

**City of Batesville
Parks & recreation Commission
Mayor's Conference Room
April 16, 2014
6:30 PM**

Members Present: Tim Hunter, Ed Negovetich, Chris Bradford, Don Karbowski, Robert Fitzpatrick

Mayor Rick Fledderman City Clerk-Treasurer: Ron Weigel

Eric Frey (ARA) came before the commission with information and an update on a timeline for the 5 year Park Master Plan: 2014

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| • Introduction of process and timeline | Feb. |
| • Inventory Identification of Existing Issues | Feb. - Mar. |
| • Public Survey | May – Aug. |
| <i>This can be completed online at the city website; hard copies will be available at the public library & Chamber of Commerce, also at https://www.surveymonkey.com/5/Batesville Parks</i> | |
| • Additional data gathering and analysis | July – Aug. |
| • Public Participation | July – Aug. |
| • Development of Plan | Aug. – Sept. |
| • Submit Draft Plan | Oct. – Nov. |
| • Submit (upload) copy of Finalized Plan | Dec. |

Additional ADA Checklist – Tim Macyauski, ADA Coordinator for the City of Batesville. See attachment for additional information.

Regina Siefert, representing the RAA (Rural Alliance for the Arts), came before the commission with an update on the RAA music festival featuring John Michael Montgomery in concert on 9/13/14 at the “Plex”. Ms. Siefert provided a map of the “plex” and reviewed logistics for the event. Ed Negovetich then made a motion, seconded by Don Karbowski, to give formal approval for the event to be held at the baseball “Plex” on 9/13/14 contingent upon the RAA documenting with the city and the baseball committee that all damages occurring for/during this useage will be taken care of by the RAA. All ayes so passed.

Mayor Fledderman updated members on several items for the park as well as the pool and they are as follows:

- The Parks & Recreation manager will be announced soon.
- Larry Schutte will serve as the interim manager and assistance will be provided by the Street Department and / or WWTP as needed.
- Dog Park Update – a drainage issue east of the tennis courts that will be used for the dog park will be corrected with drainage tile soon.
- DNR Trail Grant is currently in progress and will be sent in soon.
- An asphalt road thru the “Plex” will be completed soon as well.
- Elizabeth Hall has been appointed as Memorial Pool Manager for the 2014 season.
- An assistant manager will be announced soon.
- Elizabeth is currently working on lifeguard certifications and scheduling for the pool season.

Robert Fitzpatrick made a motion, seconded by Ed Negovetich, to adjourn. All ayes so passed.

Meeting adjourned at 7:58 PM.

Tim Hunter, President

Attest:

Ronald C. Weigel, Clerk-Treasurer

City of Five Year Park Master Plan

Activity Timeline

Introduction of process and timeline: Present planning process and proposed timeline to Park Board	February 2014
Inventory/Identification of Existing Issues: Gather information on your park and recreation system. Compiling and analyzing existing data, studies, reports, and maps related to the City and the town's park system.	February-March 2014
Public Survey: Conduct an online survey soliciting community input on park needs, possible projects and prioritization of those projects. Survey link will be marketed via city website, Park's Facebook page, distributed to school, and through the newspaper and radio. Paper version will also be available at Parks Department and at City Hall. Survey link: https://www.surveymonkey.com/s/BatesvilleParks	May-August 2014
Additional Data Gathering & Analysis: Compiling and analyzing demographic information as it relates to park system	July-August 2014
Public Participation: Meet with elected officials, civic groups, and community leaders to gain input on issues and needs. Gather and record public information through voice of the customer at public meetings. Conduct two or three public meeting/meetings in and around the community. The meetings will be community meetings held at different location around the city. The meetings are a method of solicitation input on the needs and objective relate to the future of the town. Two public meeting will be held at the regularly scheduled park board meetings.	July-August 2014
Development of Plan: This Park Master Plan update must contain at least the following elements: <ul style="list-style-type: none">➤ Definition of planning area➤ Information gathering➤ ADA accessibility➤ Public participation➤ Needs assessment➤ Determine the park recreation priorities based on all collected data and public input➤ Develop an action schedule➤ Supporting documents, maps and pictures	August – September 2014
Submit Draft Plan: A draft of your plan should be submitted to the Division of Outdoor Recreation. It will be considered a draft plan, subject to change. After receiving review comments from the Division of Outdoor Recreation, the park board should make the necessary revisions (if any), print the final version, and adopt the plan by formal resolution.	October/November 2014
Submit (upload) copy of the finalized plan: Submit an unbound copy of the finalized plan and resolution to the Division of Outdoor Recreation before. After you receive approval of the final plan, distribute the plan to interested persons, groups, city officials, libraries, and the news media.	December 2014

ADA checklist