

Utility Service Board Meeting
May 28, 2015

Members Present: Sue Siefert, Henry Pictor, Jay Reichmuth,
Arnold Kirschner

Member(s) Absent: Tim Dietz

Also Present: Comptroller Douglas Browne, Water Manager Steve
Wintz, Gas Manager Scott Bauer, Clerk/Treasurer Ron Weigel and
Elmer Mike Vonderheide

Chairperson Sue Siefert called the meeting of the Utility Service
Board to order at 12:00 noon at the Mayor's Conference Room.

Mr. Kirschner moved to accept the minutes of the May 6th Utility
Service Board meeting. Mr. Pictor seconded the motion. The
motion carried.

Mr. Wintz presented the Water Operations Report and Mr. Bauer
presented the Gas Operations Report to the Board.

Mr. Browne then presented the Financial Reports. Mr. Browne
recommended investing \$300,000 for 3 months, only if the interest
rate is more than 0.50%. Otherwise, the cash is not to be
invested. Mr. Reichmuth moved to approve the Investment
recommendations, Operations, Financial and Investment Reports.
Mr. Kirschner seconded the motion. The motion carried.

The Claims for May were next discussed. Mr. Pictor moved to
approve the Water Claims, plus the PNC credit card claim for
\$103.76, for this month. Mr. Kirschner seconded the motion. The
motion carried. Mr. Kirschner moved to approve the Gas Claims
for this month. Mr. Reichmuth seconded the motion. The motion
carried.

Mr. Wintz and Mr. Bauer presented the Capital Improvements Report
for April to the Board.

Mr. Wintz received three bids to move dirt on the Merkel property
as follows: Darren Gunter \$19,100, Dan Gunter \$22,190 and Don
Gunter \$29,250. The Board agreed by acclamation, since it's
within the budget, to have Darren Gunter proceed with the work.

Mr. Wintz presented the Board with an updated Billing Collection
Procedure Policy. Mr. Kirschner moved to approve the policy.
Mr. Pictor seconded the motion. The motion carried.

Mr. Browne provided the Board with a handout summarizing his
analysis of the Gas Utility, including a review of the current
rates and tracker calculation. His review included evaluating
the tracker and looking at the transportation rate, the minimum

bill, online costs and ACH costs. He informed the Board that reconnect fees and NSF fees should be reviewed for adequacy and that labor rates for miscellaneous jobs may need to be increased.

After a thorough discussion, Mr. Kirschner moved to increase the minimum bill from \$1 to \$5, to add \$0.02 per MCF to cover online services costs and to increase the base gas rates by 15% in year 1, 2% in year 2 and 2% in year 3, with the transportation rate going to \$1.40 per MCF in year 1, \$1.45 in year 2 and \$1.50 in year 3. Mr. Pictor seconded the motion. The motion carried.

Due to scheduling conflicts, the Board decided to change the meeting date for June to June 30, 2015 at 12 noon at the Mayor's Conference Room.

Mr. Wintz indicated the low bid to purchase a truck was with Batesville Chrysler, which submitted a bid on a 2015 Dodge. The total cost will be \$35,300, including utility bed, strobe lights and equipment. Since this is within the budget, the Board agreed by acclamation to allow Mr. Wintz to proceed with the purchase.

There being no further business, the meeting was adjourned. The next regular meeting of the Utility Service Board will be Tuesday, June 30, 2015 at 12:00 noon at the Mayor's Conference Room, in the Memorial Building.

Chairperson
Sue Siefert

Secretary
Douglas Browne