

Utility Service Board Meeting
September 24, 2015

Members Present: Sue Siefert, Henry Pictor, Jay Reichmuth, Tim Dietz

Member(s) Absent: Arnold Kirschner

Also Present: Comptroller Douglas Browne, Water Manager Steve Wintz, Gas Manager Scott Bauer, Clerk/Treasurer Ron Weigel, Kevin Chaffee, Mike Vonderheide and Diane Raver

Chairperson Sue Siefert called the meeting of the Utility Service Board to order at 12:00 noon at the Mayor's Conference Room.

Mr. Dietz moved to accept the minutes of the August 27th Utility Service Board meeting. Mr. Pictor seconded the motion. The motion carried.

Mr. Wintz presented the Water Operations Report and Mr. Bauer presented the Gas Operations Report to the Board.

Mr. Browne then presented the Financial Reports. Mr. Dietz moved to approve the Investment recommendations, Operations, Financial and Investment Reports. Mr. Pictor seconded the motion. The motion carried.

The Claims for September were next discussed. Mr. Browne informed the Board that all accounts at Fifth Third would be closed out by the end of the day and that there are several closing fees showing up in the claims. Mr. Browne also let the Board know that future fees showing up on the claims under PNC would be online fees and merchant credit card fees and not PNC bank fees. Mr. Reichmuth moved to approve the Water Claims for this month. Mr. Pictor seconded the motion. The motion carried.

Mr. Dietz moved to approve the Gas Claims for this month plus an invoice from Gas Product Sales for \$1,439.18 and an invoice from APGA Security & Integrity Foundation for \$395. Mr. Pictor seconded the motion. The motion carried.

Mr. Wintz and Mr. Bauer presented the Capital Improvements Report for August to the Board.

Upcoming meeting dates were next discussed. The Board decided to hold the budget meeting on Thursday, November 12, 2015 at the Water & Gas Utility conference room at 12 noon. The November Board meeting will be held Tuesday, November 24, 2015 at 12 noon at the Mayor's conference room. The December Board meeting will be held Tuesday, December 29, 2015 at 12 noon at the Mayor's conference room.

Mr. Wintz provided the Board with several bids from contractors

to tear down the building and fill in the basement. Bids were Leising Excavating \$8,250; Darren Gunter \$9,700; Don Gunter \$10,900 and David Gunter \$15,500. After some discussion Mr. Reichmuth moved to go with Leising Excavating as the low bidder. Mr. Dietz seconded the motion. The motion carried.

There being no further business, the meeting was adjourned. The next regular meeting of the Utility Service Board will be Thursday, October 29, 2015 at 12:00 noon at the Mayor's Conference Room, in the Memorial Building.

Chairperson
Sue Siefert

Secretary
Douglas Browne