

Utility Service Board Meeting  
August 30, 2012

Members Present: Sue Siefert, Tim Dietz, Arnold Kirschner, Clifford Nordmeyer, Henry Pictor  
Member(s) Absent:

Also Present: Comptroller Douglas Browne, Water Manager Steve Wintz, Gas Manager Scott Bauer,  
Clerk/Treasurer Ron Weigel, Kevin Chaffee and Mark Fullenkamp

Chairperson Sue Siefert called the meeting of the Utility Service Board to order at 12:00 noon at the Mayor's Conference Room.

Mr. Dietz moved to accept the minutes of the July 26th Utility Service Board meeting. Mr. Nordmeyer seconded the motion. The motion carried.

Mr. Wintz presented the Water Operations Report and Mr. Bauer presented the Gas Operations Report to the Board.

Mr. Browne then presented the Financial Reports. Mr. Browne recommended investing \$300,000 for 3 months, only if the interest rate is more than 0.50%. Otherwise, the cash is not to be invested. Mr. Browne also noted that the Water Meter Deposit CD for \$25,000 and Gas Meter Deposit CD for \$22,000 matured August 27 and were reinvested for 6 months each. Mr. Kirschner moved to approve the Investment recommendations, Operations, Financial and Investment Reports. Mr. Nordmeyer seconded the motion. The motion carried.

The Claims for August were next discussed. Mr. Dietz moved to approve the Claims for this month. Mr. Nordmeyer seconded the motion. The motion carried.

Mr. Wintz and Mr. Bauer presented the Capital Improvements Report for July to the Board.

Mr. Browne informed the Board that the part-time office clerk quit after one week due to unexpected family issues. A temporary agency is being used to fill the void.

Mr. Wintz informed the Board that he reviewed the Laughery Creek study with Bernardin, Lochmueller & Associates, Inc. There was much discussion regarding the direction the Water Utility needs to go from where we are currently. Kevin Chaffee offered to provide his services for free to analyze several options. This analysis would include capital costs, operating costs and maintenance costs using present day numbers for all options to be considered. The Board agreed to let Mr. Chaffee proceed.

Mr. Wintz updated the Board on the current water levels for all of the Utility's reservoirs. Mr. Wintz, also let the Board know that daily pumping has stayed around 1.1 million gallons.

Mr. Wintz informed the Board that the Rental property is now empty and is up for rent.

Mr. Bauer informed the Board that the Gas Utility is in the process of changing gas suppliers.

Mr. Wintz let the Board know that the drop box had been run over and is being replaced by a new drop box.

Mr. Bauer requested permission to purchase a gas leak locator, FID unit, for \$10,000. Mr. Pictor moved to allow the purchase, as long as a second quote is received. Mr. Kirschner seconded the motion. The motion carried.

Mr. Wintz informed the Board that the tree planting at Mollenkramer is to start happening next week

There being no further business, the meeting was adjourned. The next regular meeting of the Utility Service Board will be Thursday, September 27, 2012 at 12:00 noon at the Mayor's Conference Room, in the Memorial Building.