.
- V. It shall be unlawful for any persons, including any religious, charitable, or nonprofit organization to operate a mobile food vehicle within the planning and zoning jurisdiction of the City of Batesville without a permit unless otherwise exempted by these regulations.

FOOD TRUCK SAFETY



NFPA code references are provided at the end of each item. The red keys correspond to the NFPA food truck safety diagram. For more detailed information, see NFPA 1 and Chapter 17 in NFPA 96.

General Safety Checklist

- ## General Safety Checklist
- ❑ Obtain license or permits from the local authorities. [1:1.12.8(a)] **G1**
 - ❑ Ensure there is no public seating within the mobile food truck. [1:50.8.3.2] **G2**
 - ❑ Check that there is a clearance of at least 10 ft away from buildings, structures, vehicles, and any combustible materials. [96:17.2] **G3**
 - ❑ Verify fire department vehicular access is provided for fire lanes and access roads. [1:18.2.4] **G4**
 - ❑ Ensure clearance is provided for the fire department to access fire hydrants and access fire department connections. [1:13.1.4; 1:13.1.5] **G5**
 - ❑ Check that appliances using combustible media are protected by an approved fire extinguishing system. [96:10.1.2] **G6**
 - ❑ Verify portable fire extinguishers have been selected and installed in kitchen cooking areas in accordance with NFPA 10. [96:10.9] **G7a**
 - ❑ Where cooking appliances that use solid fuel, such as charcoal or wood, produce grease-laden vapors, make sure the appliances are protected by listed fire-extinguishing equipment. [96:15.7.1] **G7b**
 - ❑ Ensure that workers are trained in the following: [96:17.10]: **G8**
 - ❑ Proper use of portable fire extinguishers and extinguishing systems [96:17.10.1(1)] **G8a**
 - ❑ Proper method of shutting off fuel sources [96:17.10.1(2)] **G8b**
 - ❑ Proper procedure for notifying the local fire department [96:17.10.1(1)] **G8c**
 - ❑ Proper procedure for how to perform simple leak test on gas connections [96:17.10.1(5)] **G8d**

FOOD TRUCK SAFETY *CONTINUED***Fuel & Power Sources Checklist**

- ☐ Verify that fuel tanks are filled to the capacity needed for uninterrupted operation during normal operating hours. [1:10.14.11.1 for carnivals only] **F1a**
- ☐ Ensure that refueling is conducted only during non-operating hours. [96:17.8.3] **F1b**
- ☐ Check that any engine-driven source of power is separated from the public by barriers, such as physical guards, fencing, or enclosures. [96:17.5.2.2] **F2**
- ☐ Ensure that any engine-driven source of power is shut down prior to refueling from a portable container. [1:10.15.4] **F3**
- ☐ Check that surfaces of engine-driven source of power are cool to the touch prior to refueling from a portable container. **F3a**
- ☐ Make sure that exhaust from engine-driven source of power complies with the following: **F4**
 - ☐ At least 12 ft in all directions from openings and air intakes [96:17.5.2.3(1)] **F4a**
 - ☐ At least 12 ft from every means of egress [96:B.13] **F4b**
 - ☐ Directed away from all buildings [96:17.5.2.3(2)] **F4c**
 - ☐ Directed away from all other cooking vehicles and operations [96:17.5.2.3(3)] **F4d**
- ☐ Ensure that all electrical appliances, fixtures, equipment, and wiring complies with the NFPA 70®. [96:17.8.1] **F5**

Propane System Integrity Checklist

- ☐ Check that the main shutoff valve on all gas containers is readily accessible. [58:6.26.4.1(3)] **P1**
- ☐ Ensure that portable gas containers are in the upright position and secured to prevent tipping over. [58:6.26.3.4] **P2**
- ☐ Inspect gas systems prior to each use. [96:17.7.2.3] **P3**
- ☐ Perform leak testing on all new gas connections of the gas system. [58:6.16; 58:6.17] **P4**
- ☐ Perform leak testing on all gas connections affected by replacement of an exchangeable container. [58:6.16; 58:6.17] **P5**
- ☐ Document leak testing and make documentation available for review by the authorized official. [58:6.26.5.1(M)] **P6**
- ☐ Ensure that on gas system piping, a flexible connector is installed between the regulator outlet and the fixed piping system. [58:6.26.5.1(B)] **P7**
- ☐ Where a gas detection system is installed, ensure that it is tested monthly. [96:17.7.2.2] **P8**

Operational Safety Checklist

- ☐ Do not leave cooking equipment unattended while it is still hot. (This is the leading cause of home structure fires and home fire injuries.) **OA**

- ☐ Operate cooking equipment only when all windows, service hatches, and ventilation sources are fully opened. [96:12.1.1] **OB**
- ☐ Close gas supply piping valves and gas container valves when equipment is not in use. [58:6.26.8.3] **OC**
- ☐ Keep cooking equipment, including the cooking ventilation system, clean by regularly removing grease. [96:12.4] **OD**

Solid Fuel Safety Checklist (Where Wood, Charcoal, Or Other Solid Fuel Is Used)

- ☐ Fuel is not stored above any heat-producing appliance or vent. [96:15.9.2.2] **SA**
- ☐ Fuel is not stored closer than 3 ft to any cooking appliance. [96:15.9.2.2] **SB**
- ☐ Fuel is not stored near any combustible flammable liquids, ignition sources, chemicals, and food supplies and packaged goods. [96:15.9.2.7] **SC**
- ☐ Fuel is not stored in the path of the ash removal or near removed ashes. [96:15.9.2.4] **SD**
- ☐ Ash, cinders, and other fire debris should be removed from the firebox at regular intervals and at least once a day. [96:15.9.3.6.1] **SE**
- ☐ Removed ashes, cinders, and other removed fire debris should be placed in a closed, metal container. [96:15.9.3.8.1] **SF**

Learn More

- ▶ Get free digital access to NFPA codes and standards at: nfpa.org/docinfo
- ▶ Read the latest news and updates at: nfpa.org/foodtrucksafety
- ▶ Review the following and other NFPA resources at: nfpa.org
 - NFPA 1, *Fire Code*, 2021 Edition
 - NFPA 1 *Fire Code Handbook*, 2021 Edition
 - NFPA 10, *Standard for Portable Fire Extinguishers*, 2018 Edition
 - NFPA 58, *Liquefied Petroleum Gas Code*, 2020 Edition
 - LP-Gas *Code Handbook*, 2020 Edition
 - NFPA 70®, *National Electrical Code®*, 2020 Edition
 - *National Electrical Code® Handbook*, 2020 Edition
 - NFPA 96, *Standard for Ventilation Control and Fire Protection of Commercial Cooking Operations*, 2021 Edition
 - NFPA 96: *Standard for Ventilation Control and Fire Protection of Commercial Cooking Operations Handbook*, 2017 Edition



City of Batesville
Non-Utility Financial Report
Thru February 28, 2023

FUND BALANCE SUMMARY

	1/1/23 Balance	Feb YTD Rev	Feb YTD Exp	2/28/23 Balance	2023 Net Chg
2023 Fund Activity for Non-Utility Departments - TOTAL	\$ 10,566,836.12	\$ 895,554.86	\$ (2,377,142.50)	\$ 9,085,248.48	\$ (1,481,587.64)
Cash Reserve Fund (#2509) - transferred from Gas	\$ 33,087.49	\$ -	\$ (7,690.00)	\$ 25,397.49	\$ (7,690.00)
ARP Coronavirus Fund (#2402)	\$ 1,340,228.94	\$ -	\$ -	\$ 1,340,228.94	\$ -
2022 CCMG Funds (#2403) received but not to be expended until 2023	\$ 641,900.02	\$ -	\$ (641,900.02)	\$ -	\$ (641,900.02)
Sale of Shell Building - Industrial Park TIF Fund (#4449)	\$ 1,640,857.50	\$ -	\$ -	\$ 1,640,857.50	\$ -
2023 Fund Activity for Non-Utility Departments - Net of Extraordinary Items	\$ 6,910,762.17	\$ 895,554.86	\$ (1,727,552.48)	\$ 6,078,764.55	\$ (831,997.62)

2023 EXPENSE SUMMARY

Expenses by Class Category - Operational Dept's Budgeted Accounts

Salaries, Wages, Benefits
Supplies
Other Services - Utilities, Travel, Repairs, Consultants, etc.
Capital Outlays - Buildings, Land, Improvements, etc.

	2023 Budget	Apportioned Budget	Actual Expenses	Act vs Budget Fav / (Unfav)
	4,524,600.00	696,092.31	691,914.06	4,178.25
	379,400.00	100,838.33	92,240.24	8,598.09
	1,911,550.00	357,258.33	353,281.69	3,976.64
	753,000.00	159,717.50	203,901.71	(44,184.21)
Totals by Class Category - Operational Dept's Budgeted Accounts	\$7,568,550.00	\$1,313,906.47	\$1,341,337.70	(\$27,431.22)

Total Expenses - Non-Operational Dept's Budgeted Accounts

2,789,100.00

201,443.32

Total - All budgeted Accounts

\$10,357,650.00

\$1,542,781.02

Total Expenses - Non-Budgeted Accounts

834,361.48

Grand Total - All Expenses

\$2,377,142.50

City of Batesville
Wastewater Treatment Plant Financial Report
Thru February 28, 2023

FUND BALANCE SUMMARY

2023 Fund Activity for Wastewater Utility	1/1/23 Balance \$ 3,059,337.63	Feb YTD Rev \$ 343,300.78	Feb YTD Exp \$ (275,299.70)	2/28/23 Balance \$ 3,127,338.71	2023 Net Chg \$ 68,001.08
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2023 EXPENSE SUMMARY

Expenses by Class Category - Operational Dept's Budgeted Accounts

Salaries, Wages, Benefits
Supplies
Other Services - Utilities, Travel, Repairs, Consultants, etc.
Capital Outlays - Buildings, Land, Improvements, etc.

	2023 Budget	February YTD 2023		
		Apportioned Budget	Actual Expenses	Act vs Budget Fav / (Unfav)
	806,700.00	124,107.69	111,571.13	12,536.56
	216,000.00	36,000.00	43,521.22	(7,521.22)
	566,000.00	94,333.33	114,063.95	(19,730.62)
	30,000.00	5,000.00	6,143.40	(1,143.40)
<u>Totals by Class Category - Operational Dept's Budgeted Accounts</u>	<u>\$ 1,618,700.00</u>	<u>\$ 259,441.03</u>	<u>\$ 275,299.70</u>	<u>\$ (15,858.67)</u>

Total Expenses - Non-Operational Dept's Budgeted Accounts

0.00

Total - All budgeted Accounts

\$ 2,518,700.00 \$ 275,299.70

City of Batesville

Gas Utility Expenditure & Receipt Summary

Through February 28, 2023

FUND BALANCE SUMMARY

	1/1/23	February	February	2/28/23	2023
	Balance	YTD Receipts	YTD Expenditures	Balance	Net Change
Fund Activity for Gas Utility (Includes Cash Reserve Fund)	\$ 4,860,732.09	\$ 1,269,351.30	\$ (994,840.23)	\$ 5,135,243.16	\$ 274,511.07

EXPENDITURE SUMMARY

	2023 Budget	February YTD Budget	2023 Actual YTD Expenditures	Act vs Budget Fav / (Unfav)
<u>Expenditures by Class Category - Operational Dept's Budgeted Accounts</u>				
Salaries, Wages, Benefits	667,825.84	101,550.06	93,742.91	7,807.15
Supplies	84,070.00	12,150.00	12,749.42	(599.42)
Other Services - Utilities, Travel, Repairs, Consultants, etc.	2,452,715.12	829,162.66	802,209.96	26,952.70
Capital Outlays - Buildings, Land, Improvements, etc.				
<u>Totals by Class Category - Operational Dept's Budgeted Accounts</u>	<u>3,204,610.96</u>	<u>942,862.72</u>	<u>908,702.29</u>	<u>34,160.43</u>
<u>Total Expenditures - Non-Operational Dept's Budgeted Accounts</u>	<u>240,000.00</u>		<u>0.00</u>	
<u>Total - All budgeted Accounts</u>	<u>3,444,610.96</u>		<u>908,702.29</u>	
<u>Total - All not budgeted Accounts</u>			<u>86,137.94</u>	
<u>Total - All Accounts</u>			<u>994,840.23</u>	

City of Batesville

Water Utility Expenditure & Receipt Summary

Through February 28, 2023

FUND BALANCE SUMMARY

	1/1/23	February	February	2/28/23	2023
	Balance	YTD Receipts	YTD Expenditures	Balance	Net Change
Fund Activity for Water Utility	\$ 5,029,835.72	\$ 707,126.43	\$ (362,312.38)	\$ 5,374,649.77	344,814.05

EXPENDITURE SUMMARY

Expenditures by Class Category - Operational Dept's Budgeted Accounts

Salaries, Wages, Benefits
Supplies
Other Services - Utilities, Travel, Repairs, Consultants, etc.
Capital Outlays - Buildings, Land, Improvements, etc.

	2023	February	2023	
	Budget	YTD Budget	Actual YTD Expenditures	Act vs Budget Fav / (Unfav)
	521,952.70	81,007.46	72,231.38	8,776.08
	232,231.00	40,906.00	23,692.94	17,213.06
	858,719.96	96,989.52	38,941.39	58,048.13
Totals by Class Category - Operational Dept's Budgeted Accounts	1,612,903.66	218,902.98	134,865.71	84,037.27

Total Expenditures - Non-Operational Dept's Budgeted Accounts

2,651,240.00

185,540.00

Total - All budgeted Accounts

4,264,143.66

320,405.71

Total - All not budgeted Accounts

41,906.67

Total - All Accounts

362,312.38