

Utility Service Board Meeting
May 31, 2012

Members Present: Sue Siefert, Tim Dietz, Henry Pictor, Clifford Nordmeyer, Arnold Kirschner

Member(s) Absent:

Also Present: Comptroller Douglas Browne, Water Manager Steve Wintz, Gas Manager Scott Bauer, Mayor Rick Fledderman, Clerk-Treasurer Ron Weigel and Kevin Chaffee

Chairperson Sue Siefert called the meeting of the Utility Service Board to order at 12:00 noon at the Mayor's Conference Room.

Mr. Dietz moved to accept the minutes of the April 26th Utility Service Board meeting. Mr. Kirschner seconded the motion. The motion carried.

Mr. Wintz presented the Water Operations Report and Mr. Bauer presented the Gas Operations Report to the Board.

Mr. Browne then presented the Financial Reports. Mr. Browne recommended investing \$300,000 for 3 months, only if the interest rate is more than 0.50%. Otherwise, the cash is not to be invested. Mr. Weigel provided the Board with a detail update as to what's happening to minimize bank fees while at the same time maintaining an appropriate level of security to all City accounts. Mr. Pictor moved to approve the Investment recommendations, Operations, Financial and Investment Reports. Mr. Nordmeyer seconded the motion. The motion carried.

The Claims for May were next discussed. Mr. Kirschner moved to approve the Claims for this month. Mr. Dietz seconded the motion. The motion carried.

Mr. Wintz and Mr. Bauer presented the Capital Improvements Report for April to the Board.

Mr. Wintz provided the Board with handouts that were prepared by Brady Dryer of Commonwealth Engineers regarding the evaluation of the Water Utility's long-term water supply. The Board requested Mr. Wintz to secure 3 bids from engineers indicating what it would cost to pursue the Whitewater River Aquifer Supply Evaluation.

Mr. Wintz indicated the need to evaluate the current capacity of the Water Utility's existing reservoirs due to siltation. The Board requested Mr. Wintz to secure 3 bids to have a topographical survey of the Utility's reservoirs done.

After much discussion, Mr. Pictor moved to deny a request to reduce the February 1st bill for Oldenburg Water Utility. Mr. Dietz seconded the motion. The motion carried.

Mr. Browne presented the Board a proposal outlining what skill set would be required for a part-time office clerk, along with what tasks would be performed, what hours would be worked and what pay scale would be recommended. Mayor Fledderman will forward this to the City's outside consulting firm for further review. Mr. Bauer requested permission to purchase a bigger portable generator to be used for field work, with cost not to exceed \$3,000. The Board agreed by acclamation to allow the purchase.

There being no further business, the meeting was adjourned. The next regular meeting of the Utility Service Board will be Thursday June 28, 2012 at 12:00 noon at the Mayor's Conference Room, in the Memorial Building.

Chairperson
Sue Siefert

Secretary
Douglas Browne