

Utility Service Board Meeting  
December 27, 2013

Members Present: Sue Siefert, Clifford Nordmeyer, Arnold Kirschner, Tim Dietz

Member(s) Absent: Henry Pictor

Also Present: Comptroller Douglas Browne, Water Manager Steve Wintz, Gas Manager Scott Bauer and Mayor Rick Fledderman

Chairperson Sue Siefert called the meeting of the Utility Service Board to order at 12:00 noon at the Mayor's Conference Room.

Mr. Kirschner moved to accept the minutes of the November 27th Utility Service Board meeting. Mr. Dietz seconded the motion. The motion carried.

Mr. Wintz presented the Water Operations Report and Mr. Bauer presented the Gas Operations Report to the Board.

Mr. Browne then presented the Financial Reports. Mr. Browne recommended investing \$300,000 for 3 months, only if the interest rate is more than 0.50%. Otherwise, the cash is not to be invested. Mr. Browne also recommended investing \$16,000 from the Gas Main Extension fund for 15 months upon the maturity of the existing CD. Mr. Dietz moved to approve the Investment recommendations, Operations, Financial and Investment Reports. Mr. Nordmeyer seconded the motion. The motion carried.

The Claims for December were next discussed. Mr. Kirschner moved to approve the Claims for this month. Mr. Nordmeyer seconded the motion. The motion carried.

Mr. Wintz and Mr. Bauer presented the Capital Improvements Report for November to the Board.

Mr. Wintz informed the Board that the wetlands project is complete. To satisfy the requirements of successfully completing this project, the wetlands need to be maintained by a specialist for a period of three years. Ms. Siefert signed a maintenance contract with Cardno JF New for \$39,050 over three years.

The Mollenkramer project is on hold until we get approval to move ahead. We are also waiting on permits to move forward with the Laughery Creek project.

The Board and Mr. Wintz met with engineers about the Water Utility's long-term water supply. Mr. Dietz moved to proceed with the first phase of this project with Bernardin Lochmueller for \$26,000 and to reevaluate the status of this project after the first phase has been completed. Mr. Kirschner seconded the motion. The motion carried.

Mr. Browne informed the Board that the Water Rate Ordinance passed at the December City Council meeting.

Mr. Kirschner moved to approve the 2014 cash-basis budgets for the Water Utility and the Gas Utility. Mr. Dietz seconded the motion. The motion carried.

The Board agreed to renew the lease with the current tenants as of February 1, 2014 by acclamation.

The Board decided to keep the last Thursday of each month as the regular meeting date for 2014.

There being no further business, the meeting was adjourned. The next regular meeting of the Utility Service Board will be Thursday, January 30, 2014 at 12:00 noon at the Mayor's Conference Room, in the Memorial Building.

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Chairperson  
Sue Siefert

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Secretary  
Douglas Browne